

**PENN TOWNSHIP
MINUTES
September 5, 2012**

The Penn Township Board of Supervisors held their regular meeting on Wednesday, September 5, 2012 at the Municipal Building, 228 Clifford Road, Selinsgrove, Snyder County, Pennsylvania. Chairman Jon Payne called the meeting to order at 7:00PM Supervisors present: William Moyer, Fred Ulrich, Jon Payne. Others present: Secretary/Treasurer Robin Bieber; Solicitor James Bathgate. Members of the Public: Kathy Ulrich; Arden Miller; Charles Ross, Greater Susquehanna Valley Chamber of Commerce; Doug Klingler; Allen Hornberger; Paul Sauder.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

The minutes of the August 1, 2012 meeting approved as presented upon motion by Fred Ulrich, seconded by Bill Moyer, and unanimously approved.

PUBLIC COMMENT

No Public Comment was heard at this time.

PERSONS PRESENT TO BE HEARD

Arden Miller, representing East Snyder Community Gardens, updated the Board on the Gardens' progress; they have drafted by-laws; acquired an EIN; secured a bank account and a post office box; and drafted a budget. Ms Miller gave a brief overview of expenses, fundraisers that are planned, and explained that Penn State Cooperative Extension, which is operating the Gardens until the end of this year, will turn over leftover operating monies when the new Gardens Board assumes responsibility. Ms Miller asked the Board for consideration in their planning of the 2013 Budget.

REPORTS

Roadmaster Brandon Sechrist provided a written report on recent activities. It was noted that the roller is in bad shape. Brandon will be authorized to get prices on a new roller.

Tom Snyder, Zoning Officer, provided a written report including 64 permits year-to-date.

Robin Bieber, Township Secretary, reported income from PEMA for expenses incurred during Hurricane Irene in September 2011 - \$6714.29.

Emergency Management Coordinator Fred Ulrich reported minor repairs needed on the traffic lights. It was noted there are still issues with the by-pass lights and the traffic signal at Selinsgrove Ford is very dim.

Chairman Jon Payne reported that the lawsuit between Selinsgrove Borough and Eastern Snyder County Regional Authority has not been settled as previously thought. After discussion, Solicitor James Bathgate was authorized to contact attorneys for ESCRA and determine if any steps should be taken by the Township. It was noted that the Department of Environmental Protection has allowed ESCRA to issue 40 credits and will soon authorize more, meaning limited construction and development may happen in the near future.

OLD BUSINESS

The Selective Insurance Safety Recommendations were reviewed. Motion made by Fred Ulrich, seconded by Bill Moyer and unanimously approved, all suggested recommendations will be implemented. It shall be noted a safety committee will be formed which will include all Supervisors and Roadmaster Brandon Sechrist.

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OLD BUSINESS, Cont'd

Charles Ross, Greater Susquehanna Valley Chamber of Commerce, presented the Pawling Station Land Development plans for final approval. It was noted that this plan received conditional approval several years ago, and items required were completed, but not provided to the Township, therefore no signed plans were recorded. The Pawling Station Land Development plans were final approved and signed upon motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved. Emergency Management Coordinator Fred Ulrich informed Mr. Ross that the stormwater pond inspections would soon take place and the pond in this development needs to be mowed.

The East Snyder Park users agreement was reviewed. Since some leagues had already begun play this spring when the \$100 user fee went into effect, the fees will be waived this year. After discussion, a letter for all users will be drafted and given to the ESP Board who will send the letter to the contact person for each league and provide a list to the Township. The user fee will be due by January 2, 2013 and considered past due after March 31, 2013. Any league who has not paid the user fee by March 31, 2013 will not be able to schedule games or reserve fields.

The Lexa Troutman Conditional Use decision was adopted upon motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved.

NEW BUSINESS

Discussion was held regarding a new telephone system for the township building and a security/surveillance camera for the new recycling site and the foyer of the office. One bid specification for both projects will be drafted and advertised for a future meeting upon motion by Bill Moyer, seconded by Fred Ulrich and unanimously approved.

The proposed chicken houses on Middle Creek Road were discussed. Doug Klingler will construct three chicken houses each holding approximately 29,000 to 31,000 chickens. While Snyder County Conservation District has verified that Mr. Klingler will not be required to develop a nutrient management plan, questions arise as to compliance with Penn Township Ordinances. Solicitor Bathgate will research this issue. If no objections are found, Mr. Klingler will go forward with a land development plan upon motion by Fred Ulrich, seconded by Bill Moyer and approved.

The Kantz School Development plans located on the John and Sharon Martin property on Middle Creek Road were reviewed. This school will serve the Amish and Mennonite children. After discussion, conditional approval of the plans were granted, all conditions to be met within 90 days: 1) Property owner shall sign plans; 2) Have plans notarized; 3) Approval of licensing bodies shall be received; 4) Approval of the sewage facilities planning module from Department of Environmental Protection. The approval and conditions upon motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved. Also, the sewage facilities planning module, Resolution 20012-08 was approved and signed upon motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved.

****An Executive Session was called at 8:17PM to discuss possible litigation regarding Pheasant Ridge stormwater issues. Meeting reconvened at 8:33PM with no action taken.****

After discussion of the Pheasant Ridge stormwater issues, motion was made by Fred Ulrich, seconded by Bill Moyer, to authorize Solicitor James Bathgate to draft a letter to the developer and the landowners of the properties that are in non-compliance with the inground recharge system requirement to have the issue corrected.

Discussion was held regarding correspondence received from Grove Miller Engineering, Inc requesting the Township support the posting of a speed limit of 35MPH on Bridge Street; this street will abutt the proposed Weis Markets store. Motion made by Fred Ulrich to send a letter of concurrence that 35MPH is appropriate for that section of Bridge Street. After further discussion, Mr. Ulrich amended the motion to state: letter to be sent to Grove Miller Engineering, Inc stating that the section of Bridge Street in question is not in Penn Township and any agreement shall be

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NEW BUSINESS (cont'd)

between Selinsgrove Borough, Penn Dot, and Weis Markets. Motion was seconded by Bill Moyer and unanimously approved.

After discussion, a dog kennel to be used for aluminum cans at the new recycling site will be purchased at a cost not to exceed \$350.00 upon motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved. It was noted that this is a reimbursable expense from Snyder County through the DEP Grant.

The 2013 Budget prep date was set for the work session scheduled October 17, 2012 at 6:00pm.

Resolution 2012-06 to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual was adopted upon motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved.

Resolution 2012-07 increasing fees for special exceptions to \$300.00 was adopted upon motion of Fred Ulrich, seconded by Bill Moyer and unanimously approved.

Regarding the new salt storage building, when the Central Keystone COG completes final inspection and issues an Occupancy Certificate, a Certificate of Acceptance will be issued to the contractor upon motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved.

Planning Commission Secretary Brenda Moyer will attend a Comprehensive Plan seminar upon motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved. Brenda will also attend stormwater facility seminar with Emergency Management Coordinator Fred Ulrich.

CORRESPONDENCE

No response will be sent to Selinsgrove Borough regarding the request for an annual donation for recognition of emergency personnel at the Susquehanna Valley Country Club.

PAYMENT OF ACCOUNTS PAYABLE AND PAYROLL

Upon motion of Fred Ulrich, seconded by Jon Payne, and approved, the accounts payable and payroll were approved as presented.

ADJOURNMENT

Motion to adjourn was made by Fred Ulrich, seconded by Bill Moyer, and unanimously approved. No further business to discuss, the September 3, 2012 meeting adjourned at 9:10pm.

Respectfully Submitted,

Robin Bieber,
Township Secretary