

**PENN TOWNSHIP  
MINUTES  
December 20, 2011**

The Penn Township Board of Supervisors held their regular meeting on Tuesday, December 20, 2011 at the Municipal Building, 228 Clifford Road, Selinsgrove, Snyder County, Pennsylvania. Chairman William Moyer called the meeting to order at 7:00PM. Supervisors present: William Moyer, Fred Ulrich. Supervisor absent: Brian Wentzel. Others present: Secretary/Treasurer Robin Bieber; Solicitor James Bathgate. Members of the Public: Kathy Ulrich; Pete DeWire; Chris Shaffer, Larson Design Group; Mike Kauffman, Christ United Methodist Church; Glen Swope; Brandon and Tiffany Sechrist.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

The minutes of the December 6, 2011 meeting were approved as presented upon motion by Fred Ulrich, seconded by Bill Moyer, and unanimously approved.

**PUBLIC COMMENT**

Pete DeWire gave a brief update on the plans for the public restrooms at East Snyder Park. Northway Industries, through the Central Susquehanna Community Foundation, is interested in donating approximately \$40,000 to \$50,000 for the restroom project. Lowes Home Improvement will be donating the sinks, toilets and all fixtures. Steve Bogush will be donating the windows. A local contractor will be donating \$10,000 in services. Mr. DeWire also stated he will donate his time; Supervisor Bill Moyer stated that his Supervisors' pay, which is always donated to ESP each year and earmarked for Midget Football, may be used for this project. Solicitor Bathgate noted that if the monies donated goes to East Snyder Park Board, municipal bidding requirements would not apply. Mr. DeWire also reported they have again applied for a Degenstein grant. The January ESP Board Meeting has been moved to January 18, 2012.

**PERSONS PRESENT TO BE HEARD**

Chris Schaffer, Larson Design Group, presented the Christ United Methodist Church Land Development (Tax Map/Parcel#08-116) on 18.56 acres above the Amatos/Foss Jewelers area. After review of the plan and recommendations from Planning Commission, motion was made to grant conditional final approval of Phase I which consists of a pavilion, western parking lots, access drive to Rt 522, connector road to Horizon Drive, SWM facilities, and a water main extension, and conditional preliminary approval for Phase II, which includes the main building, southern parking lots and sewer and water connections with the following conditions: 1) NPDES Permit; 2) E&S Approval; 3) PTMA approval; 4) Performance Guarantee; 5) Assurance from review engineer that he is comfortable with preliminary/final approval; 6) Stormwater Management Agreement. Motion was made by Fred Ulrich, seconded by Bill Moyer and approved.

Engineer Robert Bickhart briefly discussed the stormwater management ordinance and the differences with other municipalities and the state. After discussion, motion was made by Fred Ulrich, seconded by Bill Moyer and approved, to authorize Mr. Bickhart to meet with Solicitor James Bathgate and review the Stormwater Management Ordinance.

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### **REPORTS**

Roadmaster Brandon Sechrist provided a written report on recent activities. The dry hydrant on Middle Creek Road is blocked. Mr. Sechrist is still gathering prices on new furnaces for the three bay garage. Four trees on Fetter Road need to be taken down. The landowner will need to approve in writing. It was noted that he has first option to the wood. Willow Tree will then be contacted to remove the trees upon motion by Fred Ulrich, seconded by Bill Moyer and approved. Middle Creek Township has shown an interest in pieces from the old mower. They will be instructed to submit an offer to be reviewed at a future meeting.

Tom Snyder, Zoning Officer, provided a written report.

Robin Bieber, Township Secretary, reported on an issue with a driveway permit on Wedgewood Drive and an ongoing battle between contractors. After discussion, motion was made by Fred Ulrich, seconded by Bill Moyer and approved, to issue a new driveway permit in the property owner's name for the driveway currently constructed. It was noted that the current location has already been approved by the Roadmaster. It was also noted there will be no additional fee for this permit.

Emergency Management Coordinator Fred Ulrich, reported that the street lights at Selinsgrove Ford are working. Plans for the new building will be coming from Timber Tech. When the plans arrive, bid sheets will be drafted.

Chairman William Moyer reported on an issue brought about when the Township road crew was installing an underdrain on Walters Lane. The neighboring property owner claimed that more water is being drained onto his field, creating more unusable fields. After discussion, it was noted that those fields contain wetlands and sink holes and anything the Township does is not affecting that. Mr. Moyer reviewed the site with the landowner and will keep an eye on the issue.

### **OLD BUSINESS**

Solicitor Bathgate reported that the Local Service Tax delinquent account has received the notice and has 20 days from the receipt of the notice to pay the delinquent taxes.

### **NEW BUSINESS**

Discussion was held on maintenance and repairs on the Township computers. Cornelius Heeren, Planning Commission member, does computer maintenance/repairs. Solicitor Bathgate will research if Mr. Heeren will be permitted to contract with the Township. Upon motion by Fred Ulrich, seconded by Bill Moyer and approved, Mr. Heeren will be contracted for computer maintenance/repairs not to exceed \$500 contingent on Solicitor Bathgate's findings.

The scheduled Executive Session was not held.

A new clock for the Boardroom will be ordered. Prices for new cabinets for the Boardroom will be brought to a future meeting.

Any one who wishes to attend the 2012 PSATS Conference in Hershey will be authorized to do so upon motion by Fred Ulrich, seconded by Bill Moyer and approved.

### **CORRESPONDENCE**

### **PAYMENT OF ACCOUNTS PAYABLE AND PAYROLL**

Upon motion of Fred Ulrich, seconded by Bill Moyer, and approved, the accounts payable and payroll were approved as presented.

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**ADJOURNMENT**

Motion to adjourn was made by Fred Ulrich, seconded by Bill Moyer and unanimously approved. No further business to discuss, the December 20, 2011 meeting adjourned at 7:38PM.

Respectfully Submitted,  
Robin Bieber,  
Township Secretary