

**PENN TOWNSHIP
MINUTES
September 7, 2010**

The Penn Township Board of Supervisors held their regular meeting on Tuesday, September 7, 2010 at the Municipal Building, 228 Clifford Road, Selinsgrove, Snyder County, Pennsylvania. Chairman William Moyer called the meeting to order at 7:00PM. Supervisors present: William Moyer, Brian Wentzel; Fred Ulrich. Others present: Secretary/Treasurer Robin Bieber; Solicitor Jeff Edmunds. Members of the Public: David Stroup; Wilmer Kratzer; Kathy Ulrich.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

The minutes of the August 17, 2010 meeting were approved as presented upon motion by Brian Wentzel, seconded by Fred Ulrich, and unanimously approved.

PUBLIC COMMENT

Dave Stroup questioned the Board regarding Bake Oven Hill Road, particularly the extension that goes to his property, located off of Middle Creek Road, and the possibility of the Township vacating the roadway. While this piece of roadway is a Township road, it only serves one property which has been empty for several years, and has received minimal winter maintenance. Mr. Stroup was informed that if vacated, the surrounding deeds would dictate who the property would revert to, and he may need an easement. He was also informed that if the house is occupied, the Township will maintain the road as all other roads.

PERSONS PRESENT TO BE HEARD

Wilmer Kratzer was present with concerns of a paved ditch close to his property on Kratzer Road. Mr. Kratzer explained that many years ago, his father donated land to the Township in exchange for the Township paving a swale close to his driveway. Because of the width of the roadway, the swale is out of the right-of-way. Over the years, this swale has deteriorated and is in need of repair. Due to the old agreement, after discussion, the Supervisors agreed to repair the swale at Mr. Kratzer's driveway upon motion of Fred Ulrich, seconded by Brian Wentzel and unanimously approved.

REPORTS

Roadmaster Brian Wentzel provided a written report on the roadcrew's activity for the previous two weeks. The new pressure washer has been received.

Tom Snyder, Zoning Officer, provided a written report including 69 permits year-to-date.

Township Secretary/Treasurer Robin Bieber reported that due to compatibility issues with the old digital camera, a new one should be considered. After discussion, motion made by Fred Ulrich, seconded by Brian Wentzel and unanimously approved, prices will be gathered for a new digital camera, cost not to exceed \$200.00. Robin Bieber also reported that Eric Weber is no longer with Penn Dot Municipal Services. A replacement has not yet been found.

Emergency Management Coordinator Fred Ulrich reported that the annual inspections for the storm water basins has been completed. Five were in violation, and letters have been sent. Regarding the National Flood Insurance Program, the repetitive loss list has been revised, and additional properties have been added to the notification list.

Chairman William Moyer had nothing to report.

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OLD BUSINESS

Discussion was held on the proposed storage building. Brian Wentzel reported that test holes will be dug next week for soils and water tables.

Brian Wentzel also reported he has received two quotes for utility trailers, is waiting for more responses.

NEW BUSINESS

The Tub Grinder Agreement with Lycoming County Resource Management Services was signed upon motion of Fred Ulrich, seconded by Brian Wentzel and unanimously approved.

A letter will be sent to the East Snyder Regional Recreation Association requesting a list of anticipated needs for 2011 for budget preparation.

Brief discussion was held on paving areas of the parking lot at ESP adjacent to the University Avenue.

A Budget Workshop will be held on October 7, 2010 at 8:00am.

A workshop on the Personnel Policy will be held on September 17, 2010 at 8:00am.

Meeting to be held September 8, 2010 at Selinsgrove Borough Office with Selinsgrove Area Recreation Association regarding SARA's financial condition. Chairman Bill Moyer will attend.

An Executive Session was called at 7:53PM to discuss appointed positions. The meeting was reconvened at 8:13PM with no action taken.

CORRESPONDENCE

PAYMENT OF ACCOUNTS PAYABLE AND PAYROLL

Upon motion of Brian Wentzel, seconded by Fred Ulrich, and unanimously approved, the accounts payable and payroll were approved as presented.

ADJOURNMENT

Motion to adjourn was made by Brian Wentzel, seconded by Fred Ulrich, and approved. No further business to discuss, the September 7, 2010 meeting adjourned at 8:22PM.

Respectfully Submitted,

Robin Bieber,
Township Secretary