

**PENN TOWNSHIP
MINUTES
July 19, 2011**

The Penn Township Board of Supervisors held their regular meeting on Tuesday, July 19, 2011 at the Municipal Building, 228 Clifford Road, Selinsgrove, Snyder County, Pennsylvania. Chairman William Moyer called the meeting to order at 7:00PM. Supervisors present: William Moyer, Fred Ulrich; Brian Wentzel. Others present: Secretary/Treasurer Robin Bieber; Solicitor Robert Muolo; Zoning Officer Tom Snyder. Members of the Public: Kathy Ulrich; Jessica Stover; Ray Cerezo; Janet Kelley-Cerezo; Representative Fred Keller; Representative Linda Schlegel-Culver; Darwin Swope.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

The minutes of the July 5, 2011 meeting were approved as presented upon motion by Fred Ulrich, seconded by Brian Wentzel, and unanimously approved.

PUBLIC COMMENT

No Public Comment was heard at this time.

PERSONS PRESENT TO BE HEARD

State Representative Fred Keller gave a presentation on the Selinsgrove Center, including a detailed history and current statistics. The center currently houses 310 residents and 40% of them are employed. A large recycling center is on the grounds along with other organizations that occupy/lease space at the Center. Current staff is 965 employees. Mr. Keller noted that he has heard no talk in Harrisburg regarding closure of the Center.

Mr. Keller also discussed the intersection of Route 522 and Salem Road and the possibility of a traffic signal at that location. Mr. Keller provided an application to be filled out by the Township and filed with PennDot.

Ray Cerezo and Janet Kelly-Cerezo were present to express concerns of activities of the neighbors who have excavated an area of their property. Mr. Cerezo had concerns that 'many' unlicensed vehicles currently on site combined with a possible large building could be a business. Ms Stover, the neighbor in question, was present and stated the building will be for personal business only and the vehicles will be moved off site within the next few weeks. Zoning Officer Tom Snyder stated that no applications have been filed as yet, and no actual construction has taken place, therefore the Township cannot act. It was noted that once a Zoning Permit is applied for, review will determine if a land development plan will be required.

REPORTS

Roadmaster Bill Moyer provided a written report on recent activities.

Tom Snyder, Zoning Officer, provided a written report. 33 zoning permits y-t-d.

Robin Bieber, Township Secretary, had nothing to report.

Emergency Management Coordinator Fred Ulrich had nothing to report.

Chairman William Moyer had nothing to report.

OLD BUSINESS

It was reported that PennDot has granted permission to the resident who wanted to place a pipe crossing on a state road. No further action by the Township is necessary.

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OLD BUSINESS - (cont'd)

Upon further research, Solicitor Muolo reported that the 'easement' behind lots 1-9 in the Salem Glenn Development is actually only a right-of-way for the resident who lives at the other end, who uses Salem Glenn Blvd for access to their property. The drainage easement is between lots 2&3, and lots 6&7; drainage problem area is between lots 3&4. Since the right-of-way was established after lots 1-9 were developed, records will be researched for maintenance responsibility.

The water issues on Deerfield Court were discussed. After review, a 'PA One Call for Design' will be issued to determine where all utility lines are to ascertain the best location for a drop box. It was also noted that the pipe is partially blocked. Solicitor Muolo will contact Haubert Homes.

The new mower was discussed. After review of performances of the machines available for demonstration, motion made by Fred Ulrich, seconded by Brian Wentzel, and unanimously approved, to purchase a Kubota ZD331P-60 under State Contract#4400005927 at a cost of \$12,210.00.

Township Secretary Robin Bieber reported that PennDot will check into conducting a study to determine the necessity of a stop sign at Fair Oak and Salem Road intersection.

The proposed new building for materials storage was discussed, possibly eliminating approximately 50% of the building; using new building for materials and the old building for equipment. Further discussion pending.

A new pump station for the concession stand at ESP was discussed. Cost for pump, tank and grease trap - \$1481.00. Motion by Fred Ulrich, seconded by Brian Wentzel and unanimously approved, to purchase these items after all sports activities have been completed for the year. Also after discussion, each group that uses the concession stands shall be required to obtain the appropriate licenses for food safety preparation. The dumpster that is being emptied twice per week will be cut back to once per week.

NEW BUSINESS

After discussion, motion was made by Brian Wentzel, seconded by Fred Ulrich, and unanimously approved, a Resolution will be drafted by Solicitor Muolo to ban all alcohol and tobacco use at East Snyder Park.

Discussion was held on a joint effort with Selinsgrove Borough and Penn Township for a new brush/grinding/mulch site. State Representative Fred Keller will contact Department of General Services to determine the possibility of leasing land from the Selinsgrove Center which adjoins the current Penn Township site.

A PennDot project at Middle Creek Road and Kuster Road was discussed. Currently, metal pipe exists under Kuster Road, a Township road. PennDot is willing to replace the pipe with 40' of plastic pipe as part of their project if the Township will pay for the new plastic pipe. Motion made by Fred Ulrich, seconded by Brian Wentzel, to pay for 40' of plastic pipe on Kuster Road, as requested by PennDot.

Supervisor Brian Wentzel reported that DH&L Fire Company is looking for a drop box for training purposes. After discussion, motion was made by Brian Wentzel, seconded by Fred Ulrich and unanimously approved, to donate the odd-sized concrete drop box in Penn Township inventory.

After discussion, motion made by Fred Ulrich, seconded by Brian Wentzel, to upgrade the necessary registrations on the trucks to a combination license to accommodate the hauling trailer.

Roadmaster Bill Moyer will be on vacation from July 22nd through July 25th. Since Assistant Roadmaster Fred Ulrich is off work per doctor's orders, road crew member Brandon Sechrist will lead the road crew.

It was noted that applicants for the roadmaster position will be interviewed July 21, 2011 beginning at 6:00PM.

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NEW BUSINESS (cont'd)

Bids will be advertised for painting of the painted portion of the Township building upon motion by Brian Wentzel, seconded by Fred Ulrich and unanimously approved.

CORRESPONDENCE

PAYMENT OF ACCOUNTS PAYABLE AND PAYROLL

Upon motion of Brian Wentzel, seconded by Fred Ulrich, and unanimously approved, the accounts payable and payroll were approved as presented.

ADJOURNMENT

Motion to adjourn was made by Brian Wentzel, seconded by Fred Ulrich, and unanimously approved. No further business to discuss, the July 19, 2011 meeting adjourned at 9:25PM.

Respectfully Submitted,
Robin Bieber,
Township Secretary