

## **Penn Township Minutes Regular Meeting September 3, 2014**

The Penn Township Board of Supervisors held their regular meeting on Wednesday, September 3, 2014 at the Municipal Building, 228 Clifford Road, Selinsgrove, Snyder County, Pennsylvania. Chairman Fred Ulrich called the meeting to order at 7:00pm. Supervisors present: Fred Ulrich; Brenda Moyer; Jon Payne. Others present: Lynne Renn, Secretary/Treasurer; Isaac Ramer, Road Supervisor; Jim Bathgate, Solicitor; Jim Geiswite, Asst. Zoning Officer. Members of the Public: Rick Mease; Gary Griner.

### **Pledge of Allegiance**

### **Approval of Minutes**

Motion to approve minutes from August 6, 2014 by Jon Payne, Brenda Moyer second, all in favor.

Motion to approve minutes from August 20, 2014 workshop by Jon Payne, Brenda Moyer second, all in favor.

### **Public Comment**

### **Persons Present to be Heard**

Rick Mease, newly appointed president of the Selinsgrove Area Recreation Board presented multiple things for consideration by the supervisors. All Sel. Area rec board members except two are resigning at the end of this year. What he would like to see for the future board would be a variety of representation on the new board with members from Penn Township, Monroe Township and Selinsgrove Borough. If the supervisors know of anyone that might be interested, or if it could be publicized in perhaps our newsletter or website it would be appreciated.

Rick also approached the supervisors for consideration of a donation to the Selinsgrove Pool from Penn Township for 2015. The cost to run the pool for a year is approx. \$75,000. In an effort to increase attendance at the pool there will be new entrance / annual pass fees in place for 2015. The rec. board also has ideas for multiple fundraisers to assist in covering the yearly cost but they also heavily rely on donations from area localities. Any possible donation from the township for 2015 would be appreciated.

A report was presented by Gary Griner, representative from the DH&L fire company for the month of August, 2014 including Alarm Type, Staff Activity and Estimated Loss. Gary also reported that the fire station in Greenville, SC is still interested in purchasing the truck but no sale has been finalized yet.

### **Reports**

Isaac Ramer, Road Supervisor presented later in meeting however the upcoming courses/training were discussed without his presence.

Motion to approve Isaac Ramer and Dan Robatin to attend the free LTAP Drainage course on Sept. 10 in Danville by Fred Ulrich, Brenda Moyer second, all in favor.

Motion to approve Brenda Moyer to attend the Dirt and Gravel Roads Annual workshop on Sept. 30-Oct. in State College, with workshop and hotel cost paid in full, by Fred Ulrich, Jon Payne second, all in favor.

Motion to approve Isaac Ramer, Dan Robatin, Andy Howell and Roger Catherman to attend the free LTAP Winter Maintenance course on Oct. 7 in State College by Fred Ulrich, Jon Payne second, all in favor.

Motion to approve Brenda Moyer and Isaac Ramer to attend the Dirt and Gravel Roads course on Oct. 28-29 in Carlisle, course free and hotel cost paid in full for Isaac (Brenda will be staying with her daughter), by Fred Ulrich, Jon Payne second, all in favor.

Dave Bowersox, Zoning Officer was not present. Written report provided.

Lynne Renn, Township Secretary/Treasurer presented a written report. Motion to approve Secretary/Treasurer pursuing getting her Notary license by Brenda Moyer, Jon Payne second, all in favor. Motion made for Secretary/Treasurer to renew the subscription for QuickBooks by Fred Ulrich, Jon Payne second, all in favor.

Fred Ulrich, Emergency Management Coordinator and Chairman reported that the by-pass lights were still not working properly.

Jim Bathgate, Solicitor had nothing to report.

### **New Business**

A certified letter was received from Richard G. Scheib, Esq. regarding a case filed for Weirick Irrevocable Residential and Income Trust. Court ruling was that the trust fund was not responsible for the Realty Transfer Tax when the property was sold. As one of the parties that would be a recipient of said transfer tax the Township has the option of appealing the Commonwealth decision. Jim Bathgate indicated that it would more than likely cost the Township more in legal fees than tax received.

A letter was received from Brenda Moyer, Secretary of the PT Planning Commission. A request has been submitted by the Selinsgrove High School field hockey team to use ESP to hold a fundraising 'yard sale'. There were mixed feeling and comments submitted by the Planning Commission. The East Snyder Regional Rec Association was also made aware of the request and will discuss. Supervisors' comments were that if such an event was permitted it should be limited to one per year and to have any interested group or participant pay an entrance fee to the township, with the fee to be determined at a later date if held. Agreement to be signed by participants that would include a clause stating that no items to be placed in the dumpsters at the conclusion of the event.

PSATS is offering a program entitled PMGA (PSATS Municipal Government Academy) which focuses on furthering your knowledge and education in up to four different areas/disciplines of local government. Both Brenda Moyer and Lynne Renn would like to join this and enroll in the Administrative track. Certification is complete when course criteria are successfully completed. Enrollment in PMGA is \$75 with the Introduction Course being held at the PSATS head office in Enola on Sept. 10, 2014 at a cost of \$125. Motion made to have Brenda Moyer and Lynne Renn enroll in PMGA and attend the Introduction Course by Jon Payne, Fred Ulrich second, all in favor.

There was damage done to Fair Oak Road by a contractor while unloading equipment. Roadmaster Isaac Ramer approached the contractor at that time but he refused to speak to Isaac. Isaac documented the contractor contact information from the door of the truck and also the driver's name. Supervisors would like to see the road possibly milled out and repaired. Isaac to provide Jim Bathgate with the contractor and driver information. Motion made to have Jim Bathgate send a letter regarding the situation and requesting the contractor to contact either Isaac or the Township by Fred Ulrich, Jon Payne second, all in favor. If no response received from contractor within five days the State Police will be contacted.

A summary was provided by Brenda Moyer of a 'walk through' that she participated in at East Snyder Park on August 15, 2014. She was joined by Pete DeWire (ESRRA), Wes Fahringer (DCNR) and Tyler Dombroski (DCED). Projects, suggestions, updates, funding and multiple other details relating to ESP were discussed.

Motion made to set the public hearing date and time for the Conditional Use for Susquehanna University for October 1, 2014 at 6:00pm by Brenda Moyer, Jon Payne second, all in favor.

Motion made to set the public hearing date and time for Ordinance 14-05 Outdoor Wood Fired Boiler for October 1, 2014 at 6:30, or immediately following the Susquehanna University Conditional Use hearing, by Brenda Moyer, Jon Payne second, all in favor.

A notification was received by the Township making us aware that the Selinsgrove Center has submitted a Plan Approval Application to the DEP for a modification of their Air Quality Operating Permit which will result in a significant reduction in emissions of pollutants from the facility.

A notification was received by the Township from the Snyder County Board of Commissioners that they are accepting bids for work to be done to the bridge over Wolf Run, which is located in Penn Township. No action to be taken by the Township.

Paving to the recycling area was discussed. Should the rest of the parking lot be considered for paving also? Drainage situation will have to be reviewed. Will a study be necessary if the paved area is increased to include a larger portion of the lot? Tabled until the budget meeting.

### **Old Business**

Motion made to adopt Ordinance 14-04 Compost Site by Brenda Moyer, Jon Payne second, all in favor.

Information was sent by Glenda Ruch, SEDA-COG regarding the 2014 Community Development Block Grant (CDBG) allocations from the Dept. of Community and Economic Development (DCED). The allocated amount is \$84,388.00 which is an increase of \$1,360 from FFY 2013. The FFY 2014 CDBG Final Public Hearing is scheduled for October 14, 2014 at 10:00am in the Commissioners' meeting room at the Snyder County Courthouse.

Isaac Ramer, Roadmaster presented his report at this time. Discussion held regarding the surveillance cameras at the compost site. Possible replacement cameras were found on the Sam's Club website that have the hard drive separate from the cameras so if the cameras are stolen there is still the surveillance video to use for possible prosecution. These cameras are powered by electricity so Isaac it to contact the PTMA about the possibility of tapping into their line.

### **Correspondence**

None.

Checks were presented for signing and reports distributed for review. A motion was made to approve the payroll and accounts payable checks as presented by Jon Payne, Brenda Moyer second, all in favor.

\*\*Executive session was called at 9:15pm. Meeting was reconvened at 9:31pm with no official action taken.

Lynne Renn, Secretary presented a few questions regarding personnel and payroll. Questioned how classes/seminars and associated mileage is to be paid. Instructed that if at all possible the employee should come to the office and clock in/out. Mileage to be paid to and from event if using their personal vehicle. Reviews are due for Jackson Moyer, Jim Geiswite and Lynne Renn. Isaac Ramer will do review for Jackson, Brenda Moyer to do reviews for Jim and Lynne. Final question presented was regarding continued employment of John Prowant. Motion made to release John Prowant from employment, as his services are no longer required, by Jon Payne, Brenda Moyer second, all in favor. John to return all Township property. Lynne Renn to prepare and send release from employment letter.

**Adjournment**

A motion was made to adjourn the meeting by Jon Payne, Brenda Moyer second, all in favor. With no further business to discuss the September 3, 2014 meeting was adjourned at 9:35pm.

Respectfully submitted,

Lynne Renn  
Township Secretary