

**PENN TOWNSHIP
MINUTES
September 1, 2009**

The Penn Township Board of Supervisors held their regular meeting on Tuesday, September 1, 2009 at the Municipal Building, 228 Clifford Road, Selinsgrove, Snyder County, Pennsylvania. Chairman Fred Ulrich called the meeting to order at 7:00PM. Supervisors present: Fred Ulrich; Todd Cox; William Moyer. Others present: Jeffrey Edmunds, Solicitor. Absent: Secretary/Treasurer Robin Bieber. Members of the Public: Kathy Ulrich.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

The minutes of the August 18, 2009 meeting were approved as presented upon motion by Bill Moyer, seconded by Todd Cox and unanimously approved.

PUBLIC COMMENT

Ken Stettler, DH&L Fire Company, presented the July and August reports. July report included 29 incidents with 11 in Penn Township; August report included 25 incidents with 11 in Penn Township.

PERSONS PRESENT TO BE HEARD

No Persons Present to be Heard at this time.

REPORTS

Roadmaster Todd Cox provided a written report on the crew's activities during the previous two weeks.

Tom Snyder, Zoning Officer, did not provide a report.

Robin Bieber, Township Secretary was absent.

Chairman/Emergency Management Coordinator Fred Ulrich reported on the severe storms which occurred during the last Supervisors' meeting. SRS has contacted Lundy Electric to assist in finding the problem with the by-pass lights. Keystone Communication will repair the radio in the TN70 tractor.

OLD BUSINESS

The Earned Income Tax Collection Committee was discussed. The following appointments were made: Jan Vass will serve as the voting delegate; Cornelius Heeren will serve as the 1st Alternate; Diana Heeren will serve as the 2nd Alternate. These appointments to be recorded in Resolution 2009-07 and adopted upon motion by Todd Cox, seconded by Bill Moyer and unanimously approved.

**An Executive Session was called at 7:07PM. The Meeting was reconvened at 8:00PM with the following summary: General discussion was held on the Sunshine Act, disclosure of items discussed in public/private, overtime, general discriminatory statements, safety, and review workers compensation guidelines covering claims and medical attention. No action was taken.

After discussion regarding request for a zoning change, a hearing will be scheduled upon motion by Todd Cox, seconded by Bill Moyer and unanimously approved.

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NEW BUSINESS

After discussion of the limits on the Northumberland National Bank credit cards, motion was made by Todd Cox, seconded by Bill Moyer and unanimously approved, to authorize an increase in the most recent card to \$2500.00 which matches the two previously received cards.

Discussion was held on safety and items that should be required. Decision was made to draft one list of all items and this list will be adopted as a Resolution and will be included in the Personnel Policy. Further discussion was held on accidents and reporting policies of such. The Personnel Policy will be reviewed to determine current policy. According to Solicitor Edmunds, since Penn Township is a small employer, a general statement that the Supervisors will set forth a process to review and report on each accident could be added to the Personnel Policy.

Hard hats will be purchased for the road crew upon motion of Todd Cox, seconded by Bill Moyer and unanimously approved.

CORRESPONDENCE

PAYMENT OF ACCOUNTS PAYABLE AND PAYROLL

Upon motion of Bill Moyer, seconded by Todd Cox, and unanimously approved, the accounts payable were approved as presented.

ADJOURNMENT

Motion to adjourn was made by Bill Moyer, seconded by Todd Cox, and unanimously approved. No further business to discuss, the September 1, 2009 meeting adjourned at 8:30PM.

Per Recorded Device-
Respectfully Submitted,

Robin Bieber,
Township Secretary