

**PENN TOWNSHIP
WORKSHOP MINUTES
September 16, 2015**

The Penn Township Board of Supervisors held a workshop meeting on Wednesday, September 16, 2015 at the Municipal Building, 228 Clifford Road, Selinsgrove, Snyder County, Pennsylvania. Chairman Jon Payne called the meeting to order at 6:00PM. Supervisors present: Jon Payne, Fred Ulrich, Brenda Moyer. Others present: Lynne Renn, Secretary/Treasurer. Members of the Public: Isaac Ramer; Pete DeWire.

Pledge of Allegiance

Approval of Minutes

Approval of minutes from September 2, 2015 meeting tabled until October 8, 2015 meeting.

Persons Present to be Heard

New Business

Penn Township is in need of updating the Comprehensive Plan. Multiple area localities and also either currently working on, or are also in need of updating their's as well. Is there any possibility of this being a joint effort by multiple municipalities? It was asked of Pete DeWire, Penn Township Municipal Authority board member, if it would be helpful for someone from the Board of Supervisors to attend a PTMA meeting as the BOS needs to know the PTMA's plan for the future to begin to build on the Township's Comprehensive Plan update.

Road Supervisor Isaac Ramer voiced his concerns about individuals driving through/around Road Closed signs the road crew is working. Multiple times now the road had been signed and blocked for them to do work and people are driving through anyway. Supervisor Ulrich informed Isaac there are two courses of action that can be taken: 1) even if the signs are in place there should be flaggers in place also. If no flaggers are available he is to use the truck across the road to serve as a road block. And 2) Isaac does have the authority to call the police and file charges if necessary.

The phone line at the Road Supervisor's desk has been getting increasing worse and is now to the point where the individual on the other end of the line cannot hear Isaac. The line was checked by Kauffman Electric and found that the issues were between the pole and the building, so issue is with Verizon. Verizon was on site and fixed the problem. When here Mr. Kauffman suggested contacting Service Electric/Ironton for our phone service as he believes their rates are much cheaper than Verizon with better service.

Engineer proposals for a feasibility study on building improvements/renovations were submitted by 3B and LeFevre for personal review by the supervisors. Tabled for further discussion at the October 8, 2015 regular meeting.

An email was sent by Secretary Renn to Glenda Ruch to request an update of the expected date for receiving the 2014 CDBG fund. Glenda responded that she hoped it would be available within the next 2-3 weeks for distribution.

The Community Rating System Annual Recertification has been completed by Supervisor Brenda Moyer and is in need of a signature by Chairman Jon Payne.

The area under the bridge on Mull's Road has significant debris buildup and is in need of being cleaned out. That area is the responsibility of the County, not Penn Township, and we are unable to do.

Road Supervisor Isaac Ramer requested additional help for the winter season as he is concerned about not having enough guys to adequately plow if needed. He would like to see possibly three additional personnel

hired. The Township currently only has three drivers with their CDL license. Applications on file will be reviewed and a general help wanted advertisement possible done.

After review of the Performance Appraisal done for Jim Geiswite, Asst. Zoning Officer, motion made to give Jim Geiswite a 5%, or \$0.63, increase effective with the pay period beginning September 14, 2015 by Fred Ulrich, Brenda Moyer second, all in favor.

The resignation letter was received by the Board of Supervisors from Secretary/Treasurer Lynne Renn with a tentative last day of October 2, 2015. In the letter, Secretary Renn offered to remain on the payroll to assist with duties and to train her replacement for as long as needed, but not to extend beyond December 31, 2015. This position is to be advertised as soon as possible so the interview/hiring process can be started. Motion made to advertise for Secretary/Treasurer position by Jon Payne, Fred Ulrich second, all in favor.

Road Supervisor Isaac Ramer requested that the bleacher pads that were approved at an earlier meeting this year could be done with concrete in place of asphalt. Motion made to approve concrete bleacher pad being installed by Fred Ulrich, Brenda Moyer second, all in favor.

Executive session was called at 7:05pm. Secretary Renn left the meeting at this time. Meeting was reconvened at 7:50pm with personnel discussions being held. No decisions made.

Adjournment

With no further business to discuss the September 16, 2015 workshop meeting was adjourned at 7:50PM.

Respectfully Submitted,

Lynne Renn,
Township Secretary