

TOWNSHIP OF PENN
SNYDER COUNTY, PENNSYLVANIA

RESOLUTION NO. 2012- 06

A RESOLUTION OF THE TOWNSHIP OF PENN, SNYDER COUNTY,
PENNSYLVANIA, DECLARING ITS INTENT TO FOLLOW THE
SCHEDULES AND PROCEDURES FOR DISPOSITION OF RECORDS
AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL
APPROVED ON DECEMBER 16, 2008.

WHEREAS, a Local Government Records Committee was created by Act 428 of 1968 and
empowered thereby to make rules and regulations for records disposition; and,

WHEREAS, the Municipal Records Manual was approved by said committee on December 16,
2008; and,

WHEREAS, the Township of Penn desires to dispose of records according to statutory
requirements.

NOW, THEREFORE, BE IT RESOLVED by the Township of Penn, Snyder County,
Pennsylvania, that it intends to follow the schedules and procedures for disposing of records as set
forth in the Municipal Records Manual approved on December 16, 2008, and as further amended.

The within Resolution was enacted on the 5th day of September, 2012 at the regular
meeting of the Penn Township Board of Supervisors, Snyder County, Pennsylvania.

ATTEST:

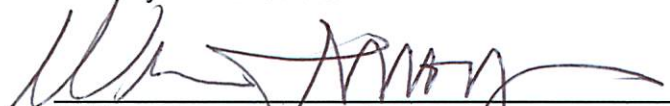





PENN TOWNSHIP BOARD OF SUPERVISORS



Jon Payne – Chairman



William Moyer – Supervisor



Fred Ulrich - Supervisor