

RESOLUTION 2019-10

A RESOLUTION OF PENN TOWNSHIP, SNYDER COUNTY, AUTHORIZING DESTRUCTION OR DISPOSAL OF CERTAIN MUNICIPAL RECORDS.

WHEREAS, by virtue of Resolution No. 2019-10, adopted June 19, 2019 Penn Township declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008; and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Penn Township, Snyder County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:


RECORD TITLE	DATES	DISPOSITION
Payroll Records	2009 thru 2011	Shred
Accounts Receivable	2009 thru 2011	Shred
Accounts Payable	2009 thru 2011	Shred

Adopted this 19 day of June, 2019.

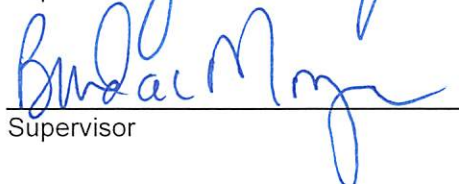
PENN TOWNSHIP
BOARD OF SUPERVISORS

ATTEST:


Secretary


Chairman


Supervisor


Supervisor

