

PENN TOWNSHIP MINUTES October 2, 2013

The Penn Township Board of Supervisors held their regular meeting on Wednesday, October 2, 2013 at the Municipal Building, 228 Clifford Road, Selinsgrove, Snyder County, Pennsylvania. Chairman Jon Payne called the meeting to order at 7:00PM Supervisors present: Jon Payne, Fred Ulrich, William Moyer. Others present: Secretary/Treasurer Robin Bieber; Solicitor James Bathgate. Members of the Public: Kathy Ulrich; John Wert; James Grose, All Points Land Surveys; Michael Savidge.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

The minutes of the September 4, 2013 meeting were approved as presented upon motion by Fred Ulrich, seconded by Bill Moyer, and unanimously approved.

PUBLIC COMMENT

Michael Savidge was present and expressed his dissatisfaction with the recent patching done on Perkinson Road. Supervisors Bill Moyer and Fred Ulrich have reviewed this site and after discussion, Mr. Savidge was informed that the roadway will be dug out and replaced, however due to availability of materials this time of year, this project will be completed in the spring.

Dawayne Betzer, DH&L Fire Company, provided the September report which consists of 16 alarms with 7 in Penn Township. Mr. Betzer also stated there will be a vehicle rescue class held at the Middlecreek Antique Tractor Association property on Old Colony Road, and asked the Board for consideration in loaning the Case Payloader for help in demonstrations. The Board explained that a Township employee would need to run the equipment. If a Township employee donates his time, the Township will donate the equipment.

PERSONS PRESENT TO BE HEARD

James Grose, All Points Land Surveys, was present with the BJ&E Realty Sub-Division plans for 113.76 acres on Foxboro Road in the Agriculture Conservation(AC) zone. This Sub-Division is two lots with lot#1 being 44.55 acres, on which a residence will be constructed, and lot#2 being 69.22 acres and will be used as Agriculture. It was noted that the existing house will be torn down. After discussion, the existing driveway/farmlane will serve both properties and shall be considered a driveway and shall comply with Ordinance 88-2. After review, motion made by Fred Ulrich, seconded by Bill Moyer and unanimously approved, to grant conditional approval of the BJ&E Realty Sub-Division conditioned upon a notation to be placed on the plans that state the Supervisors recognize the existing driveway/farmlane as a driveway and the owner must comply with Ordinance 88-2.

REPORTS

Interim Roadmaster Roy Sauers provided a written report on recent activities.

Tom Snyder, Zoning Officer, provided a written report including 71 permits year-to-date.

Robin Bieber, Township Secretary, reported there will be a pre-construction meeting on October 3, 2013 for the Christ United Methodist Church. Engineer Robert Bickhart and Brian Herber, Snyder County Conservation District will be present.

Emergency Management Coordinator Fred Ulrich reported the traffic light at Selinsgrove Ford was placed on flash for better traffic flow while Susquehanna Supply completed additional work needed on the green bridge over Penn's Creek. A flagman was also present. Mr. Ulrich noted this was for one day. Mr. Ulrich also reported that the 'tot lot' for two-five year olds has been completed at East Snyder Park, and the Learning Center is also completed.

PENN TOWNSHIP BOARD OF SUPERVISORS – MINUTES – OCTOBER 2, 2013

REPORTS - (cont'd)

Chairman Jon Payne reported there will be a workshop meeting on October 16th, 2013 at 6:00PM. Discussions will be held at that time on a new board room table.

Solicitor Bathgate will draft an agreement to address potential liability for the use of equipment donation to DH&L Fire Company.

OLD BUSINESS

Supervisor Bill Moyer will gather more information for the snowplowing agreements with Middlecreek Township and Jackson Township.

Prices received for the rental of a boom arm mower from Stephenson Equipment - \$2,000/wk, \$5,000/mo. Decision will be made at the 10/16/13 workshop.

Since the Jerry Hazelwood Sub-Division plan will expire on the Supervisors' November meeting date, Stahl Shaffer Engineers will be contacted for an extension request. If no extension request is received before the 10/16/13 workshop, the plan will be denied.

The Terry Stauffer re-zoning request has been withdrawn by Mr. Stauffer. The withdrawal was accepted upon motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved.

One quote was received for the Old Colony Road study of \$4,500. After discussion, Brenda Moyer will be authorized to research additional quotes.

NEW BUSINESS

The 2014 Budget workshop will be held on 10/16/13 during the workshop meeting.

Resignation received from Tom Snyder, Zoning Officer. After review, Mr. Snyder's resignation was accepted with regret upon motion made by Fred Ulrich, seconded by Bill Moyer and unanimously approved. After further discussion, motion was made by Bill Moyer, seconded by Fred Ulrich and unanimously approved, to appoint Brenda Moyer as Zoning Officer until January 1, 2014.

Resignation received from Planning Commission member Michael Savidge. After review, Mr. Savidge's resignation was accepted with regret upon motion made by Fred Ulrich, seconded by Bill Moyer and unanimously approved.

After discussion, motion made by Fred Ulrich for the following: 1)require every submitted plan to be sent to an engineer; 2)that an escrow of \$1000 minimum be established; 3)Township would consider waiving the escrow requirement in certain cases due to hardship. Motion was seconded by Bill Moyer and unanimously approved. It shall be noted this requirement will be included in the revisions to the Sub-Division Lane Development Ordinance.

Brenda Moyer will attend an Administrative Assistants seminar at a cost of \$149 upon motion by Fred Ulrich, seconded by Jon Payne and unanimously approved.

Mike Savidge questioned the trailers, buildings and signs at a property on Route 204. Mr. Savidge was informed the Township is aware of the activity on this property and is actively working on this issue.

**Executive Session was called at 8:00PM to discuss personnel issues. Meeting reconvened at 8:19PM with no action taken.

Upon motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved, the position of zoning officer will be advertised.

Brief discussion held on the fact that the Planning Commission meetings do not start in a timely manner. Letter will be sent to Planning Commission Chairman asking him to address this issue.

PENN TOWNSHIP BOARD OF SUPERVISORS – MINUTES – OCTOBER 2, 2013

CORRESPONDENCE

PAYMENT OF ACCOUNTS PAYABLE AND PAYROLL

Upon motion of Fred Ulrich, seconded by Bill Moyer, and unanimously approved, the accounts payable and payroll was approved.

ADJOURNMENT

Motion to adjourn was made by Fred Ulrich, seconded by Bill Moyer and unanimously approved. No further business to discuss, the October 2, 2013 meeting adjourned at 8:30PM.

Respectfully Submitted,

Robin Bieber,
Township Secretary