

PENN TOWNSHIP MINUTES May 7, 2014

The Penn Township Board of Supervisors held regular meeting on Wednesday, May 7, 2014 at the Municipal Building, 228 Clifford Road, Selinsgrove, Snyder County, Pennsylvania. Chairman Fred Ulrich called the meeting to order at 7:00PM. Supervisors present: Fred Ulrich; Brenda Moyer; Jon Payne. Others present: Robin Bieber, Secretary/Treasurer; James Bathgate, Solicitor; Isaac Ramer Jr, Roadmaster. Members of the Public: Kathy Ulrich; Darwin Swope; Beth Kapsar; Pete DeWire; Dawayne Betzer, Gary Griner, DH&L Fire Company; Ken Herman Jr; Wayne Brouse; Dean Walls; Greg Mull.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

The minutes of the April 2, 2014 meeting were approved as presented upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved. The minutes of the April 16, 2014 workshop were approved with the following sentence deleted: 'No league members should be sending others to play at ESP.' upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved.

PUBLIC COMMENT

Dawayne Betzer, DH&L Fire Company was present with an total report for 2013 which included 332 alarms with 92 in Penn Township and 78 in Selinsgrove Borough. Mr. Betzer also provided the Jan through March report which included 95 alarms and the April report of 29 alarms. Mr. Betzer, along with DH&L member Gary Griner, reported on the new rescue truck recently purchased which combines the former rescue truck and the former engine into one truck. The new rescue vehicle was also brought to the meeting for everyone to see.

PERSONS PRESENT TO BE HEARD

Wayne Brouse was present requesting the Supervisors to be a co-permittee on an application to PennDot to install a pipe on SR204. According to PennDot regulations, a resident who wishes to install piping on a state road cannot apply for a permit without the Township agreeing to be a co-permittee and essentially agreeing to accept responsibility for the new pipe, if the resident fails to maintain this pipe. Mr. Brouse has stated he will purchase the pipe and pay for installment. An agreement, provided by PennDot, was reviewed by Solicitor James Bathgate. This agreement states that the property owner will accept responsibility for maintenance. It also allows for an engineer to review plans and perform inspections, and states the land owner can establish an escrow account or purchase a bond, the monies from which the township would pay for maintenance should the landowner fail in their responsibilities. It was also noted that this agreement can be recorded with the Recorder of Deeds; any future property owner would accept responsibility when they purchase the property. After a lengthy discussion, this issue was tabled for further information upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved. After further discussion, Supervisor Brenda Moyer will contact other municipalities that may have an agreement in place such as this and Solicitor James Bathgate will review the agreement again. It was noted this will be discussed at the May 21, 2014 workshop.

Dean Walls was present with his concerns of the high fees charged by Central Keystone COG for building permits. Mr. Walls constructed a 6x10 porch on his home with a \$32 zoning permit and a \$184 building permit, noting that the minimum charge for a building permit is \$140. Mr. Walls was informed that state regulations require the inspections, which are part of the building permit process. The Township contracts with Central Keystone COG to perform these inspections.

Ken Herman Jr was present to follow up with his concerns of the pipe that runs through his property and the fact that he wants to build a new home to replace the current mobile home, which is already within the required setback but cannot move the home back because it will be over the pipe. Mr. Herman was informed the Township cannot get involved in changing the pipe because it is not a Township pipe. Mr. Herman can apply for a variance or move the pipe himself.

Pete DeWire was present with an update on all the activity happening at East Snyder Park. The old Steffen Field concession stand has been remodeled with many services and fixtures being donated. Mr. DeWire also reported that the ESP Board would like to construct a unisex handicapped restroom next to the concession stand which will cost approximately \$4000. The ESP Board is paying \$2000 and asks the Supervisors to contribute \$2000. After discussion, motion to pay \$2000 toward construction of a new restroom and the destruction of the handicapped outhouse by Fred Ulrich, seconded by Jon Payne and unanimously approved. Mr. DeWire further reported they will be applying for a grant to cover the cost of aluminum bleachers which will replace the current wooden bleachers. Fifty invitations have been sent for a Dedication/Recognition ceremony to be held on May 30, 2014.

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REPORTS

Roadmaster Isaac Ramer Jr presented a written report on recent activities.

Dave Bowersox, Zoning Officer, did not provide a report.

Robin Bieber, Township Secretary, reported nine resumes were received to date for the position of Secretary/Treasurer.

Fred Ulrich, Emergency Management Coordinator and Chairman reported the by-pass lights are not completely fixed. TRA Electric is still working on them.

Solicitor James Bathgate reported that the road projects have been advertised; bid opening shall be May 21, 2014. An addendum will be added that states the successful bidder must raise manholes, drains, water boxes, etc. Mr. Bathgate also reported that the Secretary/Treasurer position has also been advertised.

OLD BUSINESS

It was noted that Ken Daycock has until June 1, 2014 to comply with the inground recharge requirement.

Employee evaluations previously reviewed for Chad Brandt and Dan Robatin. Mr. Brandt and Mr. Robatin will each receive an increase of 60 cents per hour, and pending a good review for Dave Bowersox, Mr. Bowersox will also receive an increase of 60 cents per hour upon motion by Fred Ulrich, seconded by Brenda Moyer and unanimously approved.

**An Executive Session was called at 8:54pm. Meeting was reconvened at 9:00pm with the following conclusion: Roy Sauers is back at full status and Roadmaster Isaac Ramer will report to the Supervisors in thirty days with a full evaluation on Mr. Sauers upon motion by Fred Ulrich, seconded by Brenda Moyer and unanimously approved.

NEW BUSINESS

The proposed Sub-Division and Land Development Section 105 has been advertised, sent to Snyder County for comments, the public hearing was held prior to this meeting, and no adverse comments were received. Upon motion by Brenda Moyer, seconded by Jon Payne and unanimously approved, Sub-Division and Land Development Section 105 was adopted.

Safety recommendations received from EMC Insurance concerning regular safety meetings, fleet safety training and obtaining motor vehicle drivers records for prospective employees were discussed. Motion to accept all recommendations by Jon Payne, seconded by Brenda Moyer and unanimously approved. It was noted these changes will be incorporated into the Employee Handbook.

New tamper prices received: BS&B - \$1732; Cleveland Brothers - \$1895; Bradco - \$1675; Equip Rental - \$2125; WhiteCap - \$1617.50 (includes shipping). After discussion, based on Bradco's reputation and the experience the Township has had with them, Penn Township will purchase a new tamper from Bradco at a cost of \$1675 upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved. It shall be noted that WhiteCap was a company found online and no one is familiar with them.

Upon motion by Fred Ulrich, seconded by Jon Payne, and approved, Brenda Moyer was appointed as Assistant Secretary.

An Auditor's seminar provided by PSATS at a cost of \$50 was discussed. Upon motion by Brenda Moyer, seconded by Jon Payne and unanimously approved, this course will be offered to the Penn Township Auditors at Township expense.

Penn Township has been approved for a recycling grant of approximately \$16,500 to pave in front of the recycling area. It was noted this is intended to cover 75% of costs associated with items in the grant request, so the Township would need to spend approximately \$22,000 to pave the area, and then would be reimbursed \$16,500.

Discussion was held on a new parking lot light. Prices received: SRS Electric - \$275.00; TRA Electric - \$468. Upon motion by Brenda Moyer, seconded by Jon Payne, and unanimously approved, SRS Electric will provide a new light at a cost of \$275 and a new pole, an extra charge. After additional discussion, Roadmaster Isaac Ramer was authorized to get prices on a new light for the front corner of the building, and then authorize SRS to replace that light as well upon motion by Brenda Moyer, seconded by Jon Payne and unanimously approved.

Discussion held on the DB Construction letter of credit held at Northumberland National Bank for the garage ceiling project. Motion by Jon Payne, seconded by Brenda Moyer and unanimously approved, the letter of credit will be released upon receipt of written verification that: 1) All materials have been paid for; 2) Any subcontractors have been paid; 3) Warranty information on materials is received by the Township.

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Problems with Eastern Industries and the availability of materials were discussed. Upon motion by Fred Ulrich, seconded by Jon Payne, and unanimously approved, Meckley's Limestone will be listed as a supplier as well.

The PennDot Agility work plan was signed by Chairman Fred Ulrich upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved. It was noted services provided by Penn Township to Penn Dot through the Agility Program are valued at \$11,000, and the services PennDot are to provide to Penn Township are \$11,184.

Roadmaster Isaac Ramer reported that the D2 truck needs a pump. RW Maust Jr Garage will build it. The compost pile at the compost site needs water added. DH&L Fire Company will be contacted.

CORRESPONDENCE

The Snyder County Bridge Agreement was signed upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved. This agreement authorizes Snyder County to schedule and bridge inspections as legally required.

PAYMENT OF ACCOUNTS PAYABLE AND PAYROLL

Upon motion of Jon Payne, seconded by Brenda Moyer and unanimously approved, the payroll and accounts payable were approved as presented.

ADJOURNMENT

Motion to adjourn was made by Jon Payne, seconded by Fred Ulrich Brenda Moyer, and unanimously approved. No further business to discuss, the April 2, 2014 meeting adjourned at 9:54PM.

Respectfully Submitted,

Robin Bieber,
Township Secretary