

**PENN TOWNSHIP
WORKSESSION MINUTES
May 21, 2014**

A work session was held by the Penn Township Board of Supervisors on Wednesday, May 21, 2014, called to order at 6:00PM at the Municipal Building, 228 Clifford Road, Selinsgrove, Snyder County, Pennsylvania. Those present: Supervisors Fred Ulrich, Brenda Moyer, Jon Payne. Others present: Secretary/Treasurer Robin Bieber; Roadmaster Isaac Ramer; Jan Ritter.

Bid Opening for the 2014 Road Project -

Name	Superpave Asphalt	Base Repair	Bituminous Seal Coat	Total
Meckley's	\$45,591.00	\$3,774.00	No bid	\$49,365.00
Eastern Industries	\$41,157.15	\$5,780.00	No bid	\$46,937.15
Mid-State Paving	\$53,321.43	\$8,392.90	No bid	\$61,714.33
Midland Asphalt Materials	No bid	No bid	\$13,975.08	\$13,975.08

Upon motion by Jon Payne, seconded by Brenda Moyer, and unanimously approved, the Superpave Asphalt and Base Repair bid was awarded to Eastern Industries at a cost of \$46,937.15 and the Bituminous Seal Coat bid was awarded to Midland Asphalt Materials at a cost of \$13,975.08.

Replacing the outside lights with LED lights - All five outside lights around the building will be replaced with new LED lights - original cost of \$1552.70 minus PP&L incentives of \$618.80 for a total cost of \$933.90 upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved.

Old storage trailer - After discussion of the poor condition of the current storage trailer, Roadmaster Isaac Ramer was directed to get prices on a newer trailer or container box.

'Bring Your Kid to Work' Day - Roadmaster Isaac Ramer stated his daughter needs a workplace to go for 'Bring your kid to work' day for a school assignment. After discussion, his daughter will be allowed to go to the job site with Isaac, but will stay in the vehicle. She may also spend time in the office.

Sign Reflectivity Requirements - June 14, 2014 is the deadline for having a plan in place for replacing road signs with the new reflective signs. Solicitor James Bathgate was directed to draft a resolution that the signs will be replaced with the new reflective signs as the reflectivity wears out or otherwise need replaced. Roadmaster Isaac Ramer also noted that as suggested by PennDot, he will be driving the township roads after dark to assess reflectivity.

Wayne Brouse request - Wayne Brouse has reported he will not follow through on his request that the Township agree to be a co-permittee on the Penn Dot application that would allow Mr. Brouse to install a pipe on SR204.

Recycling grant for paving - Supervisor Brenda Moyer reported on the recycling grant that Penn Township has been approved for - approximately \$16,500 to pave in front of the recycling area. It was noted this is intended to cover 75% of costs associated with items in the grant request, so the Township would need to spend approximately \$22,000 to pave the area, and then would be reimbursed \$16,500.

Resignation received from Joan Lindow, Zoning Hearing Board member, due to the fact that she has moved out of the Township. Resignation was accepted with deep regret upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved. Upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved, Mrs. Lindow will be sent flowers.

Appointment of replacement for Joan Lindow - Upon motion by Jon Payne, seconded Brenda Moyer and unanimously approved, Joe Dubaskas was appointed to the Zoning Hearing Board to fulfill Joan Lindow's term.

Insurance Renewals - Phil Gingrich, HC Kerstetter Insurance, has informed the Township office that there will be no increase in the insurance policies that are set to renew in June. After discussion, Ron Sanders of Purdy Insurance, will be contacted to inquire whether they will be submitting a proposal. If so, Mr. Gingrich will be invited to the next meeting as well as Mr. Sanders.

Changes in Bank Signatures - Secretary Robin Bieber reminded the Supervisors of the time frame in removing her name from the bank accounts and appointing the new treasurer. Northumberland National Bank will need to have a copy of approved minutes officially removing Robin and adding the new person.

Seminars - After discussion, Roadmaster Isaac Ramer was authorized to attend the Dirt and Gravel roads 2-day seminar in Carlyle in October and the Bituminous Seal Coat, an LTAP seminar at East Buffalo Township Building in June upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved.

Information received from PennDot on their schedule to paint the bridge on Rt 522 just beyond Selinsgrove Ford.

Solicitor James Bathgate will review the SEDA-Cog documents received regarding the Bake Oven Hill project.

Resident Jan Ritter asked the Board if the Township still has the Alamo mower that could mow high banks. Ms. Ritter was informed that mower was used as a trade to purchase another piece of equipment.

**Executive Session called at 6:48PM to review resumes for the open Secretary/Treasurer position. Meeting reconvened at 7:14PM with no action taken.

No further business to discuss, meeting adjourned at 7:15PM.

Respectfully Submitted,

Robin Bieber,
Township Secretary