

**PENN TOWNSHIP
MINUTES
May 1, 2013**

The Penn Township Board of Supervisors held their regular meeting on Wednesday, May 1, 2013 at the Municipal Building, 228 Clifford Road, Selinsgrove, Snyder County, Pennsylvania. Chairman Jon Payne called the meeting to order at 7:00PM Supervisors present: Fred Ulrich, Jon Payne. Absent: William Moyer. Others present: Secretary/Treasurer Robin Bieber; Solicitor James Bathgate. Members of the Public: Kathy Ulrich; Warren Kerstetter; Doug Klingler; John Wert; Darwin Swope; Chris Shaffer, Larson Design Group; Tom Gates, Salem Glenn Development; Glenda Ruch, SedaCOG; Pete DeWire, East Snyder Park; Pete Barge Jr; Jan Ritter; Brenda Moyer.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

The minutes of the April 3, 2013 meeting approved as presented upon motion by Fred Ulrich, seconded by Jon Payne, and approved.

PUBLIC COMMENT

No Public Comment was heard at this time.

PERSONS PRESENT TO BE HEARD

Chris Shaffer, Larson Design Group, gave an update on the progress of the proposed stormwater project at Old Colony Road and Salem Road. Mr. Shaffer stated Robert Bickhart, P.E. who is reviewing the project on behalf of the Township, asked that written comments from PennDot and Snyder County Conservation District be included in the project packet. Upon review of these items, Mr. Bickhart will present his findings to the Township. After discussion, Mr. Shaffer will submit a revised drainage plan, as required in the Penn Township Sub-Division and Land Development Ordinance, Section 605, for any modification of stormwater facilities. It shall be noted that while the Township has no financial obligation regarding this project, there are no objections at this time.

Doug Klingler was present with his Final Preliminary Land Development Plan for his property on Middle Creek Road. Regarding the stormwater ordinance modification request, the 48 hour requirement shall be a 72 hour requirement upon motion by Fred Ulrich, seconded by Jon Payne and approved. It shall be noted that the hearing for the modification request was held at 6:50PM prior to this meeting. After review of the final preliminary land development plan, it was noted that the railroad easement is not yet in place. Upon approval of this plan, Mr. Klingler would have five years to complete all construction and present a final land development plan, including as-builts. At that time, the railroad easement would be required. After review, the Doug Klingler Final Preliminary Land Development Plan was approved upon motion made by Fred Ulrich, seconded by Jon Payne and approved.

Warren Kerstetter was present with a Sewage Planning Module for Alfred Herman Jr Sub-Division plan. After review, the Sewage Planning Module was signed by Chairman Jon Payne upon motion by Fred Ulrich, seconded by Jon Payne and unanimously approved. It shall be noted that construction of a new driveway for this project may be constructed upon receipt of a permit for said driveway.

Glenda Ruch, Seda-COG, was present with her review of engineer bids received for the Bake Oven Hill Road project. The Larson Design bid of \$9,500.00 did not include the NPDES permit or the application fee of approximately \$2,500.00. The bid tallied with both items equals \$23,500.00. The HRG bid was \$32,950 and included these items. After review, and upon Ms Ruch's recommendation, Larson Design Group was awarded the engineering bid for the Bake Oven Hill Road project upon motion by Fred Ulrich, seconded by Jon Payne and approved. Ms Ruch will draft an agreement which will be sent to Larson Design Group after Solicitor Bathgate's review.

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PERSONS PRESENT TO BE HEARD (Cont'd)

John Wert was present regarding his quote of 'not to exceed \$500' for architectural services regarding the new roof over the garage portion of the township building. Other quotes received are - Baer Wolfe \$2500; MeckTech \$3475; Larson Design Group \$5900. After review, motion made by Fred Ulrich, seconded by Jon Payne and approved, the architectural services bid was awarded to John Wert. It shall be noted that prevailing wage documents will be needed.

Pete DeWire was present regarding East Snyder Park and gave a lengthy update on the progress of the new restrooms as well as the park in general. Direct bore drilling proposals include: Earthworks \$9044; H&H \$30/ft; Harger Utility \$8000. After review, motion made by Fred Ulrich, seconded by Jon Payne and approved, to award the bid to Harger Utility for \$8000. Also, after discussion, motion made by Fred Ulrich, seconded by Jon Payne and approved, to purchase material needed from L/B Water at a cost not to exceed \$10,685.28. Mr. DeWire noted L/B Water will donate some of those materials. Roadmaster Kurt Artz will be authorized to purchase five gallons of water based stain for the tabled and benches. United Way is sending 4 - 6 people to help. The road crew will work at repairs to the walking path. Several areas will be paved upon motion by Fred Ulrich, seconded by Jon Payne and approved. Concerning stormwater, inground recharge systems will be used. The scoreboards are installed. The mens and womens outhouses are to be torn down. The existing handicap outhouse will remain. The Youth Football storage building needs to be in compliance with the rest of the park. The ESP board will send a nice letter to Youth Football. If no response, a second letter will be sent from the Township Solicitor.

REPORTS

Roadmaster Kurt Artz provided a written report on recent activities. Mr. Artz will be instructed to get prices on a new box for the 2001 Freightliner upon motion by Fred Ulrich, seconded by Jon Payne and approved.

Tom Snyder, Zoning Officer, provided a written report including 19 permits year-to-date.

Robin Bieber, Township Secretary, provided the estimate from PennDot Municipal Services for Bridge Street. Supervisor Fred Ulrich will meet with Ron Sanders of Purdy Insurance on Monday, May 6, 2013 at 9:00AM.

Emergency Management Coordinator Fred Ulrich had nothing to report.

Chairman Jon Payne had nothing to report. Security cameras were tabled.

Solicitor James Bathgate reported a conditional use/special exception hearing is scheduled for May 7, 2013 at 6:00PM for New Story School, who is looking to open a Selinsgrove location at the former Jackson Penn Elementary School on Route 204. Mr. Bathgate noted that New Story may ask for a continuance on the special exception section of the hearing. If notification is received, the zoning hearing board will not be required. The amendments for the 'Section 506 - Signs' of the Penn Township Zoning Ordinance 2005-01 were approved upon motion by Fred Ulrich, seconded by Jon Payne and approved. It shall be noted the public hearing for these changes was held at 6:30PM preceding this meeting.

OLD BUSINESS

No other Old Business was heard at this time.

NEW BUSINESS

The Township office has been contacted by Direct Energy who wants the Township to provide them with information regarding the Pennsylvania Power and Light bills, and in turn, they will offer to save the Township money. After discussion, Direct Energy will be turned down.

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CORRESPONDENCE

PAYMENT OF ACCOUNTS PAYABLE AND PAYROLL

Upon motion of Fred Ulrich, seconded by Jon Payne, and approved, the accounts payable and payroll were approved as presented.

ADJOURNMENT

Motion to adjourn was made by Fred Ulrich, seconded by Jon Payne and unanimously approved. No further business to discuss, the May 1, 2013 meeting adjourned at 8:55pm.

Respectfully Submitted,

Robin Bieber,
Township Secretary