

**PENN TOWNSHIP
MINUTES
March 5, 2014**

The Penn Township Board of Supervisors held regular meeting on Monday, March 5, 2014 at the Municipal Building, 228 Clifford Road, Selinsgrove, Snyder County, Pennsylvania. Chairman Fred Ulrich called the meeting to order at 7:00PM. Supervisors present: Fred Ulrich; Brenda Moyer; Jon Payne. Others present: Robin Bieber, Secretary/Treasurer; James Bathgate, Solicitor; Isaac Ramer Jr, Roadmaster. Members of the Public: Kathy Ulrich; Ken Estep, Christ United Methodist Church; Jody Ramer; Darwin Swope.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

The minutes of the February 5, 2014 meeting were approved as presented upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved.

PUBLIC COMMENT

No Public Comment was heard at this time.

PERSONS PRESENT TO BE HEARD

No Persons Present to be Heard at this time.

REPORTS

Roadmaster Isaac Ramer Jr presented a written report on recent activities.

Dave Bowersox, Zoning Officer, provided a written report on recent activities.

Robin Bieber, Township Secretary, had nothing to report.

Fred Ulrich, Emergency Management Coordinator and Chairman reported that the by-pass lights are not working correctly. TRA Electric is scheduled.

Solicitor James Bathgate reported that he has spoken to Michael Apfelbaum, attorney for the Penn Valley Airport Authority, who stated the Authority is looking to transfer the recently acquired airplane out of Authority's ownership. Through Mr. Bathgate's research, he also reported there should be no liability to Penn Township for actions of the Authority. It was noted that the Township can withdraw its membership from the Authority, however the Authority would have to give its consent.

OLD BUSINESS

Discussion and review was held regarding Christ United Methodist Church and the updated stormwater narrative for the outdoor worship center recently constructed off US 522. All previously required conditions met, motion to approve by Fred Ulrich, seconded by Jon Payne and unanimously approved. It shall be noted a copy of the receipt showing the plans were recorded at Snyder County Courthouse is required.

Discussion was held regarding Furman Farms and the road edges and shoulders on South Front Street. Supervisors Fred Ulrich and Brenda Moyer, Roadmaster Isaac Ramer and Furman Farms representatives met on site and reviewed. Chairman Fred Ulrich reported that while the shoulder is soft and the road edges are breaking, it does not seem to be related to the large truck traffic from Furman Farms since the trucks are empty when traveling that side of the road. After discussion, Penn Dot Municipal Services Representative Brian Haight will be contacted for possible solutions.

NEW BUSINESS

Auditor appointments and terms were clarified: Chris Kenawell appointed to the term ending 12/31/2015 and Beth Kapsar appointed to the term ending 12/31/19 upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved.

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NEW BUSINESS - cont'd

Discussion was held regarding Ken Daycock and the fact that he has still not installed the required inground recharge system on his property. After discussion, upon motion by Brenda Moyer, seconded by Jon Payne and unanimously approved, Solicitor James Bathgate was directed to send Mr. Daycock a letter giving him until June 1, 2014 to have the system completed.

Bids will be accepted for the old board room table and bids will be opened at the next Supervisors meeting on April 2, 2014 upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved. It shall be noted that the invitation to bid will be on the Township's website and on the Township bulletin board.

**An Executive Session was called at 7:30PM. Meeting reconvened at 8:00PM. Solicitor James Bathgate provided the following report on the Executive Session:

Regarding land development guidelines, the Municipalities Planning Code allows exclusions in requirements when adding an accessory building, or converting a single family home into no more than three residential units. After discussion, motion was made by Jon Payne, seconded by Brenda Moyer and unanimously approved, to amend the Sub-Division and Land Development Ordinance to reflect the following changes: An addition of an accessory building which is to be used in conjunction with an existing principal building will not require a land development; the conversion of an existing single-family detached dwelling into not more than three residential units unless such units are intended to be a condominium will not require a land development plan.

Also, the Penn Township Sub-Division and Land Development Ordinance includes a section which states that if Ordinance requirements are causing undue hardship, a waiver can be requested. After discussion, motion was made by Jon Payne, seconded by Brenda Moyer and unanimously approved, to adopt a policy that states if a building has no impact on stormwater, roads, sewer, water, or other infrastructure, a waiver can be granted. In order to request a waiver, the landowner must submit a waiver application (provided by the Township), a fee of \$300.00, and a small sketch plan to be reviewed by Supervisors, who would determine if a land development plan would be required. It was also noted the fee is non-refundable.

Mr. Bathgate also reported the Penn Township Auditors are attempting to change Township policy. After discussion, motion was made by Fred Ulrich, seconded by Jon Payne and unanimously approved, to authorize Solicitor James Bathgate to notify the auditors of their duties and limitations.

It was noted time clocks are being researched and a new one will be purchased.

Roadmaster Isaac Ramer will price cameras for the compost site. Mr. Ramer will also review the roads and provide information to the Supervisors. He also noted that several employees would like to go to various LTAP courses and would go without being paid.

Solicitor James Bathgate noted that two or more Supervisors may join for a fact-finding mission outside of a Township meeting, but no decisions can be made.

CORRESPONDENCE

PAYMENT OF ACCOUNTS PAYABLE AND PAYROLL

Upon motion of Jon Payne, seconded by Brenda Moyer and unanimously approved, the payroll and accounts payable were approved as presented.

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ADJOURNMENT

Motion to adjourn was made by Jon Payne, seconded by Fred Ulrich and unanimously approved. No further business to discuss, the March 5, 2014 meeting adjourned at 8:25PM.

Respectfully Submitted,

Robin Bieber,
Township Secretary