

Penn Township Supervisor Workshop Minutes March 16, 2016

Chairman Pete DeWire called the 3-16-16 workshop to order 6:00 pm, followed by the Pledge of Allegiance.

Present included: Supervisors: Pete DeWire, Brenda Moyer and Jon Payne, Secretary, Dana VanHorn-Teats

Public Present: Isaac Ramer, David Ulrich, PE, Robert Bickhart, PLS, Anthony Pinto, PMRS, James Grose, PLS, Scott Kerstetter, Wilmer Kratzer and Jan Ritter.

On motion by Jon Payne, second Brenda Moyer and board acclamation the March 2, 2016 Meeting Minutes were approved with the following corrections:

1. as the March 2, 2016 minutes did not reflect the formal motion made in reference to the Michael Savidge waiver request from land development. Supervisors are reflecting that motion in these minutes as written. **On motion by Brenda Moyer, second by Jon Payne and board acclamation, the requirement for land development planning for Michael Savidge's construction project on S. Market Street is waived.**
2. Jon Payne asked that it be noted also missing from the March 2, 2016 minutes was that PC Chairman, Dan Kuruna stated he was opposed to the changes to the draft Nuisance Ordinance. Kuruna made this statement in the March 2, 2016 Supervisors meeting and again in the March 14, 2016 PC work session.

Christ United Methodist Church-Presented by David Ulrich of Mid-Penn Engineering

Mid-Penn provided a revised preliminary cost opinion to include the paving as required. Concrete wheel stops have been added to plan, an additional \$50,000 has been added to preliminary cost opinion, for 4" of base course. This was reviewed by Bob Bickhart and determined to be satisfactory. After further presentation review and discussion, it was shown that all requirements were addressed or met except:

- Provide two pages of the E&S to the plan
- Provide financial security for site improvements
- Township needed to receive or hear from DEP in reference to the SFPM.
- Revised plans need to be presented with owner acknowledgement

On motion by Brenda Moyer, second Jon Payne, and acclamation the board the sewage plan will be signed. On motion by Jon Payne and second by Brenda Moyer and board acclamation the plan will be tabled until all requested revisions have been completed.

Levi Beachy Development Plan Presented by James Grose, PLS

Jim Grose presented the Levi Beachy Final Land Development plan for approval. All requirements were met per recommendations from PC and SCPC. **On motion by Jon Payne, second Brenda Moyer, and acclamation of the board to approve the final plan.**

PA Municipal Retirement Service

A packet was provided by Anthony Pinto. This plan is voluntary and would be funded by the township. The Supervisors will retain the information for further discussion.

County Liquid Fuels

On motion by Jon Payne, second Brenda Moyer, and acclamation, the board will sign the County Liquid Fuels Application.

Harris Development

Scott Kerstetter resident of Harris Estates expressed his concerns about the vehicle speed through the Harris development. **On motion by Jon Payne, second by Brenda Moyer, and board acclamation, a request will be sent to James Bathgate to prepare an ordinance for the installation of stop signs. This would include two additional stop signs at Pheasant Ave. and Woodlynn Drive making this a three-way stop and two additional stop signs at Woodlynn Drive and Gregg Drive, also making this a three-way stop.** The township will also submit a letter to the state police in regards to the speed in the development and illegal parking along the road behind the Selingsgrove Middle school.

Township Building Upgrades

On motion by Brenda Moyer, second Jon Payne and acclamation, the board will hire Strosser Architecture and Conservation, Inc. to provide the architecture services at a cost of \$10,500 for the upgrades to the township building.

DeWire has been in contact with SRS Electric who evaluated the electrical services in the building and it needs to be addressed in the very near future. SRS will provide an estimate.

**Penn Township Supervisor
Workshop Minutes
March 16, 2016**

ESRRA Appointment

Minutes were provided from the Rec Board recommending Scott Herman be appointed to the Rec Board. **On motion by Brenda Moyer, second by Jon Payne and acclamation, board will appoint Scott Herman (Penn Twp) to the ESSRA Board, a four year term ending 12/31/19.**

Penn Twp Representative to the COG

With the recent resignation of zoning officer David Bowersox a representative for Penn Twp to the COG is required. **On motion by Brenda Moyer, second by Pete DeWire this a quorum, Ray Cerezo was appointed the Penn Twp representative to the COG through 12/31/2016. Supervisor Payne voted no.**

Swope - 201 Old Colony Road

A meeting was scheduled for Monday, 3/7/2016 at 4:45 PM with Mr. Darwin Swope and the three members of the Board of Supervisors. Mr. Swope called on the morning of Monday 3/7/2016 to cancel this meeting and indicated he would re-schedule at his convenience.

U-Turn for Christ

Documents provided were reviewed. It should be noted the COG will complete a (life safety) inspection on 3/24/16. No action taken by the BOS.

2016 Road Projects

Brian Haight from PennDOT has not provided bid packages to date. Prep work has begun on Clifford Road.

Zoning Hearing Board

It was noted on April 6, 2016 a hearing is scheduled to increase the zoning hearing board from 3 to 5 members. Current ZHB member Joe Dubaskas informed the township that Jim Geiswite would be interested in filling a position.

Accounts Payable and Payroll

On motion by Brenda Moyer, second by Pete DeWire and acclamation the board will approve the accounts payable and payroll.

FYI - Correspondence and Reminders

The following items were briefly discussed for information purposes

- Nuisance Ordinance - Public Discussion Scheduled for April 6, 2016.
- We have met our 60% purchase requirement of our 2015-16 Salt Contract (319 T)
- Filed the PURTA (Public Utility Realty Tax Act) return 3.4.2016
- Bank transition will happen month end/quarter end (3.2.16 approved minutes required)
- Advertisement of Audit
- Notice of Posting and Bonding, Monroe Twp Roadways, timely move on their part
- Truck #5 (t-tag) - using oil

Roadmaster Isaac Ramer requested use of the township post hole digger for use in the park on Saturday, 3/19/16 and use of the township meeting room on Thursday, March 17, 2016. BOS had no objections to the use of the meeting room.

On motion by Jon Payne, second by Pete DeWire, a quorum, Ramer was given permission to use the post hole digger.

Final Public Comment

N/A

On motion by Brenda Moyer, second by Jon Payne and board acclamation the March 16, 2016 the Supervisor Workshop was adjourned at 9 PM.

Respectfully Submitted,
Dana VanHorn-Teats, Secretary