

**PENN TOWNSHIP
MINUTES
June 5, 2013**

The Penn Township Board of Supervisors held their regular meeting on Wednesday, June 5, 2013 at the Municipal Building, 228 Clifford Road, Selinsgrove, Snyder County, Pennsylvania. Chairman Jon Payne called the meeting to order at 7:00PM Supervisors present: Fred Ulrich, Jon Payne, William Moyer. Others present: Secretary/Treasurer Robin Bieber; Solicitor James Bathgate. Members of the Public: Kathy Ulrich; Gary Griner, DH&L Fire Company; Warren Kerstetter; Ron Sanders, Purdy Insurance; Phillip Gingerich, Central Insurers Group; John Wert; Darwin Swope; Glenda Ruch, SedaCOG; Pete DeWire, East Snyder Park; Brenda Moyer.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

The minutes of the May 1, 2013 meeting approved as presented upon motion by Fred Ulrich, seconded by Jon Payne, and approved with Bill Moyer abstaining.

PUBLIC COMMENT

Gary Griner, DH&L Fire Company presented the May incident report which included eight in Penn Township. Mr. Griner also reported on the recent purchase of the new truck, which should be received by late autumn.

PERSONS PRESENT TO BE HEARD

Glenda Ruch, SEDA-Cog, was present with a drafted engineers agreement for the proposed Bake Oven Hill Road project. Ms. Ruch explained that through the environmental review, this area was found to be an archeological 'hotspot', and due to this, the scope of work will be limited to areas already disturbed. Questions arose as to the actual cost of the engineering services and the various permit costs included. After discussion, approval of the agreement was tabled for further clarification upon motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved. Further discussion was held regarding time limits on the survey that was required by the Community Development Block Grant regulations. Ms. Ruch stated if CDBG monies are used to pay for engineering, time limits do not apply. Upon motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved, CDBG monies will be used to pay for the engineering.

Warren Kerstetter was present with the Alfred E Herman Jr Sub-division located off of Ridgeview Road. This plan subdivides 3 (three) one acre lots from the residual parcel. After review, motion made by Fred Ulrich, seconded by Bill Moyer and unanimously approved, the Alfred E Herman Jr Sub-Division plan was approved. It shall be noted that Mr. Kerstetter must provide signed copies of the right-of-way maintenance agreement within 90 days.

Ron Sanders, Purdy Insurance, was present with a renewal proposal for 2013/2014 for Property, Inland Marine, General Liability, Automobile, and Umbrella policies, a total of \$18,391. Mr. Sanders gave a brief update on the renewal proposal.

Phillip Gingerich, Keystone Insurers Group, also presented a proposal for 2013/2014 for Property, Inland Marine, General Liability, Automobile, Umbrella, and Linebacker (Public Officials) for a total of \$16,657. It was noted that the current Public Officials policy expires in January 2014. After review of the differences in the proposals, motion was made by Bill Moyer, seconded by Fred Ulrich and unanimously approved, to accept the proposal as presented by Phillip Gingerich through the Keystone Insurers Group.

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PERSONS PRESENT TO BE HEARD (Cont'd)

John Wert presented drawings for the roof project. Mr. Wert will continue to draft the bid packages. Project will be advertised for bid opening at the next meeting.

Pete DeWire gave a lengthy update on East Snyder Park, including the progress on construction of the new restrooms. It was noted the downspouts will be directed to the stormwater pond, eliminating the need for the inground recharge systems. More than 200 Selinsgrove sixth graders were at the park on Monday helping in various areas, including mulching and the flower gardens. A big thank you to them for all their hard work! Discussion was held on the SRS Electric proposal to upgrade the electrical wiring at the pavilion and add receptacles at a cost of \$345.00. Upon motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved, the upgrade as proposed by SRS Electric was approved.

**A five minute information session was held on presented information. Upon motion by Bill Moyer, seconded by Fred Ulrich and unanimously approved, to authorize Solicitor James Bathgate to send a letter to Brad Longacre, president of Selinsgrove Girls Softball, stating that the submitted application for his group to use the park is incomplete and he will be required to complete it. It was also noted that the items ordered from L/B Water was a total of \$10,685. L/B Water has stated they will make a donation to ESP instead of a discount on total items purchased. Also, the possibility of an 'after dark permit' for ESP users was discussed.

Darwin Swope expressed his concerns about the monies being spent at East Snyder Park and the monies Penn Township Municipal Authority allegedly gave Christ United Methodist Church. Mr. Swope, upset because the residents in the Old Colony Road area cannot connect to public sewer through a gravity line, accused PTMA of extorting the residents. Mr. Swope's comments have been included in this record at Mr. Swope's request.

REPORTS

Roadmaster Kurt Artz provided a written report on recent activities.

Tom Snyder, Zoning Officer, provided a written report including 33 permits year-to-date.

Robin Bieber, Township Secretary, reported no new activity on the Salem Road/Old Colony Road project.

Emergency Management Coordinator Fred Ulrich had nothing to report.

Chairman Jon Payne stated that Dave Bowersox will continue to help the Township in any way he can.

Solicitor James Bathgate reported that New Story School has been granted a Conditional Use to operate their private school at the former Jackson Penn Elementary School. Also, Snyder County Commissioner Joe Kantz requested the Township adopt a resolution concerning the Township's position on the current prevailing wage legislature. This would reduce the burden on Townships, changing the threshold from \$25,000 to \$170,000 and would clarify 'maintenance'. After discussion, motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved, Resolution 13-05 supporting the current prevailing wage legislature was adopted.

OLD BUSINESS

Security cameras will be purchased for the Township building and property from AMK Electric at a cost of \$5,177.00 upon motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved.

The Martin Steel bid of \$7450 to replace the truck box on the 2001 Freightliner was accepted upon motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved. It was noted this shall be a steel box.

NEW BUSINESS

A Zoning Permit Ordinance was discussed. Solicitor James Bathgate will draft an Ordinance which will include time frames, requirements for permits, and fees to be changed by resolution.

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NEW BUSINESS - (cont'd)

The July meeting will be changed to July 10th, 2013. It will be advertised.

**An Executive Session was held at 9:40PM to discuss personnel issues. The meeting reconvened at 9:48PM. Chairman Jon Payne motioned to demote Roadmaster Kurt Artz to a part-time position on the road crew, effectively terminating Mr. Artz's services as roadmaster. Bill Moyer seconded the motion, unanimously approved. Upon motion by Jon Payne, seconded by Fred Ulrich, and unanimously approved, Roy Sauers was appointed as interim roadmaster. Advertisement will be placed for roadmaster and road crew workers upon motion by Jon Payne, seconded by Fred Ulrich and unanimously approved.

Don Harnum's resignation as President of the East Snyder Park Board of Directors was received. Mr. Harnum will be sent a letter of appreciation.

CORRESPONDENCE

PAYMENT OF ACCOUNTS PAYABLE AND PAYROLL

Upon motion of Bill Moyer, seconded by Fred Ulrich, and unanimously approved, the accounts payable and payroll were approved as presented.

ADJOURNMENT

Motion to adjourn was made by Fred Ulrich, seconded by Jon Payne and unanimously approved. No further business to discuss, the June 5, 2013 meeting adjourned at 9:54pm.

Respectfully Submitted,

Robin Bieber,
Township Secretary