

**Penn Township Minutes**  
**Regular Meeting**  
**June 3, 2015**

The Penn Township Board of Supervisors held their regular meeting on Wednesday, June 3, 2015 at the Municipal Building, 228 Clifford Road, Selinsgrove, Snyder County, Pennsylvania. Chairman Jon Payne called the meeting to order at 7:00pm. Supervisors present: Jon Payne; Fred Ulrich; Brenda Moyer. Others present: Lynne Renn, Secretary/Treasurer; Isaac Ramer, Road Supervisor; Jim Bathgate, Solicitor. Members of the Public: Kathy Ulrich; Glenda Ruch, SEDA-COG; Pat Nace; John Nace; Jeff Kline, AMK Electric; Gary Griner, DH&L.

**Pledge of Allegiance**

**Approval of Minutes**

Motion to approve minutes as written from the May 6, 2015 regular meeting by Fred Ulrich, Brenda Moyer second, all in favor.

Correction to the presented minutes from the May 20 workshop meeting. Minutes to state that Shamokin Dam Borough will be bringing #1 and #2 plastic and glass to the Penn Township recycling area on a monthly basis after their curbside pickup. Motion to approve minutes with noted correction from the May 20, 2015 workshop meeting by Fred Ulrich, Brenda Moyer second, all in favor.

**Public Comment**

**Persons Present to be Heard**

A report was presented by Gary Griner, representative from the DH&L fire company for the month of May 2015 including Alarm Type, Staff Activity and Estimated Loss.

Glenda Ruch, SEDA-COG was present to review the 2015 CDBG application and schedule. First on the timeline is a public hearing which is scheduled at the Township Building on July 8, 2015 at 6:30pm prior to the regularly scheduled Supervisor meeting. This is a public hearing which the Supervisors are not required to attend. Glenda to provide listing of prior posting locations throughout the township and the notices which are to inform the public of hearing date, time and location. These notices are to be posted 15 days prior to the hearing, from June 17-July 8. Brenda will also put notice of hearing on the township website. Project selection/certification approval is scheduled for the Supervisor meeting on August 5, 2015 and final public hearing is scheduled for August 25, 2015 at 9:00am at the Snyder County Courthouse. Glenda and Supervisor Fred Ulrich to meet Monday, June 8 at 1:00pm to discuss and review possible projects for this program.

Glenda also asked for confirmation on the payouts to Eastern Industries for the work done to Bake Oven Hill. There are two payouts currently pending with a third on hold at this point in time. Motion made for Glenda to pay Eastern Industries directly for the two outstanding bills by Fred Ulrich, Brenda Moyer second, all in favor.

**Reports**

Isaac Ramer, Road Supervisor presented a written report.

Dave Bowersox, Zoning Officer/Jim Geiswite, Asst. Zoning Officer were not present. No written reports provided.

Lynne Renn, Township Secretary/Treasurer presented a written report. Key point raised was that the Earned Income Tax revenues received from Berkheimer Associates are up more than \$13,000 from this point last year and more than \$11,000 over 2015 budget amounts.

Fred Ulrich, Emergency Management Coordinator and Chairman reported there had been some minor flooding and drainage issues with the last storm. All taken care of with no incidents.

Jim Bathgate, Solicitor reminder that PennDOT must be notified of the vacation of Rudy Road and portion of Old Route 11 & 15 now that the petitions have been filed with the courthouse. This is to remove that mileage from the total mileage included in the Liquid Fuels calculation.

### **New Business**

Due to recent vandalism to the Veteran's Memorial and an increase in the number of incidents at the restroom facilities at East Snyder Park, Jeff Kline, AMK Electric was asked to present information regarding a surveillance camera system for installation at ESP. He suggested a system that would include 10-11 cameras that would concentrate surveillance on the men's/women's bathroom, horseshoe pits, playground area and the Veteran's Memorial area. It would be possible to take one or two of the designated cameras from that area and move them to cover the unisex bathroom at the softball field area. Quote is for a system with 3 megapixels. Jeff indicated if needed, the cost could be decreased if a lesser quality is acceptable but he would not recommend that. A live access, 24/7 feed could be established if internet service was available at the park which could also provide a Wi-Fi hot spot for visitors to the park. Supervisor Brenda Moyer has already been in contact with Service Cable Electric regarding service and this is an option. These cameras would also provide night vision surveillance.

The quote given by Jeff Kline was \$10,577.00. Because the total is greater than \$10,000 Solicitor Jim Bathgate indicated at least three bids should be obtained prior to a decision being made. Supervisor Brenda Moyer to obtain a quote from Kauffman's TV and Chairman Jon Payne to obtain a quote from whoever is contracted to do the surveillance at the Bloomsburg Fairgrounds. Item tabled until the next meeting.

There has been an increase number of events at the bathrooms at East Snyder Park, including but not limited to blocked toilets, the cause of which is unclear. It was noted that one cause in the women's facilities may be disposal of feminine hygiene products directly being flushed in the toilet. Metal, wall mount bins with bags have been purchased for installation. Excess toilet paper may also be an issue. John Heiges from CK-COG had suggested that maybe pressure assist, 1.6 gallon/flush toilets would also help the situation. Supervisor Brenda Moyer to research and bring information to the next meeting for further discussion.

At the request of the East Snyder Regional Recreation Association the bi-level water fountain for East Snyder Park has been ordered. Township to purchase outright with ESRRRA reimbursing the Township after an invoice has been received.

The Township is still in the process of finalizing the paving of the recycling area parking lot to utilize the grant monies that were allocated for the project. In anticipation of the project being done in the near future it was discussed and decided that the recycle area will be closed for the interim of project completion. Residents to be notified via the email newsletter sent out by Supervisor Brenda Moyer, insertion in the newsletter and postings at the center itself.

A belt conveyor had been purchased for the new truck from BradCo. Upon receipt it was noted that the product was damaged, inferior and non-conforming to the item contracted for purchase. Road Supervisor Isaac Ramer contacted Chemung Supply to get a quote for the same item from them. Price quoted from Chemung Supply was for \$7,148.00. Discussion held. Motion made to reject/return the non-conforming conveyor to BradCo and purchase from Chemung Supply by Jon Payne, Brenda Moyer second, all in favor.

On May 20, 2015 the tractor and flail mower had been damaged. The mower needs parts ordered to fix and have an estimated delivery of June 29-30. An insurance claim will be filed to recoup the repair costs less the \$500 deductible. The insurance will also cover the cost of our man-hours to repair after the part is received. Also included in the coverage is reimbursement for rental equipment, with a \$5,000 maximum, until the mower is fixed. Road Supervisor, Isaac Ramer contacted both BradCo and Stephenson Equipment for rental quotes. BradCo would be \$1,800/week and Stephenson would be \$5,400/month. Motion made to rent a rotary mower from Stephenson Equipment for a months time, with mower being delivered or picked up whichever is cheaper, by Fred Ulrich, Brenda Moyer second, all in favor.

The repair and repainting to the truck box had previously been researched and discussed and found to not be an option due to its extremely poor condition. Road Supervisor Isaac Ramer has received quotes from BradCo and Martin's Steel for both new aluminum and stainless steel beds. Discussion held and options reviewed. Motion made to purchase the aluminum box from Martin's Steel at a cost of \$9,600 by Fred Ulrich, Brenda Moyer second, all in favor.

As discussed at the May 20 workshop meeting there have been performance and reliability issues with the computer used by the Secretary. A estimate in the amount of \$899.00 for the purchase of a Dell computer with necessary programs and accessories, was provided by Cornelius Heeren. Cornelius did not wish to actually purchase the computer equipment but offered his advice for what would best suit the Township's needs and also to complete the setup when a new system is purchased. While it is doubtful that a lower price will be available Secretary Lynne Renn was asked to obtain a few other estimates for a similar system and the then purchase from the lowest quote.

Chris Kenawell had previously been in the office and spoke to Supervisor Brenda Moyer. He feels there are continuing issues with storm water runoff and drainage at his property. Mr. Kenawell provided documentation from Bob Bickhart regarding the property. Mr. Kenawell feels that most of the issues he is experiencing are caused by work that was done by the Township and he would like to see the road and curbing restored to the original specifications. Discussion held. The supervisors feel that if the issues are being caused due to the swale being blocked, it is the responsibility of the landowner the clean it out. Motion made to have Road Supervisor Isaac Ramer cut the rolled curb out at that location and fill with riprap to try to redirect the water flow by Fred Ulrich, Brenda Moyer second, all in favor. If that does not alleviate the problem it will be suggested that the homeowner clean out the swale.

Mike Lessman, on behalf of the Middlecreek Valley Antique Association, submitted paperwork to inform the Township that they are again holding a charity tractor ride to be held Saturday, June 13 within the Township. This is similar to the charity ride that was done last year. Motion made to approve the charity tractor ride to be held on June 13, 2015 with Secretary Lynne Renn to provide approval letter to the Association by Jon Payne, Brenda Moyer second, all in favor.

Zoning Officer Dave Bowersox had suggested to Supervisor Brenda Moyer that perhaps, based on an article he read in the June 2015 publication of PSATS Township News the Township could look into the possibility of placing weight restrictions on South Front Street. The side of the road there continues to break down and he feels a contributing factor into this is caused by the truck traffic. Solicitor Jim Bathgate had researched and informed the Board that in order to impose weight restrictions and enforce the Township would need to be able to weigh and prove that any questionable truck was over the weight limit at any particular date and time. The Township would need to have access to portable, certified scales and as the Township has no police force we would need the have the State Police monitor and enforce the area. Supervisor Brenda Moyer to contact another township that does have such an ordinance and get further information on the topic but at this point it is not appearing to be a feasible option.

**Old Business**

One of the three businesses that was delinquent in payment of the 2014 Local Services Tax, TER Construction, has paid. Solicitor Jim Bathgate to begin legal action proceedings to collect the 2014 Local Services Tax from the remaining two businesses, Children’s Discovery Center and Complete Aquatics.

Chairman Jon Payne had previously asked Solicitor Jim Bathgate to obtain information about the process needed to increase the Local Service Tax within the Township. Information was presented to the Board members by Solicitor Bathgate. Members were asked to review the information and the subject was tabled until the June 17, 2015 workshop.

**Correspondence**

A certified letter was received from Verizon regarding damage to one of their Verizon poles on Sand Hill Road. The letter indicated that the damage was done by a Penn Township vehicle. There was an accident at that site on the date in question but it was not involving a Township vehicle. Road Supervisor Isaac Ramer was at the scene to replace a road sign that was damaged but that was the extent of Township involvement. Isaac Ramer contacted Chelsea Dongelewic, Verizon representative, to relay said information. There should have been a State Police Report filed to confirm this information and Chelsea will forward to Penn Township when she has it in her possession. Even though Penn Township was not responsible for the damage Solicitor Jim Bathgate suggested we forward a copy of the certified letter to our insurance carrier.

**Approval of Accounts Payable and Payroll**

Checks were presented for signing and reports distributed for review. Motion was made to approve the payroll and accounts payable checks as presented by Fred Ulrich, Brenda Moyer second, all in favor.

**Adjournment**

Motion made to adjourn the meeting by Fred Ulrich, Jon Payne second, all in favor. With no further business to discuss the June 3, 2015 meeting was adjourned at 9:15pm.

Respectfully submitted,

Lynne Renn  
Township Secretary