

Penn Township Supervisor Workshop Meeting

July 20, 2016

Chairman Pete DeWire called the 7.20.2016 Workshop to order 6:00 pm, followed by the Pledge of Allegiance.

Present included: Supervisors: Pete DeWire, Brenda Moyer and Jon Payne, Solicitor James Bathgate, Secretary/Treasurer Jacqueline Anders

Public Present: Glenda Ruch - SEDA COG, Dan Page - SEO, Ted Strosser and Rae Audine Snyder.

Public Hearing with DDR Motors for Conditional Use.

Conditional Use Application - DDR Motors. On motion by Brenda Moyer, second by Jon Payne and acclamation of board to approve the application with the stipulation that he provides the Township with proof of the proper State Licensing and complies with any local, state and federal rules and regulations.

July 13, 2016 minutes - On motion by Jon Payne, second by Brenda Moyer and acclamation of board 7.13.16 Supervisors Meeting minutes were approved.

Request from Borough for using/closing portion of Bridge Street to stage the Halloween parade 10/18/16 with rain date 10/19/16. On motion by Jon Payne, second by Brenda Moyer and acclamation of board to allow the Borough to use/close a portion of Bridge Street on 10/18/16 for the Halloween parade with rain date 10/19/16.

Agility Program - Guide rails will be installed by the end of August 2016 to complete the Herman Road Culvert project. There's one more mowing for Labor Day that will need done which will put us at a credit for services that will need to be used by the end of the year.

Stevenson Equipment - We received quotes to replace the 2005 New Holland Tractor with mower due to numerous issues. Quotes were received from Stevenson Equipment, Rovendale Ag & Barn, Bradco Supply and Hoover Tractor, LLC. On motion by Brenda Moyer, second by Jon Payne and acclamation of board to move forward with purchase of the Tractor and mower from Stevenson Equipment with the condition that we receive \$12,000.00 on our trade in with final sale price of \$82,393.79 and upon confirmation of Costars.

On motion by Brenda Moyer, second by Jon Payne and acclamation of board that the 2005 New Holland Tractor with mower and roller be open for bids on Municibid and approval of an ad to be placed with The Daily Item with the bid information.

Glenda Ruch (Community Development Block Grant Program) - Glenda reported still waiting for an approved 2015 contract. There is money owed to Penn Township as a reimbursement for Bake Oven Hill Road in the amount of \$6,732.00 as soon as the Contract for the Grant is fully executed the request to issue funds will be processed. 2016 Application - A public hearing will be held at the August 3rd, 2016 7pm meeting. 2016 allocation is \$85,573.00. Project selection/certification approval will be at the September 7th, 2016 7pm meeting. The application will be submitted to DCED November 18th, 2016. The 2015 CDBG Application was elected to be funded for on lot disposal system rehabilitation/replacement. Supervisors to review the program guidelines. SEO Dan Page was also present and provided comment. Page reported DEP could force Penn Township to establish an on-lot sewage management ordinance. On-lot sewage management ordinance allowing for inspections of every sewage system in the Township, identifying failing or malfunctioning systems.

Ted Strosser - Strosser brought potential plans for the Township Building. He will be submitting a phased cost estimate next week for review.

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FYI: Conditional Use Application was received for Selinsgrove Center.

Follow up from 7.13.16 meeting:

- Letters to the following
 - Dollar General regarding Bond release.
 - CUMC regarding floor drains

Reports

Roadmaster Isaac Ramer

- ∞ Report provided.

Secretary/Treasurer Jacqueline Anders

- ∞ Report provided with explanation of Balance Sheet.
- ∞ Chairman is requesting Liquid Fuels reports with budget.
- ∞ Is Penn Township liable for anyone doing Community Service/Volunteering if they get injured. Jacque to follow up with the Insurance Company.

Zoning Officer Ray Cerezo - no report

Emergency Management Coordinator Fred Ulrich - no report

Solicitor, Jim Bathgate

No Public Comments

Approval of Accounts Payable - On motion by Brenda Moyer, second by Jon Payne and board acclamation to pay the bills.

Executive session called 7:47 PM to discuss personnel items
The board reconvened at 7:52 PM

Staff Performance Reviews

- ∞ Jacqueline Anders, Secretary/Treasurer - 90 day review suggested raise from \$17.00/hr to \$18.00/hr (5.8%). On motion by Brenda Moyer, Pete DeWire second Jacqueline Anders will move to \$18.00/hr beginning this pay period. Jon Payne voted NO for raise approval.

There was a meeting Monday 7.18.16 at 2:30 to discuss equipment those attending were Pete DeWire, Brenda Moyer, Isaac Ramer and Jon Payne. No official actions made.

On motion by Brenda Moyer, second by Jon Payne and board acclamation the July 20, 2016 Supervisor Workshop Meeting was adjourned at 7:56PM.

Respectfully Submitted by,
Jacqueline Anders, Secretary