

Penn Township Supervisor Meeting July 13, 2016

Chairman Pete DeWire called the 7.13.2016 meeting to order 7:00 pm, followed by the Pledge of Allegiance.

Present included: Supervisors: Pete DeWire, Brenda Moyer and Jon Payne, Solicitor Bob Muolo, Secretary/Treasurer Jacqueline Anders

Public Present: Jan Ritter, Beth Kapsar and Chad Shaffer

June 1, 2016 minutes - On motion by Jon Payne, second by Brenda Moyer and acclamation of board 6.1.16 minutes were approved.

GSVCC Annual Membership Guide & Business Directory - We advertised in the past and were added on the GSVCC business directory. The maps are current. On motion by Jon Payne, second by Brenda Moyer and acclamation of board we do not renew the GSVCC Annual Membership Guide & Business Directory.

FYI - 10th Anniversary Celebration of Summer Seals Day Camp is August 4th at 5:30 pm to 8:00 pm at the Rotary Field.

Zoning Officer, Ray Cerezo's mother passed away 7-11-16. The board agrees to send flowers as in past practice.

Recycle Bins for ESP - Brenda Moyer has reached out to Tom Gibson regarding \$5000.00 to \$6000.00 left over DEP grant money that is available. Money will be reimbursed with the DEP money as long as receipts are submitted by July 20, 2016. With these funds Penn Township has ordered aluminum signs for the recycle containers at the Township Recycling Center. In addition, per Snyder County Recycling Coordinator, Tom Gibson, if Penn Township will order and pay for the recycle bins to be placed at ESP, Penn Township will receive ½ the quantity ordered. On motion by Brenda Moyer, second by Jon Payne and acclamation of board we purchase recycle bins for ESP and be reimbursed by DEP.

Bond Release for Dollar General - A request for Bond Release was received.

On motion by Jon Payne and second by Brenda Moyer and acclamation of board that bond release for Dollar General is Tabled. A letter will be composed from solicitor outlining the following outstanding details needing addressed: Compost filter socks (Final Plan, Sheet Esc-3, "Staging of Activities", item 14), chain to manually open flap valve (Final Plan, Sheet PCSM-3, "Basin Multi-Stage Outlet Structure" detail), Maintenance guarantee of the Developer, and Line Development Plan for inspections of the system.

Engineer Review of land development for Selinsgrove Center - Planning Commission recommends the Land Development plan be reviewed by Larson Design Group. On motion by Jon Payne, second by Brenda Moyer and acclamation of board the plans be turned over to Larson Design Group.

Chad Shaffer - Bogush final subdivision plan (lot addition) for Brandan Longacre - 647 Clifford Road, Selinsgrove, Tax Map PN 13-03-272A and 272B, total acreage 3.37, Lot 1 - 2.27 acres and Lot 2- 0.93 acres. Plan was reviewed to confirm all Planning Commission conditions were met and SCPC comments were addressed. On motion by Brenda Moyer and second by Jon Payne and acclamation of board for approval of the Longacre lot addition plan.

Christ UMC - basement floor drains - Ken Estep emailed the Township on 6/28/16 requesting written clarification for piping of floor drains and sump pump. We do not want any storm water entering sewer system. On motion by Jon Payne and second by Brenda Moyer and acclamation of board that all basement floor drains and elevator sump pump must be piped into the storm water system. This will be confirmed in a letter to CUMC to Ken Estep.

New Conditional Use Application for Horvath Communications and Limitless Mobile - FYI - This is on the Planning Commission 7/25/16 agenda. Will advertise and set hearing date.

Planning Commission Work Session meeting on August 8th requesting permission to rescheduled and re-advertised the meeting - Planning Commission will not have Work Session 8/8/16, the board agrees to not reschedule and pay advertising cost to do so.

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Reports

Roadmaster Isaac Ramer

- ∞ Report provided.
- ∞ Mowing status update
- ∞ Mower issues - The mower has broke down again. There's an issue with the brakes. **On motion by Jon Payne second by Brenda Moyer and acclamation of board, Penn Township will rent the John Deere Tractor mower another week.**
- ∞ **On motion by Jon Payne and second by Brenda Moyer and acclamation of board that there will be a meeting on Monday 18th, 2016 at 2:30pm to discuss Agility mowing and mower discussion with the board and Road Supervisor.**

Secretary/Treasurer Jacqueline Anders

- ∞ Report provided.
- ∞ Herman Road project - Approval for Cable Services payment. **On motion by Brenda Moyer second by Jon Payne and acclamation of board to approve final payment to Cable Services if Larson Design Group gives a satisfactory inspection and job meets contract specifications.**
- ∞ Bond has been approved.
- ∞ The 2009 Road Reclamation paperwork has been figured out and submitted. Upon approval from PA DOT we can move \$155,249.50 from the State Road Reclamation account to the Liquid Fuels account.
- ∞ IRS letter regarding delinquent 941 taxes for March 2016 wasn't submitted properly by previous secretary. The 941 payment for March 2016 has been properly submitted however the Township may incur penalties up to \$500.00.
- ∞ Event Calendar on the Penn Township website is up to date with ESP events and Township meetings etc.
- ∞ Accounting fixes of long term issues.
- ∞ Reorganization of computer and paper files to streamline things.
- ∞ Obtaining W-9s from vendors so we can issue 1099s at the end of the year.
- ∞ Met with Brian Haight regarding Liquid Fuels and obtained a lot of clarification and good information on how to utilize the Liquid Fuels fund.
- ∞ FYI -The Amusement Tax for the Speedway had more than doubled from last year under the new ownership.

Zoning Officer Ray Cerezo - no report

Emergency Management Coordinator Fred Ulrich - no report

Solicitor, Bob Muolo - Muolo reported the following items have been addressed by his office:

- ∞ Advertisement for DDR Conditional Use
- ∞ Letter to Horvath Cell Tower
- ∞ Letter to Marshariki Motors regarding insufficient funds

Public Comment

Jan Ritter - Ritter inquired about items that became missing on Herman Road and at the Township Building. The pole from Herman Road wasn't actually owned by the Township it was given to the Township. The other items are being addressed.

Executive Session called by Chairman Pete DeWire at 7:53 PM.

The board reconvened at 8:17 PM with no official action taken.

Approval of Accounts Payable - **On motion by Brenda Moyer, second by Jon Payne and board acclamation to pay the bills.**

On motion by Brenda Moyer, second by Jon Payne and board acclamation the July 13, 2016 Supervisor Meeting was adjourned at 8:19PM.

Respectfully Submitted by,
Jacqueline Anders, Secretary