

**PENN TOWNSHIP  
MINUTES  
January 5, 2009**

The Penn Township Board of Supervisors held their Year 2009 Re-organization meeting on Monday, January 5, 2009 at the Municipal Building, 228 Clifford Road, Selinsgrove, Snyder County, Pennsylvania. Temporary Chairman Fred Ulrich called the meeting to order at 7:00PM. Supervisors present: Todd Cox; William Moyer; Fred Ulrich. Others present: Robin Bieber; Jeff Edmunds. Members of the Public: Kathy Ulrich; Dawayne Betzer, Brandon Ulrich, DH&L Fire Company; Darwin Swope.

**APPOINTMENT OF CHAIRMAN**

Upon motion of Todd Cox, seconded by, Bill Moyer, Fred Ulrich was appointed as Chairman. Motion approved unanimously.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

The minutes of the December 16, 2008 meeting were approved as presented upon motion by Todd Cox, seconded by Bill Moyer, and unanimously approved.

**RE-ORGANIZATION**

The 2009 Re-Organization followed with the following notations made:

VICE-CHAIRMAN – Upon motion of Fred Ulrich, seconded by Todd Cox with Bill Moyer opposed, Todd Cox was appointed Vice-Chairman.

ROADMASTER – Upon motion of Fred Ulrich, seconded by Todd Cox with Bill Moyer opposed, Todd Cox was appointed as Roadmaster.

ASSISTANT ROADMASTER – Upon motion by Todd Cox, seconded by Bill Moyer, and unanimously approved, Roy Sauers was appointed as Assistant Roadmaster.

LEGAL COUNSEL – Upon motion of Todd Cox, seconded by Bill Moyer, and unanimously approved, Jeffrey Edmunds was appointed as Penn Township Solicitor.

SECRETARY/TREASURER – Upon motion of Todd Cox, seconded by Bill Moyer, and unanimously approved, Robin Bieber was appointed as Secretary/Treasurer.

PLANNING COMMISSION SECRETARY – Upon motion by Todd Cox, seconded by Bill Moyer and unanimously approved, Brenda Moyer was appointed as Planning Commission Secretary.

ROAD CREW EMPLOYEES RETAINED – Upon motion by Bill Moyer, seconded by Todd Cox and unanimously approved, the following employees will be retained for the road crew: Roy Sauers, Harry Kuster, Ira Lessman, Mike Lessman, Roger Water, Roger Catherman, Tom Hartman, William Moyer, Fred Ulrich, Todd Cox, and Tom Snyder.

BANKING DEPOSITORIES – Upon motion of Bill Moyer, seconded by Todd Cox and unanimously approved, the banking depository list will be as follows: Susquehanna Bank; M&T Bank; Mifflinburg Bank & Trust; Northumberland National Bank; Pligit; First National Bank; Swineford National Bank.

DELEGATE TO STATE CONVENTION – No Delegate to State Convention was appointed at this time.

PLANNING COMMISSION MEMBERS – Upon motion of Fred Ulrich, seconded by Bill Moyer with Todd Cox opposed, Bill Moyer was appointed to the Penn Township Planning Commission.

PLANNING COMMISSION LEGAL COUNSEL – Upon motion of Bill Moyer, seconded by Todd Cox, and unanimously approved, Jeffrey Edmunds was appointed as legal counsel for the Planning Commission.

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ZONING BOARD APPOINTMENT – Upon motion of Bill Moyer, seconded by Todd Cox, and unanimously approved, Lewis Shaffer was reappointed to the Zoning Hearing Board.

ZONING BOARD ALTERNATE – Upon motion of Todd Cox, seconded by Bill Moyer and unanimously approved, James Fry was appointed as an alternate to the Zoning Hearing Board.

MUNICIPAL AUTHORITY APPOINTMENT– Upon motion of Bill Moyer, seconded by Todd Cox, and unanimously approved, Neal Smith was reappointed to the Penn Township Municipal Authority Board.

ESCRA BOARD APPOINTMENT – Upon motion by Todd Cox, seconded by Bill Moyer, and unanimously approved, Neal Smith was reappointed to the ESCRA Board.

PENN TOWNSHIP ZONING OFFICER – Upon motion of Bill Moyer, seconded by Todd Cox, and unanimously approved, Tom Snyder was appointed as Penn Township Zoning Officer.

PENN TOWNSHIP ASSISTANT ZONING OFFICER – Upon motion of Bill Moyer, seconded by Todd Cox, and unanimously approved, Robin Bieber was appointed as Penn Township Assistant Zoning Officer.

RECYCLING COORDINATOR – Upon motion of Bill Moyer, seconded by Todd Cox, and unanimously approved, Deb Wolfe was appointed as County Recycling Coordinator.

TOWNSHIP RECYCLING COORDINATOR – Upon motion of Todd Cox, seconded by Bill Moyer, and unanimously approved, Brenda Moyer was appointed as Township Recycling Coordinator.

INSURANCE AGENCIES – Upon motion of Bill Moyer, seconded by Todd Cox, and unanimously approved, Insurance Agency options will remain open.

REPRESENTATIVE TO SNYDER COUNTY SEWAGE AUTHORITY – Upon motion of Todd Cox, seconded by Bill Moyer, and unanimously approved, Fred Ulrich was appointed as Representative to Snyder County Sewage Authority.

ALTERNATE TO SNYDER COUNTY SEWAGE AUTHORITY – Upon motion of Todd Cox, seconded by Bill Moyer, and unanimously approved, Bill Moyer was appointed as the alternate to the Snyder County Sewage Authority.

PENN TOWNSHIP SEWAGE ENFORCEMENT – Upon motion of Bill Moyer, seconded by Todd Cox, and unanimously approved, James Grose was appointed as Penn Township Sewage Code Enforcement Officer.

VACANCY BOARD – Upon motion of Bill Moyer, seconded by Todd Cox, and unanimously approved, the Vacancy Board will consist of Fred Ulrich, Todd Cox, Bill Moyer and Tom Snyder.

MILEAGE RATE – Upon motion of Todd Cox, seconded by Bill Moyer, and unanimously approved, the mileage rate was established at 55 cents per mile. (IRS Standard)

The Penn Township Rates and Fees were established and or updated as follows upon motion by Todd Cox, seconded by Bill Moyer and unanimously approved:

### **PERMITS**

Driveway Permits	\$50.00
Zoning Permits – Based on the value of the project	
\$0 - \$1000	\$20.00
Each Additional \$1000	\$ 3.00
Road Cut Permits	
First 50'	\$70.00
Each Additional 50'	\$ 5.00
Amusement Tax Permits	\$20.00

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## **Penn Township Rates and Fees(cont'd):**

### **EQUIPMENT RENTAL PER HOUR**

F-150 Pick-up	\$45.00
Large Dump Truck	\$55.00
Small Dump Truck	\$50.00
Case Pay Loader	\$60.00
Grader	\$110.00
New Holland TV 140	\$110.00
New Holland TN 70	\$75.00
Massey Tractor	\$45.00
Worker	\$25.00
Roller	\$35.00

### **SERVICES**

Copies	\$ .25
Sub-Division Ordinance	\$45.00
Zoning Ordinance	\$45.00
Flood Plain Ordinance	\$20.00
Road Standard Ordinance	\$20.00
Stormwater Management Ord	\$20.00
Zoning Maps	\$ 5.00
Research (Minimum one hour)	\$25.00/hour
Plowing	\$60.00/hour
Mowing (Massey)	\$45.00/hour
Mowing (NH TV 140)	\$110.00/hour
Mowing (NH TN 70)	\$75.00
Zoning Hearing	\$250.00
Land Development Submission	\$200.00
Sub-Division Submission	\$60.00
Each Lot	\$20.00
Final/Development Inspection Fee	\$25.00/hr per person

### **PUBLIC COMMENT**

Dawayne Betzer, DH&L Fire Company, Ken Stettler, DH&L Fire Company, presented the November report including 14 incidents with 4 in Penn Township and the December report which included 16 incidents with 4 in Penn Township. Mr. Betzer also presented the 2008 report of 315 incidents with 110 in Penn Township. Mr. Betzer explained that this information is subject to change due to computer problems.

### **PERSONS PRESENT TO BE HEARD**

Darwin Swope was present to express his concerns regarding the possible PennDot road turnback of Old Colony Road, Sportsmens Drive, and a section of Fair Oak Road, stating that the roads are dangerous in the winter, and taxpayer monies will be used to maintain these roads. It was explained to Mr. Swope that if this proposal is accepted, PennDot will pay the Township to rebuild the roadways and bring them up to Township specifications, including additional drainage and replacement of existing drainage. In addition, the mileage would be added to the Road Turnback mileage which the Township receives monies for each year. After discussion, motion was made by Todd Cox, seconded by Bill Moyer and unanimously approved, to hold a special public meeting on the reconstruction of the three roads prior to the signature of any documents entering into an agreement with PennDot.

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### **REPORTS**

William Moyer provided a written report on the crew's activities during the previous three weeks.

Tom Snyder, Zoning Officer, did not provide a report.

Robin Bieber, Township Secretary, had nothing to report.

Emergency Management Coordinator/Chairman had nothing to report.

### **OLD BUSINESS**

No Old Business was heard at this time.

### **NEW BUSINESS**

A Polk City Directory for this area will be purchased at a cost not to exceed \$322.00 upon motion by Bill Moyer, seconded by Todd Cox and unanimously approved.

The 2009 Co-Stars agreement will be submitted for 250 tons of salt upon motion of Todd Cox, seconded by Bill Moyer and unanimously approved. It was noted that 60% of the 250 tons is required to be purchased, and the Township can purchase up to 150%.

A review of all bids received for East Snyder Park Phase 1B has been completed by Larson Design Group. Upon motion of Todd Cox, seconded by Bill Moyer and unanimously approved, the East Snyder Park Phase 1B was awarded to G&R Charles at a cost of \$186,577.87.

Discussion was held on a 30 acre parcel off of Quarry Road that was recently sold. The deed gives right-of-way and access through a utility-drainage easement, but questions arose as to whether a driveway can exist there. Solicitor Jeff Edmunds will research and report at the next meeting.

\*\*An Executive Session was called at 8:12 to discuss employee salaries. The meeting reconvened at 8:22 with the following result: Upon motion by Todd Cox, seconded by Bill Moyer and unanimously approved, employee evaluations will be implemented, and employees will be evaluated in 90 days at which time wage increases will be given.

### **CORRESPONDENCE**

#### **PAYMENT OF ACCOUNTS PAYABLE AND PAYROLL**

Upon motion of Bill Moyer, seconded by Todd Cox and unanimously approved, the accounts payable were approved as presented.

### **ADJOURNMENT**

Motion to adjourn was made by Bill Moyer, seconded by Todd Cox and unanimously approved. No further business to discuss, the January 5, 2009 meeting adjourned at 8:23PM.

Respectfully Submitted,

Robin Bieber,  
Township Secretary