

Penn Township Minutes
Workshop Meeting
August 20, 2014

The Penn Township Board of Supervisors held their workshop meeting on Wednesday, August 20, 2014 at the Municipal Building, 228 Clifford Road, Selinsgrove, Snyder County, Pennsylvania. Chairman Fred Ulrich called the meeting to order at 6:00pm. Supervisors present: Fred Ulrich; Brenda Moyer; Jon Payne. Others present: Lynne Renn, Secretary/Treasurer; Isaac Ramer, Road Supervisor; Jim Geiswite, Asst. Zoning Officer. Members of the Public: none.

Pledge of Allegiance

New Business

Reviews for employees Chad Brandt and Dan Robatin were reviewed. Motion made to give both employees a 5% increase effective for the last full pay after the review due date by Brenda Moyer, Jon Payne second, all in favor. Secretary/Treasurer Lynne Renn to process retro adjustments for prior pays that were paid at the old rate and include on the next regular scheduled pay check.

Notice received from Affordable Fuels stating a \$0.10/gallon discount is being offered to customers that pay upon delivery with either a credit card or by electronic check. All agreed this would be a good thing but more information is needed i.e. what is the daily and monthly charge limits on our credit cards and are there any restriction regarding the electronic check option for a 2nd class township? Tabled until next meeting on September 3. Lynne Renn to obtain requested information.

Discussion held whether or not Dave Bowersox, Zoning Officer should be paid a salary as opposed to hourly according to time submitted. Concerns about accuracy of his time submitted. He is doing on site inspections, travel time, phone calls, etc. that at times does not seem to be recorded and submitted. The Township needs all time documented so there is record. Lynne Renn to follow up with Dave to let him know we need better records of his time. Also make him aware that the Township will be calling Jim Geiswite, Assist. Zoning Officer if any applications have not been picked up within three working days after notification so we are able to continue providing a timely service.

A letter had been received from CK-COG regarding appointment of their Board of Appeals as the Township utilized board of appeals. Supervisor Jon Payne thinks we should look into forming our own board of appeals. Supervisor Fred Ulrich doesn't feel the Township has enough necessary, qualified people to form our own board and would not like to see the Township involved in appeals issues. Two separate motions entertained on subject. Motion made to appoint Dave Bowersox as the Penn Township representative to the COG Board of Appeals by Fred Ulrich, Brenda Moyer second, all in favor. Motion made by adoption of Resolution 14-13 to appoint the COG Board of Appeals by Fred Ulrich, Brenda Moyer second. Fred Ulrich and Brenda Moyer in favor, Jon Payne opposed. Reason stated only because he doesn't want to just do what the COG wants us to do.

Authorized persons to execute any documentation relating to the trust account at Northumberland National Bank had not yet been transitioned to correct personnel. Motion made to appoint Fred Ulrich, Brenda Moyer, Jon Payne and Lynne Renn as authorized persons on this account by Fred Ulrich, Jon Payne second, all in favor.

Lynne Renn, Secretary/Treasurer will be helping with Snyder County Night Out. She requested if it would be ok to close the Township office early that day to assist. It was requested that she put a notice on the Township building door ahead of time to give said notice. Office to be closed at 2:00pm on Tuesday, August 26, 2014.

Motion made to approve the Conditional Use for Salem RV/Greg Mull by Brenda Moyer, Jon Payne second, all in favor.

A note was received from Dr. Zola to confirm that John Prowant was cleared to return to work with no restrictions.

**Executive session was called at 6:34pm to discuss personnel issues. Isaac Ramer, Roadmaster was asked to attend. Meeting was reconvened at 6:51pm with no official action taken.

Other topics for discussion

Jim Geiswite noted that his wife drives school bus and when turning left from Salem Glen Blvd onto Salem Road she is unable to safely see to make the turn. Isaac Ramer, Roadmaster also mentioned the same issue is present at the Beaver Road/Fair Oak Road intersection and when crossing Rt. 35 on Middle Creek Road. Isaac to contact John Steininger at PennDOT about the decreased line of sight on these roads.

The camera that was installed at the compost site had been stolen. Discussion held on replacement of camera and possible placement. Motion made to purchase two cameras similar to the one before by Jon Payne, Brenda Moyer second, all in favor.

Adjournment

A motion was made to adjourn the meeting by Jon Payne, Brenda Moyer second, all in favor. With no further business to discuss the August 20, 2014 workshop meeting was adjourned at 7:09pm.

Respectfully submitted,

Lynne Renn
Township Secretary