

**PENN TOWNSHIP
WORKSHOP MINUTES
August 19, 2015**

The Penn Township Board of Supervisors held a workshop meeting on Wednesday, August 19, 2015 at the Municipal Building, 228 Clifford Road, Selinsgrove, Snyder County, Pennsylvania. Chairman Jon Payne called the meeting to order at 6:00PM. Supervisors present: Jon Payne, Fred Ulrich, Brenda Moyer. Others present: Lynne Renn, Secretary/Treasurer; Jim Bathgate, Solicitor. Members of the Public: Glenda Ruch, SEDA-COG; Wm. Dan Page, SEO.

Pledge of Allegiance

Approval of Minutes

Approval of minutes from August 5, 2015 meeting tabled until September 2, 2015 meeting.

Persons Present to be Heard

New Business

Glenda Ruch, SEDA-COG and Wm. Dan Page, SEO were both present to discuss the On-Lot Sewage Disposal Repair/Rehab Project which will be the 2015 CDBG program. Glenda presented a sample notification that will be distributed to all Penn Township households to inform them of the project and potential grant funding available. The document is separated into three sections: Introduction, Program Guidelines and Grant Management Procedures with each section highlighting multiple bullet points. Each bullet point of the document was reviewed and discussed by all in attendance. A few changes and additions to the document were agreed upon. Glenda will incorporate these changes and will provide a revised document for the Board to again review at the September 2, 2015 meeting.

Another step necessary with this project will be the passing of an ordinance which will update Ordinance 90-1. This would update the rules and regulations for the installation of an on-lot sewage system. A copy of a similar ordinance from Kelly Township, Union County was provided by Atty. Bathgate for review. Atty. Bathgate is in favor of Penn Township passing a similar ordinance. Atty. Bathgate to revise the Kelly Township ordinance so applicable to Penn Township and will provide at a future meeting for review by the Board.

Discussion held resulting from multiple complaints regarding a property on Herman Road. There is household garbage bags spilling off the front porch onto the yard, cinder blocks, bottles, cans and other debris everywhere. A letter was previously sent to the homeowner requesting the property be cleaned up. Minimal progress was made at that time but presently the property is in worse condition than ever. At this point in time the Township does not have any type of nuisance ordinance which would apply to this situation. A copy of a similar ordinance from Zerbe Township, Northumberland County will be provided by Atty. Bathgate and meshed with the a draft Penn Township ordinance from 2012. Discussion also held about the possibility of a work/help group. Either establishing a type of service organization or reaching out to an already established group that may be able to provide assistance to this, or any other Township resident, that may be in need of help. Supervisor Brenda Moyer to discuss with Commissioner Peggy Chamberlain if any such service organization is in the area.

The Local Service Tax rate for Penn Township has remained at \$10.00 since its inception. This tax can be as high as \$52 per year per person employed within the Township. At least 25% of the tax revenue collected are to be used for emergency services. The Supervisors, after discussion, would like to proceed with possibly raising this tax to \$52 per year beginning in 2016. In order to do this a public hearing will need to be advertised and held. Motion made to advertise and schedule a public hearing on October 8, 2015 to enact an Ordinance to increase the Local Service Tax (LST) to \$52.00 by Fred Ulrich, Jon Payne second, all in favor.

Supervisor Jon Payne informed the remaining supervisors that he talked to Tom Ferry, Penn Township Municipal Authority (PTMA) Chairman, regarding the Township's desire to update the Comprehensive Plan. The Township needs to know the PTMA's future plans for growth and expansion in order to develop a plan of our own. The Board of Supervisors and the PTMA must work together on this and it needs to be a collaborative effort. Supervisor Payne to discuss this joint effort with Tom Ferry again and provide an update at a future meeting.

At the August 5, 2015 meeting motion was made to purchase a 5500 watt Generac generator from Lowe's for \$699.00. When going to Lowe's to purchase it was found that they only had a floor model remaining and a new one would have to be ordered. Road Supervisor Isaac Ramer called Cole's Hardware and they had the same generator in stock and would price match at \$699.00. Generac generator purchased from Cole's instead of Lowe's.

Brennen Wolf, Selinsgrove Boy Scout Troop #419, completed his Eagle Scout project at East Snyder Park. A summary of all projects completed as part of this Eagle Scout project was provided by Pete DeWire.

Paul Williams, Selinsgrove Borough Manager/Zoning Officer, informed the Board that the Borough has been approached by Horvath Communications about placing a wireless communications facility on property owned by Selinsgrove Recreation, Inc. (near the pool). A public hearing regarding a variance request for this facility is being held on Thursday, September 3, 2015 at 7:00 in the Council Chambers of the Selinsgrove Borough municipal building.

The 2015-2016 COSTARS Salt contract has been awarded to Cargill for Snyder County.

Notice was received from PennDOT that there is a proposed project to microsurface the roadway starting at Penns Creek and ending at S.R. 522 NB/SB tentatively scheduled for spring 2016. No comments by Board.

Adjournment

Motion made to adjourn the meeting by Brenda Moyer, Fred Ulrich second, all in favor. With no further business to discuss the August 19, 2015 workshop meeting was adjourned at 7:52PM.

Respectfully Submitted,

Lynne Renn,
Township Secretary