

**PENN TOWNSHIP
MINUTES
April 20, 2010**

The Penn Township Board of Supervisors held their regular meeting on Tuesday, April 20, 2010 at the Municipal Building, 228 Clifford Road, Selinsgrove, Snyder County, Pennsylvania. Chairman William Moyer called the meeting to order at 7:00PM. Supervisors present: William Moyer, Fred Ulrich, Brian Wentzel. Others present: Secretary/Treasurer Robin Bieber; Jeff Edmunds, Solicitor. Members of the Public: Kathy Ulrich; Pat Nace; Matt Discepola, AFLAC Representative; Bill Switala; Jacob Mowery, Jenna Ricker, and David Bilsky, Susquehanna University students.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

The minutes of the April 6, 2010 meeting were approved upon motion by Brian Wentzel, seconded by Fred Ulrich and unanimously approved with the following clarification: Pg 2, New Business, 4th paragraph, the work to be done to cover the shoulder upgrades includes ameisiting areas of shoulder where the concern was raised.

PUBLIC COMMENT

Pat Nace was present with concerns regarding the intersection of Salem Road and Route 522 and the possibility of installing a traffic signal at that location. The Board explained that a PennDot traffic study would be required and that request would come from the Township. Upon motion by Fred Ulrich, seconded by Brian Wentzel and unanimously approved, a request will be sent to PennDot that a traffic study be conducted at the intersection of Salem Road (University Avenue) and Route 522.

Bill Switala questioned the Board regarding correspondence he received from Selinsgrove Pool which stated that since Penn Township is a non-contributing municipality, fees for Penn Township's residents will be approximately 30 – 35% higher than people who live in contributing municipalities. The Board explained that the Selinsgrove Pool had asked for \$15,000 for the 2010 Budget and \$29,000 for the 2009 Budget. Further, Selinsgrove Pool has provided information that shows 39 Penn Township residents purchase Selinsgrove Pool memberships. Donating \$15,000 of taxpayers monies with only 39 memberships could not be justified. It was noted there are approximately 1700 households in Penn Township. The Board further explained that Penn Township has East Snyder Park, a huge project in which the Township's recreation budget is focused.

PERSONS PRESENT TO BE HEARD

Matt Descepola, an AFLAC representative, provided the Board with information regarding employee benefit packages which included eye and dental insurance, disability insurance, life insurance, and various other supplemental insurances. Mr. Descepola explained that this is strictly employee paid through a payroll deduction, no cost to employers. Chairman Bill Moyer informed Mr. Descepola that the employees will be notified and if there is an interest, the Township will contact him.

REPORTS

Roadmaster Brian Wentzel provided a written report on the crew's activities during the previous two weeks.

Tom Snyder, Zoning Officer, provided a written report which included 19 Zoning Permits y-t-d.

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REPORTS (cont'd)

Robin Bieber, Township Secretary, reported that Ken Battram passed away on April 19, 2010. There will be a memorial service at East Snyder Park on May 1st at 11:00am.

Emergency Management Coordinator Fred Ulrich reported that G&R Charles is scheduled to work on the storm water pond at East Snyder Park on April 21, 2010. The replacement for the traffic signal at Kantz is out for bid. Mr. Ulrich has contacted Ritter Feeds for a credit for grass seed that nothing grew from. The Meckleys' plant in Paxtonville is scheduled to open on May 10, 2010.

Chairman William Moyer reported that he and Supervisor/Roadmaster Brian Wentzel attended the PSATS Convention in Hershey.

OLD BUSINESS

The proposal from Larson Design Group for the engineering work for the proposed new storage building with a cost of \$22,800.00 was reviewed. Larson Design Group will be contacted for an approximate cost of the building before proceeding with the project.

Solicitor Jeff Edmunds will draft an Ordinance regarding Home Burial and present at the next meeting.

**An Executive Session was called at 7:38 to discuss potential insurance claims. The meeting was reconvened at 7:50 with no official action taken by the Board.

NEW BUSINESS

Due to previous allegations of theft, written agreements will be drafted to replace verbal agreements already in place. This includes, but may not be limited to, mowing for Snyder County, plowing for PTMA, and agility work with Selinsgrove Borough and Washington Township.

The 2010 Stone bids were reviewed with the following conclusion: Motion by Fred Ulrich, seconded by Bill Moyer and unanimously approved, the following bids are accepted:

National Limestone Quarry	#8 stone	\$12.25 DEL
National Limestone Quarry	#57 stone	\$11.25 DEL
National Limestone Quarry	2A stone	\$ 9.75 DEL
National Limestone Quarry	2RC stone	\$ 8.25 DEL
National Limestone Quarry	#1 stone	\$11.15 DEL
National Limestone Quarry	Gabion	\$11.15 DEL
National Limestone Quarry	RipRap	\$13.40 DEL
National Limestone Quarry	R5 Rock	\$13.75 DEL
National Limestone Quarry	6S Anti-skid	\$10.75 DEL
Eastern Industries	9.5mm Ameisite	\$58.15 FOB
Eastern Industries	19mm Ameisite	\$49.20 FOB
Eastern Industries	25mm Ameisite	\$47.80 FOB

A lengthy discussion was held regarding record retention and document destruction. The Township follows the Municipal Records Manual issued by the PA Historical and Museum Commission Division of Archival and Records Management Services. It was noted that many items are kept longer than required. With the recent purchase of new filing cabinets, many records are being purged, mostly duplicate records or those that are no longer of administrative value.

Letter was received requesting a stop sign at the intersection of Fawn Drive and Creekside Drive. It was noted that although a stop sign cannot be installed to slow traffic, there are unsafe conditions at this location, justifying a stop sign in both directions on Creekside Drive. It was also noted there is a stop sign on Fawn Drive at this intersection.

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NEW BUSINESS(cont'd)

Supervisor Fred Ulrich reported that Brad Hawk is unhappy with the installation of the new pipe and work done by PennDot on his property on State School Road.

Supervisor/Roadmaster Brian Wentzel will contact Mr. Hawk.

Supervisor Fred Ulrich also questioned Supervisor/Roadmaster Brian Wentzel as to why the road crew has not been working, especially in the recent nice weather, when there is much work to be done in the Township. Mr. Wentzel explained that conditions have been too wet to work and many items are being addressed and are in planning.

CORRESPONDENCE

The Penn Township Supervisors will attend the PennDot Summer Outreach meeting to be held on May 7, 2010 at 10:30am.

PAYMENT OF ACCOUNTS PAYABLE AND PAYROLL

Upon motion of Fred Ulrich, seconded by Brian Wentzel, and unanimously approved, the accounts payable and payroll were approved as presented.

ADJOURNMENT

Motion to adjourn was made by Brian Wentzel, seconded by Fred Ulrich, and unanimously approved. No further business to discuss, the April 20, 2010 meeting adjourned at 8:45PM.

Respectfully Submitted,

Robin Bieber,
Township Secretary