

**PENN TOWNSHIP
MINUTES
April 2, 2014**

The Penn Township Board of Supervisors held regular meeting on Wednesday, April 2, 2014 at the Municipal Building, 228 Clifford Road, Selinsgrove, Snyder County, Pennsylvania. Chairman Fred Ulrich called the meeting to order at 7:03PM following the Public Hearing conducted by Glenda Ruch, Seda-COG regarding the 2014 Community Development Block Grant. Supervisors present: Fred Ulrich; Brenda Moyer; Jon Payne. Others present: Robin Bieber, Secretary/Treasurer; James Bathgate, Solicitor; Isaac Ramer Jr, Roadmaster. Members of the Public: Kathy Ulrich; Jody Ramer; Darwin Swope; Beth Kapsar, Jacque Crissman, Chris Kenawell, Penn Township auditors; James Geiswite; Robert Bickhart, Gerald E Bickhart & Sons Engineers.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

The minutes of the March 5, 2014 meeting were approved as presented upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved.

PUBLIC COMMENT

No Public Comment was heard at this time.

PERSONS PRESENT TO BE HEARD

Glenda Ruch, Seda-COG, was present to update the Board on the 2014 allocation of Community Development Block Grant (CDBG) monies. Also, Ms Ruch reported on a Town Hall Meeting to be held with officials from Department of Community and Economic Development (DCED). They will tour Selinsgrove Borough Office, Selinsgrove Library, and East Snyder Park since CDBG monies were used for these projects. The Town Hall meeting will be held at the former Career Link Building after the tours.

Robert Bickhart was present with the Susquehanna RV Final Supplemental Land Development Plan, amending the Susquehanna RV Land Development Plan from 2000, adding an addition on the rear of the building. Snyder County had no comments. Planning Commission recommended approval. After review, motion was made by Brenda Moyer, seconded by Jon Payne and unanimously approved, to approve the Susquehanna RV Supplemental Land Development Plan. It shall be noted that copy of receipt showing the plans were recorded at Snyder County Courthouse is required.

BID OPENING

The 2014 Stone and materials bids were reviewed with the following conclusion: Motion by Jon Payne, seconded by Brenda Moyer, and unanimously approved, the following bids are accepted with travel and past performance taken into consideration:

National Limestone Quarry	#8 stone	\$16.00 DEL
National Limestone Quarry	#57 stone	\$12.25 DEL
National Limestone Quarry	2A stone	\$10.25 DEL
National Limestone Quarry	2RC stone	\$ 9.50 DEL
National Limestone Quarry	#10 screenings	\$15.00 DEL
National Limestone Quarry	Gabion	\$13.50 DEL
National Limestone Quarry	RipRap	\$14.00 DEL
National Limestone Quarry	R5 Rock	\$15.50 DEL
National Limestone Quarry	6S Anti-skid	\$13.00 DEL
Eastern Industries	9.5mm Ameisite	\$70.58 FOB
Eastern Industries	19mm Ameisite	\$60.38 FOB
Eastern Industries	25mm Ameisite	\$60.03 FOB
Eastern Industries	UPM Materials	\$128.50 FOB

One bid was received for the former board room table. Bid of \$50 from Isaac Ramer was accepted upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved.

PENN TOWNSHIP BOARD OF SUPERVISORS – MINUTES – APRIL 2, 2014

**Executive Session was called at 7:25pm to discuss the Auditors' findings. Meeting was reconvened at 8:10pm. No official action taken by the board.

REPORTS

Roadmaster Isaac Ramer Jr presented a written report on recent activities. Discussion was held regarding spraying weeds throughout the Township and the requirements to obtain spraying certification. After discussion, motion was made by Fred Ulrich, seconded by Brenda Moyer and unanimously approved, to send a township employee to the training to be certified, person to be named later if Mr. Ramer cannot attend.

Dave Bowersox, Zoning Officer, provided a written report on recent activities. It shall be noted that any complaints must be in written form. Complaints will be given to Zoning Officer Dave Bowersox who will report to the Supervisors. Complaints shall be confidential unless a right-to-know request is filed. Then each situation will be treated on a case-by-case basis.

Robin Bieber, Township Secretary, had nothing to report.

Fred Ulrich, Emergency Management Coordinator and Chairman reported that he will be inspecting the stormwater ponds and will submit a report in the near future.

Solicitor James Bathgate reported that he has sent the letter to Kenneth Daycock regarding the inground recharge system to be installed on his property, giving him a required completion date of June 1, 2014.

OLD BUSINESS

No Old Business was heard at this time.

NEW BUSINESS

The estimate of \$50 to repair the damage by a township snow plow to a retaining wall in the right-of-way on William Bucher's property was discussed. After review, decision was made to pay the \$50 invoice and request Mr. Bucher to move the wall back out of the right-of-way, informing Mr. Bucher that the township will not pay for future damage. Motion by Brenda Moyer, seconded by Jon Payne and unanimously approved. Regarding the water problems in the cul-de-sac, resident Chris Kenawell stated that Engineer Robert Bickhart had previously met with him and provided several possible solutions. Roadmaster Isaac Ramer will contact Mr. Bickhart.

Questions arose regarding the certificates of liability required for leagues who play at East Snyder Park. Ray Crissman, whose church team plays a few games each season, had questioned why his team should fall under that requirement since they do not have insurance. Solicitor Bathgate explained that each league is required to produce a certificate of liability to relieve the Township of liability issues.

Secretary Robin Bieber reported that Susquehanna Valley Girls Softball paid tournament fees for two 2014 tournaments. It was noted that per Resolution 14-06, tournament fees are not required if the user fee has been paid and no additional fees are collected from the players. After discussion, the checks will be returned to Susquehanna Valley Girls Softball.

The 2014 Road Project was discussed. Upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved, the following roads will be included in the bid: Bridge Street; Kratzer Road; Hidden Valley Road. It shall be noted bid opening will be held on May 21, 2014; bids will be line-item and the Township will reserve the right to reject any or all bids. Municipal Services Representative Brian Haight will be contacted. It shall also be noted the prevailing wage requirement for road work is now \$100,000.00.

PENN TOWNSHIP BOARD OF SUPERVISORS – MINUTES – APRIL 2, 2014

NEW BUSINESS - cont'd

Resolution 2014-07 which allows for persons to apply for a waiver from the land development requirement if there will be no impact on sewage, water, stormwater, roads, parking, streets, etc, was adopted upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved.

Penn Township Land Development Ordinance Section 105 shall be amended to reflect the following changes excluding from the definition of land development: single family dwelling; addition of access building in conjunction with use of main building. It shall be noted that farm buildings that are larger than 50% of the original building will not be considered an access building and shall require a land development plan. This amendment will be sent to Snyder County Planning Commission for their review. Public Hearing to be held at 6:30PM on May 7, 2014. The Ordinance amendment can be adopted at the regular meeting held at 7:00PM. All upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved.

The outdoor wood-fired boiler information as presented by Penn Township Planning Commission was tabled for further information.

Complaint received from James Geiswite regarding a property on Fair Oak Road. Property owner dug large hole which has water and is attracting many mosquitos. Brian Herber, Soil Conservation will be contacted.

CORRESPONDENCE

PAYMENT OF ACCOUNTS PAYABLE AND PAYROLL

Upon motion of Jon Payne, seconded by Brenda Moyer and unanimously approved, the payroll and accounts payable were approved as presented.

****Executive Session**** was called at 9:28PM to discuss evaluations of employees hired in December. Meeting reconvened at 9:51 with the following action: Upon motion by Brenda Moyer, seconded by Jon Payne, Andy Howell and Jeff Radel will receive a sixty cent increase in pay. Isaac Ramer will not receive an increase in pay. It shall be noted that the increases are effective with the current pay period. It shall also be noted these employees will be re-evaluated in another 90 days.

ADJOURNMENT

Motion to adjourn was made by Jon Payne, seconded by Fred Ulrich Brenda Moyer, and unanimously approved. No further business to discuss, the April 2, 2014 meeting adjourned at 9:54PM.

Respectfully Submitted,

Robin Bieber,
Township Secretary