

**PENN TOWNSHIP
WORKSESSION MINUTES
April 16, 2014**

A work session was held by the Penn Township Board of Supervisors on Wednesday, April 2, 2014, called to order at 6:00PM at the Municipal Building, 228 Clifford Road, Selinsgrove, Snyder County, Pennsylvania. Those present: Supervisors Fred Ulrich, Brenda Moyer, Jon Payne. Others present: David Bowersox; William Moyer; Kenneth Herman Jr; Tammy Herman; Bill Delosier; Tammy Hammaker; Beth Kapsar; Darwin Swope; Terry Landis.

Ken Herman Jr was present with concerns of a stormwater pipe running through his property and the excessive water issues on this street. Questions arose as to the ownership of the pipe and maintenance responsibility. Mr. Herman would like to remove the current mobile home and replace with a new home, however the current home is within the 50' required setback and Mr. Herman cannot place the new home out of the right-of-way because it would be over the pipe. Mr. Herman was informed Penn Township does not and cannot own or maintain this pipe. The Township does maintain the inlets on this street. After review, Engineer Robert Bickhart will be contacted to review this situation with the Zoning Officer. Solicitor James Bathgate was also authorized to review the legalities of any action the Township can take.

Chris Kenawell was present to discuss the ongoing stormwater issues at his property on Deerfield Court. Mr. Kenawell was informed that Roadmaster Isaac Ramer and Engineer Bob Bickhart reviewed this area and upon recommendation from Mr. Bickhart, a storm drain will be installed in the grass at Mr. Kenawell's property and will pipe across and tie into the existing storm drain running between the Bucher and the Kenawell properties.

The 2014 County Liquid Fuels Project shall be repairs to T-445 Bridge Street upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved.

Request received from an individual whose car window was broken by a ball during a Little League game asking the Township to pay the \$50 deductible from the car insurance. After discussion, motion to not pay the \$50 deductible by Brenda Moyer, seconded by Jon Payne and unanimously approved. It was noted that this issue was addressed in the past by Little League.

After discussion of East Snyder Park and the teams that play there, it was noted that league teams who have paid the user fees will have precedence in playing.

The following classes will be made available to individuals who wish to attend upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved: Fire Extinguisher Class; Sign inventory class; Sign placement class; dirt and gravel road training class.

Motion by Brenda Moyer, seconded by Fred Ulrich to purchase a used toolbox for the pickup at a cost of \$60.00. Dave Bowersox offered one to the Township at a cost of \$0. Brenda Moyer rescinded the motion to purchase, seconded by Fred Ulrich and unanimously approved. Roadmaster Isaac Ramer will pick up the toolbox from Mr. Bowersox.

Old Colony Road Bridge replacement is scheduled for 2015. The proposed detour shall be on Fair Oak Road. PennDot is willing to come to Township meeting to discuss the bridge replacement. Penn Dot will also review Fair Oak Road to see if any work will need done to use

as detour. Darwin Swope stated he does not want Old Colony Road to be closed during mid-August through October due to his family selling apples and cider during that time. Supervisor Brenda Moyer stated she would contact Penn Dot about this request. Mr. Swope also requested he be copied on any correspondence.

Resolution 14-08 to adopt the Snyder County Hazard Mitigation Plan approved upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved.

Resignation received from Robin Bieber, Secretary/Treasurer effective June 27, 2014. Resignation was accepted with deep regret upon motion by Jon Payne, seconded by Brenda Moyer and unanimously approved. It shall be noted that an interim audit must be completed before her last day.

**Executive Session was called to discuss auditing. Meeting reconvened at 7:25pm with the following action taken: the Assistant Secretary is appointed to reconcile bank statements upon motion by Jon Payne, seconded by Fred Ulrich, and unanimously approved. It shall be noted the Assistant Secretary will not be handling cash flow coming into the township.

Discussion was held regarding several certified letters that were sent to residents of the Township regarding violations of Ordinance 92-3 which pertains to nuisances, i.e. junked automobiles, accumulations of garbage and rubbish, etc, letters written from Supervisor Brenda Moyer without the knowledge of Supervisors Ulrich and Payne. After a lengthy discussion, procedure shall be - a complaint of Ordinance violations must be written and given to the zoning officer. If the zoning officer has issues with cooperation or enforcement, he shall contact the Supervisors who will review the matter and discuss at a public meeting.

Motion made by Jon Payne, seconded by Brenda Moyer and unanimously approved, the meeting was adjourned.

Respectfully Submitted,

Robin Bieber,
Township Secretary