

# Penn Township Supervisor Meeting

## Sept. 7, 2016

Chairman Pete DeWire called the 9.7.2016 Meeting to order at 7:00 pm, followed by the Pledge of Allegiance.

**Present included:** Supervisors: Pete DeWire, Brenda Moyer and Jon Payne, Solicitor James Bathgate, Secretary/Treasurer Jacqueline Anders, Roadmaster Isaac Ramer

**Public Present:** Glenda Ruch, Michael Peleschak, Brandon Ulrich, Drew Heintzelman

August 17, 2016 minutes - On motion by Brenda Moyer, second by Jon Payne and acclamation of board 8.3.16 Supervisors Meeting minutes were approved.

### Persons Present to be Heard:

DHL Fire Company (Drew Heintzelman and Brandon Ulrich) - Heintzelman provided August 2016 incident report. DHL was awarded a \$150,000.00 grant to assist in replacing air packs.

Seda-Cog (Glenda Ruch)

On motion by Brenda Moyer, second by Jon Payne and board acclamation the Penn Township Board of Supervisors requests that Snyder County, on behalf of the township of Penn, submit an application in the amount of \$85,573 to the Pennsylvania Department of Community and Economic Development for FFY 2016 Community Development Block Grant Entitlement funds for the On-Lot Sewage Disposal System Program

Pete Dewire Subdivision Plan

On motion by Jon Payne, second by Brenda Moyer to approve Pete DeWire Subdivision plan with the condition that before any zoning or building permits are issued the existing driveway as by Penn Dot has to be removed. DeWire abstained from vote.

Selinsgrove Center Final Land Development Plan

On motion by Brenda Moyer, second by Jon Payne and board acclamation to grant waiver request from SLDL Section 303.3 to provide an acceptable performance bond to Penn Township.

On motion by Brenda Moyer, second by Jon Payne and board acclamation to grant waiver request from SLDL Section 413 for landscape requirements.

On motion by Brenda Moyer, second by Jon Payne and board acclamation to approve final land development plan for Pennsylvania Department of General, Services Selinsgrove Center, water distribution project.

### Reports:

Roadmaster Isaac Ramer

- ∞ Ramer reported that the 2005 New Holland Tractor has been picked up and the new John Deer Tractor was delivered today. Ramer received orientation of the new tractor. There will be new cutting blades and pins shipped to the Township.
- ∞ The fiber seal project on Pine Brook estimate was 660 square yards over total of \$2197.80 over the estimated cost. Hammaker has agreed to split the difference with the Township. The Township would be responsible to pay for 330 square yards total of \$1098.90. **On motion by Jon Payne, second by Brenda Moyer and board acclamation to pay the additional \$1,098.90.**

➤ Review of 8-30-16 Safety/Staff meeting action items:

Leaf Collection: A schedule needs to be set up and relayed to the residents.

Road Review: The Supervisors need to schedule a review of the roads with the Roadmaster.

CDL: We need more road crew to obtain CDL.

Seasonal items: Inform Supervisors/Secretary of schedules.

# Penn Township Supervisor Meeting

## Sept. 7, 2016

**Person designated to ESP:** Part-time person for the Park to do mowing/weed-wacking etc. to help lessen taking away from the road projects. Pete and Cookie wanting to step back on some of the duties. We need come up with how many hours will be needed. Pete will provide a list of duties that are done at the park.

**Forks for Loader:** The forks we currently have for the old loader are unsafe. **On motion by Brenda Moyer, second by Jon Payne and board acclamation to send Isaac to Groff to investigate the forks and decided which forks will be the best for the value and to go ahead and purchase.** **LED Lights at the By-pass:** Would PP&L still pay half if the Township changed the lights to LED? Isaac to obtain an estimate from TRA and SRS to change the lights to LED.

**CPR training:** **On motion by Jon Payne, second by Brenda Moyer and board acclamation that the Township will pay for the fee for CPR training.**

**Grader:** There are no brakes. Isaac has Groff to do some research to see if brakes can be found.

**Leaf blower:** Road crew will borrow Washington Township's and try it before building one for the Township. It will hook up to the new tractor.

**Generator:** Will research a generator to operate the entire building in the event of using the Township as an Emergency Command Center. **On motion by Pete DeWire, second by Jon Payne for Isaac to review and purchase generator from the Federal Surplus with direction of SRS for under \$1000.00.**

**LED lights for Vehicles:** Isaac would like to change lights on vehicles #1, #2, #3 and #4 to LED for better visibility. **On motion by Jon Payne, second by Brenda Moyer and board acclamation that lights are changed to LED.**

**2008 T-tag:** The vehicle burns oil and the box is shot. Come spring the box would need to be replaced.

**2001 FL-80:** Consider for replacement in next 5 years.

**Air compressor:** Working great.

**Building upgrades:** It was questioned if a shower is required if the Township is an Emergency Command Center. Brenda emailed Ted Strausser this question.

**Training:** Flagger Training for the road crew needed - Isaac will get a hold of PSATS to obtain free training. Winter Maintenance class coming up.

**Traffic Markings:** This is a requirement that needs done at stop lights/turning lanes. It will take about 8 hours to do an intersection. The road crew needs 20 more road cones to do these intersections. **On motion by Pete DeWire, second by Brenda Moyer and board acclamation to do maintenance and upgrading on intersections and purchase required cones.**

**Storage Area at Compost Site:** Could put doors on shed and it would provide extra seasonal storage.

**Tar buggy:** Looking at maybe the future to purchase.

**Ash Trees, Isle of Que:** The solicitor to look into the nuisance on trees.

**Retirement:** A three calendar year is required before receiving State Aid. **Tabled.**

### Secretary/Treasurer Jacqueline Anders

- ∞ Report provided.
- ∞ PSATS Training - **On motion by Brenda Moyer, second by Jon Payne and board acclamation for secretary to attend PSATS Training Best Practices for Right to Know Law and Sunshine Act.**
- ∞ The NNB General and State Funds checks to be shredded for closed account will need a Resolution of Records Destruction for next meeting.
- ∞ The Roller is up to \$2050.00 on Municibid.
- ∞ Budget workshops to start in October. The schedule for Budget workshops will be set up at the September 21st workshop meeting.

# Penn Township Supervisor Meeting

## Sept. 7, 2016

Zoning Officer Ray Cerezo - no report

Emergency Management Coordinator Fred Ulrich

- ∞ Prepared Sub-Jurisdiction NIMS Data Collection Spread sheet and Review of PT Drainage Maintenance Plan.

Solicitor, Jim Bathgate

- ∞ On motion by Brenda Moyer, second by Jon Payne and board acclamation to approve Application for Conditional Use for Horvath.

Executive session called by Solicitor at 9:18 pm. The board was back in session at 9:45 pm.

All Supervisors and Secretary to attend 104 Annual Convention of Snyder County Township Officials on 10-5-2016.

On motion by Brenda Moyer, second by Jon Payne and acclamation of board for Secretary to fill out the Federal Surplus Property Program Application.

On motion by Jon Payne, second by Brenda Moyer and acclamation of board for Secretary to fill out credit application for G&M Bandsaw.

Public Comments : No public comments

Flood Signs TABLED until September 21 workshop meeting.

Approval of Accounts Payable - On motion by Brenda Moyer, second by Jon Payne and board acclamation to pay the bills.

On motion by Brenda Moyer, second by Jon Payne and board acclamation the Sept. 7, 2016 Supervisor Meeting was adjourned at 9:57PM.

Respectfully Submitted,

Jacqueline Anders  
Township Secretary