

# Penn Township Supervisor Workshop Meeting September 21, 2016

Chairman Pete DeWire called the 9.21.2016 Workshop to order 6:00 pm, followed by the Pledge of Allegiance.

**Present included:** Supervisors: Pete DeWire, Brenda Moyer and Jon Payne, Secretary/Treasurer Jacqueline Anders

**Public Present:** Michael Savidge, Rodney Ries, Stephen Bowers, Rick Mease, Ray Cerezo, Isaac Ramer

September 7, 2016 minutes - **On motion by Brenda Moyer, second by Jon Payne and acclamation of board 9.7.16 Supervisors Meeting minutes were approved.**

Rick Mease (Selinsgrove Pool): Mease presented a letter to the board requesting funding from the Township for \$5,000.00 to the Selinsgrove Pool for 2017. The Township has donated \$3,000.00 in the past years.

Rodney Ries and Stephen Bowers (Penn Valley Airport Authority): Bowers presented to the board Penn Valley Airport Authority proposal to build a new storage hanger in the amount of \$1.25 million. They would need all 9 Municipal Owners to be guaranteed stakeholders of \$69,500.00 to secure the USDA loan in the amount of \$625,000.00. The USDA is planning to have a question and answer meeting September 29, 2016 at 1pm.

Michael Savidge: Savidge presented a Hold Harmless agreement allowing for the zoning permit to be signed prior to sewer capacity for a new manufactured home at 1223 S. Market Street. **On motion by Brenda Moyer, second by Jon Payne and acclamation of board to approve the Savidge Hold Harmless Agreement for setting a new manufactured home at 1223 S. Market Street.**

## Reports:

Roadmaster Isaac Ramer - The used forks for the loader are out on loan and their condition can't be guaranteed. **On motion by Jon Payne, second by Benda Moyer and acclamation of board to purchase new forks for the loader.** Ramer will have information on grader brakes by the next meeting. Ramer ordered 20 more road cones and will mark them belonging them to the Township.

Secretary/Treasurer Jacqueline Anders - Report provided. PA DOT doesn't approve changing By-pass lights to LED lights at this time due to changing of light designs/photo metrics.

Zoning Officer Ray Cerezo: Cerezo has dealt with several complaints and has been very successful in being able to come to verbal resolutions. Cerezo inquired what can be done when someone refused to comply to whatever reason he had been called out for. Cerezo will be attending the annual COG membership meeting 10-13-16.

Emergency Management Coordinator Fred Ulrich - no report

Solicitor, Jim Bathgate - Random Drug Testing amendment to employee handbook was provided for review. **On motion by Brenda, second by Jon Payne and acclamation of board to include the Random Drug Testing in the personnel policy and be signed off by all employees every year.**

## New Business:

Resolution 2016-20 - Destruction of closed account NNB checks. **On motion by Brenda Moyer, second by Jon Payne and acclamation of board to shred NNB General Fund checks #12619 to #13000 and NNB State Fund checks #1031 to #1250.**

Roller bid on Municibid - Municibid bidding for the Maudlin Double Drum Roller ended with the winning bid amount \$3,665.00 to Centre Hall Borough.

PSATS Federally Required CDL Training: **On motion by Jon Payne, second by Brenda Moyer and board acclamation to send Isaac Ramer, Roger Catherman, Steve Keefer and Jacqueline Anders to Probable Cause**

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## September 21, 2016

Training for CDL Supervisory Personnel 10/26/2016 9am to 11:30 am in Montgomery and Jacqueline Anders to attend CDL Records Manager 10/26/2016 1pm to 3:30pm in Montgomery.

Budget Workshop Meetings: Budget workshop meeting will be scheduled October 3, 2016, October 17, 2016, November 14, 2016 and December 6, 2016 as needed. The Secretary will advertise this information.

Snow & Salt Management Training: On motion by Brenda Moyer, second by Jon Payne and acclamation of board to send the road crew to the free Snow and Salt Management Training 9/26/16 8am to 3pm held at East Buffalo Township.

Snyder/Union County Winter Outreach Meeting: On motion by Jon Payne, second by Brenda Moyer and acclamation of board for Isaac Ramer and Jacqueline Anders to attend the Snyder/Union County Winter Outreach Meeting 10-4-16 at 8am.

Halloween Parade: On motion by Jon Payne, second by Brenda Moyer and acclamation of board to allocate \$250.00 for candy at the Halloween Parade. The Secretary will follow up with the insurance company regarding coverage on people riding on the float other than those that are not Township employees.

### Old Business:

Road Maintenance Review: The Township Supervisors will meet with the Roadmaster October 12, 2016 at 2:30pm to perform a drive around the Township reviewing roads.

Federal Surplus Property Program: The application for the Federal Surplus Property Program has been submitted. We are just waiting on the approval of the application.

G&M Bandsaw: The Township has been approved for \$5000.00 store credit with G&M Bandsaw.

Removal of Brush/Trees/etc.: A letter needs to be drafted to the residents regarding trimming brush/trees/etc. that are obstructing driving views.

Flooding Ahead Signs: Tabled from 9/21/16 meeting. It was decided to go with using barricades.

Employee Retirement: Tabled from 9/21/16 meeting.

Pete DeWire called for an Executive Session at 7:58pm. The Supervisors returned from the Executive Session at 8:24pm with the decision that the board would enact a retirement plan for the full time employees at 2% contribution rate to start January 1, 2017.

### Public Comments :

Isaac Ramer: Isaac requested the use of the tractor and posthole digger to install new fencing at East Snyder Park softball field. On motion by Brenda Moyer, second by Jon Payne and acclamation of board for Isaac Ramer to use the tractor and posthole digger to install new fence at the East Snyder Park softball field #1 as long as a current Certificate of Insurance is provided. Ramer will be the only person to operate the equipment.

Approval of Accounts Payable - On motion by Jon Payne, second by Brenda Moyer and board acclamation to pay the bills.

On motion by Jon Payne, second by Pete DeWire and board acclamation the September 21, 2016 Supervisor Workshop Meeting was adjourned at 9:57PM.

Respectfully Submitted,

Jacqueline Anders  
Township Secretary