

# Penn Township Supervisor Meeting

## August 15, 2018

Chairman Jon Payne called the 8.15.2018 Supervisor Worksession Meeting to order, 6:00 pm, followed by the Pledge of Allegiance.

**Present included:** Supervisors: William Moyer, Brenda Moyer, Jon Payne, Solicitor James Bathgate, and Township Manager Julie Hartley.

**Public Present:** Charles Miloro, Tracy Sampsell, Bill Kline, Bob Garrett, Jan Ritter, Glenda Ruch and Darwin Swope.

**Conditional Use Hearing held at 6:00 p.m.**

**On motion by Brenda Moyer, second by William Moyer and board acclamation to close Conditional Use Hearing at 6:30 pm.**

Chairman Jon Payne called the 8.15.2018 Supervisor's Worksession Meeting to reconvene at 6:32 pm.

**On motion by William Moyer, second by Jon Payne and board acclamation, Brenda Moyer abstained, to approve the August 1, 2018 Supervisors regular meeting minutes with the following corrections:**

- Change to second meeting instead of first in section mentioning the Comprehensive Plan Steering Committee activity.

### **Persons Present to be Heard:**

Glenda Ruch, SEDA-COG – Glenda informed the Board that after surveying Sunset Drive, Pleasant Drive and Fairview Drive; these areas will not qualify for a CBDC project. She then asked the Board if they would like to see the funding used for the Housing Rehabilitation Program for low to moderate income families within Penn Township. There are currently seven residents on the waiting list from the township. There is \$76,353 available to help these residents. SEDA-COG would handle all research and paperwork involved with the project.

**On motion by Jon Payne, second by William Moyer and board acclamation to have a special meeting with Mike Fisher of SEDA-COG to discuss the housing rehabilitation program.**

### **New Business:**

Jon Payne reported that he, William Moyer and Julie Hartley met on August 15th at 2:30 pm to interview candidates for the part-time secretary position. No decisions were made during the meeting.

Holding Tank Ordinance – Solicitor Jim Bathgate informed the Board that there were minor changes to sections C and D of the ordinance and that he, the PTMA Solicitor and the PTMA Board approved of these changes. The ordinance is ready for the Board to adopt it at their next meeting on September 5, 2018.

**On motion by William Moyer, second by Brenda Moyer and board acclamation to advertise to adopt the Holding Tank Ordinance at the September 5, 2018 meeting.**

Pension Plan Enrollment - **On motion by William Moyer, second by Brenda Moyer and board acclamation to enroll Julie Hartley in the Township's Pension Plan.**

Township Office Closings - **On motion by William Moyer, second by Brenda Moyer and board acclamation to close the Township Office on Friday, August 17, 2018 and Friday, August 24, 2018.**

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Equipment Purchase - On motion by Brenda Moyer, second by William Moyer and board acclamation to purchase replacement broom bristles, a box of twenty-five delinear posts and a 3" water pump. The purchase of road closed ahead, work area ahead and road closed signs was tabled.

Dirt, Gravel and Low Volume Road Training - On motion by Brenda Moyer, second by William Moyer and board acclamation to send Roadmaster Isaac Ramer to Dirt, Gravel and Low Volume Road training for program recertification at the IUP Campus in Indiana County on September 18, 2018.

Service Electric Modification Request – Solicitor Jim Bathgate will advertise for the modification request of Service Electric to modify their driveway width from twenty-five feet to twenty feet in order that the project is prepared for final review by the Board at the September 5, 2018 meeting. **On motion by Jon Payne, second by William Moyer and board acclamation to advertise the modification and prepare for final approval at the September 5, 2018 Board meeting.**

LTAP Winter Maintenance Training – LTAP training will be held in State College on September 17, 2018 for winter maintenance with no fee to attend. **On motion by Brenda Moyer, second by Jon Payne and board acclamation to send all new employees and the Roadmaster to the LTAP Winter Maintenance Training on 8.17.2018.**

Safety Manual - On motion by Brenda Moyer, second by Jon Payne and board acclamation to adopt the new Safety Manual.

Part-time Secretary – Interviews were held today, August 15, 2018 at 2:30 pm for the position of part-time township secretary. **On motion by Jon Payne, second by William Moyer and board acclamation to hire Rebecca Boop as part-time Township Secretary at a rate of \$14.00 per hour, not to exceed twenty hours per week.**

Western Star Truck Repair - On motion by William Moyer, second by Jon Payne and board acclamation to rescind the resolution allowing repairs not to exceed \$10,000, of the pins on the 2015 Western Star Truck body by JJ Truck Bodies in Somerset, PA and instead except the quote of \$4,197.66 by Bradco Supply to repair the 2015 Western Star Truck.

Approval of Accounts Payable - On motion by William Moyer, second by Brenda Moyer and board acclamation to pay the bills.

**On motion by William Moyer, second by Brenda Moyer and board acclamation the August 15, 2018 Supervisor Worksession Meeting was adjourned at 7:26 pm.**

Respectfully Submitted,

Julie Hartley  
Township Manager