

# Penn Township Supervisor Worksession Meeting July 18, 2018

Vice Chairman, Brenda Moyer called the 7.18.2018 Supervisor Worksession Meeting to order, 6:00 pm, followed by the Pledge of Allegiance.

**Present included:** Supervisors: Brenda Moyer, William Moyer, Solicitor James Bathgate, Township Manager Julie Hartley and Secretary/Treasurer Kathy Wendt

**Absent:** Supervisor, Jon Payne

**Public Present:** Pete DeWire, Glenda Ruch, Geralee Zeigler, Steve Deckard, Craig Doak, Bob Garrett and Jim Geiswite

**On motion by William Moyer, second by Brenda Moyer and board acclamation to approve the July 10, 2018 special meeting minutes as presented.**

**On motion by William Moyer, second by Brenda Moyer and board acclamation to approve the July 11, 2018 supervisors meeting minutes as presented.**

## Persons Present to be Heard:

Bob Garrett, GSVCC - Comprehensive Plan - Garrett reported that training for the Steering Committee was completed on Saturday, July 14, 2018. He also distributed an updated Comprehensive Plan schedule as well as a Steering Committee list. The next Steering Committee meeting will be in August.

Pete DeWire, ESP - Little League Field and Veteran's Monument - DeWire requested renovating Field #2 at ESP.  
**On motion by Brenda Moyer, second by William Moyer and board acclamation to approve the purchase of 20lb of grass seed, 10lb of fertilizer and the use of the Township truck to pick up donated "sifted" top soil from Fairchild Brothers, Inc.**

DeWire distributed a "draft" drawing of the Veteran's Memorial to be displayed at ESP.

## New Business:

Glenda Ruch, SEDA-COG - CDBG - Ruch reported that Ridge View Rd to School House Lane did not qualify for the grant. Ziegler stated that the Township will be conducting a survey next week with residents along the southern portion of Herman Road from Ridge View Rd to Fair Oak Rd to determine if the area would qualify for the grant. Ruch reported documentation has been compiled for the all-inclusive playground to submit to DCED to be considered for the grant as well.

Jim Geiswite - Geiswite requested assistance with closing down a section of Salem Road and Beaver Road during a Public Sale on September 1, 2018 due to safety concerns. Attorney Bathgate will look into this matter.

Discussion of interim adjustment office hours - Hartley requested an interim adjustment to office hours to free up time for training of a secretary. **On motion by William Moyer, second by Brenda Moyer and board acclamation to approve a sign on the office door for "temporary office hours of 9:00 am - 3:00 pm and by appointment, effective immediately thru August 31, 2018 along with the office phone number".**

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Review of Special Event permit- On motion by William Moyer, second by Brenda Moyer and board acclamation to adopt the special event's permit effective immediately.

## Reports:

Township Manager, Julie Hartley

- ∞ No report provided.

Asst. Zoning Officer, Julie Hartley

- ∞ Report Provided

Emergency Management Coordinator Fred Ulrich

- ∞ No report provided.

Solicitor, Jim Bathgate

- ∞ Attorney Bathgate recommended adding a timeframe to Conditional Use approvals.
- ∞ Attorney Bathgate advised having the Zoning Officer responsible for following up on all licenses/permits required by the Township to be on file on a yearly basis.

## Old Business:

Steve Anderson, Anderson Auto Mart - Permit Fee - On motion by Brenda Moyer, second by William Moyer and board acclamation to approved returning Mr. Anderson's check.

Approval of Conditional Use Findings for Paul Long, Jr. - On motion by William Moyer, second by Brenda Moyer and board acclamation to approve the Conditional Use Findings.

Grayson View - Stormwater concerns - A lengthy discussion was held regarding Grayson View stormwater issues and possible solutions. Attorney Bathgate stated that there was a problem with the original road as water was puddling on the same. One of the Township's top priorities is to maintain its roadways. In turn, the Township repaved the public road. Following the repaving project, the same was reviewed by a Penn Dot representative and it was determined that the paving was performed pursuant to the construction documents. Following the repaving project, the Township received complaints from the Grayson View Homeowner's Association concerning stormwater puddling and freezing along the sides of the roads during heavy rains. The Township conducted an investigation into the same and it was discovered that the Grayson View subdivision required the landowners to maintain a stormwater swale that ran parallel to the public road. The same was incorporated into all of the landowner's deeds. It was determined that the landowners failed to properly maintain the same. Additionally, it was discovered that there are a number of obstructions (i.e. mailboxes, pavers, thatch, inadequate maintenance, and driveway issues) that were contributing to the stormwater issues that were being complained of by Grayson View Homeowner's Association. Bathgate relayed to the group Chris Shaffer's, LDG, recommendation for resolving these issues which included removing the obstructions. A discussion was also had concerning the width of the Township's right-of-way which is 50 feet, and consideration of a community mailbox system. It was recommended to start with the problem areas by removing the pavers, and removing thatch along the lawns. If removing the obstructions does not resolve the problem areas, then consideration could be given to grading the problem areas. Brenda Moyer recommended that the Grayson View Homeowners Association relay this information to its residents for review.

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## FYI

- Conditional Use Application for Charles Miloro and Tracy Sampsell - On motion by Brenda Moyer, second by William Moyer and board acclamation to ask Attorney Bathgate to advertise for a Conditional Use hearing to be held on August 15, 2018.
- Planning Commission "draft" 6.25.18 meeting minutes

## Public Comment:

### Approval of Accounts Payable:

On motion by William Moyer, second by Brenda Moyer and board acclamation to pay the bills.

On motion by William Moyer, second by Brenda Moyer and board acclamation the July 18, 2018 Supervisor Worksession Meeting was adjourned at 8:00 PM.

Respectfully Submitted,

Kathy Wendt  
Township Secretary