

Penn Township Supervisor Meeting

June 6, 2018

Chairman Jon Payne called the 6.6.2018 Supervisor Meeting to order, 7:00 pm, followed by the Pledge of Allegiance.

Present included: Supervisors: William Moyer, Brenda Moyer, Jon Payne, Solicitor James Bathgate, Township Manager Julie Hartley and Secretary/Treasurer Kathy Wendt.

Public Present: Glenda Ruch, Geralee Zeigler, Bill Kline, Brandon Ulrich, Chad Shaffer, Jan Ritter, Fritz Heinemann, Steve Deckard and Craig Doak

Public Hearing - Glenda Ruch, SEDA-COG - CDBG program

Supervisor's Meeting reconvened at 7:20 p.m.

On motion by William Moyer, second by Jon Payne and board acclamation, to approve the May 16, 2018 supervisors worksession minutes. Brenda Moyer abstained.

Persons Present to be Heard:

Fritz Heinemann, Andy Russell Charitable Foundation - Memorandum of Understanding - On motion by William Moyer, second by Brenda Moyer and board acclamation to sign the Memorandum of Understanding.

Bob Garrett, GSVCC- Garrett distributed a Penn Township Comprehensive Steering Committee list. Garrett reported that everything is on schedule.

Brandon Ulrich, DH&L Fire Company- Brandon provided May 2018 incident report. Brandon reported an accident with the rescue truck resulting in \$12,000 damages and also an accident with the rescue boat. Damages are covered by insurance.

Chad Shaffer - Romig Subdivision - On motion by Brenda Moyer, second by William Moyer and board acclamation to approve the sub-division for Rick and Cynthia Romig.

Krysta Posner - Dog Training at ESP- Posner requested permission to use the ESP for upcoming professional dog obedience training. After a discussion, the Board decided not to approve the request.

Steve Deckard and Craig Doak, Graysonview Homeowners Association - Mr. Deckard and Mr. Doak will return for the June 20 Supervisor's meeting to discuss the storm water issue.

New Business:

Modifications of Central Susq. Regional 911 System - On motion by William Moyer, second by Jon Payne and board acclamation to approve the Modification of Central Susq. Regional 911 System. Brenda Moyer abstained.

Paul Long - Conditional Use Application- On motion by Jon Payne, second by William Moyer and board acclamation to approve the scheduling of a Conditional Use Hearing on July 11, 2018 for Paul Long.

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Flood Plain Ordinance 2018-01 - On motion by William Moyer, second by Brenda Moyer and board acclamation to approve the Flood Plain Ordinance 2018-01.

Jon Payne reported the Board held a meeting with the Township Manager on June 5 to conduct interviews for Zoning Officer and part-time Planning Commission Secretary. No decisions were made during the meeting.

Appoint Zoning Officer - On motion by Brenda Moyer, second by William Moyer and board acclamation to appoint James Siegfried as Zoning Officer at \$13.50/hour pending background checks.

Appoint Part-time Planning Commission Secretary - On motion by Brenda Moyer, second by William Moyer and board acclamation to appoint Kaitlyn Spriggle as part-time Planning Commission Secretary at \$12.00/hour pending background checks.

Flood Plain Administrator - On motion by Brenda Moyer, second by Jon Payne and board acclamation to appoint James Siegfried, Zoning Officer as Flood Plain Administrator.

Planning Commission Committee - On motion by William Moyer, second by Brenda Moyer and board acclamation to remove Marvin Weaver from Planning Commission Committee.

Planning Commission Committee - On motion by Brenda Moyer, second by William Moyer and board acclamation to appoint Robert Grayston to the Planning Commission Committee.

An executive session was called at 8:14 p.m. to discuss personnel and legal issues. Board reconvened at 9:07 p.m. with no decision made in executive session.

Roadmaster, Isaac Ramer - cell phone - On motion by Brenda Moyer, second by William Moyer and board acclamation to upgrade the Roadmaster's cell phone plan at the least cost.

Timothy Dodge, Sub-division Plan- **On motion by William Moyer, second by Brenda Moyer and board acclamation to stop final approval of all plans until all bills are paid.**

90 Day Employee Review for Julie Hartley, Township Manager - On motion by Jon Payne, second by Brenda Moyer and board acclamation to increase the annual salary for Julie Hartley from \$43,000 to \$43,645 (1.5% increase).

PA Municipal Retirement System - **On motion by Brenda Moyer, second by William Moyer and board acclamation to add Kathy Wendt to the PMRS at the same rate as other employees in the plan.**

180 Day Employee Review for Kathy Wendt, Secretary/Treasurer - **On motion by Brenda Moyer, second by William Moyer and board acclamation to increase hourly rate for Kathy Wendt from \$13.65 to \$14.06.**

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Reports:

Township Manager, Julie Hartley

- ∞ Report provided.

Assistant Zoning Officer

- ∞ Report provided.

Emergency Management Coordinator Fred Ulrich

- ∞ No report provided.

Solicitor, Jim Bathgate

- ∞ Nothing further to report

Old Business:

FYI

- DH&L - 4.9.18 Meeting Minutes
- SC Conservation District letter re: Grayston Farm Fill Site

Approval of Accounts Payable

On motion by Brenda Moyer, second by Jon Payne and board acclamation to pay the bills.

On motion by Brenda Moyer, second by William Moyer and board acclamation the June 6, 2018 Supervisor Meeting was adjourned at 9:22 PM.

Respectfully Submitted,

Kathy Wendt
Township Secretary