

**PENN TOWNSHIP
PLANNING COMMISSION MINUTES
228 CLIFFORD ROAD, SELINGSGROVE
May 8, 2023**

Members present included: Brian Wentzel, Dan Kuruna, Chris Fetter, Jon Payne and Ken Herman Jr.

Members Excused: Laura Fellencer, Marvin Weaver and Robert Grayston

Also Present: Manager Julie Hartley and Solicitor Jim Bathgate

The meeting was called to order by Chairman Brian Wentzel at 6:32 pm.

On motion by Jon Payne and seconded by Brian Wentzel, and carried on a 4-1 vote, the minutes of the April 24, 2023 Planning Commission meeting were approved as presented.

Persons to be Heard: None

New Business:

Review Comment Letter from Snyder Co. Planning on Zoning Amendment – The Planning Commission reviewed the comment letter from the Snyder County Planning Commission on the medical marijuana revision to the zoning ordinance. The Snyder County Planning Commission had no comments and after discussion the Planning Commission had no additional comments.

Review S. Front Street Multi-Modal Grant – Julie explained that she is in the process of applying for a multi-modal grant for South Front Street which would take out the existing road, excavate fourteen inches, replace with new base material and pave to original height of the existing road. The total pavement would be eighteen feet wide with two-foot berms on each side. It would become a shared road for bicycles, pedestrians, cars and trucks. The current speed limit would be lowered to twenty-five and shared road signage would be installed. The project is estimated at 1.6 million dollars. **On motion by Dan Kuruna and seconded by Chris Fetter, and carried on a 5-0 vote, the Planning Commission recommends that the Board of Supervisors proceeds with applying for the DCED Multi-Modal Grant.**

Jim Bathgate, Vacation June 12th – The Planning Commission decided to cancel their workshop meeting on June 12th.

Old Business:

Subdivision and Land Development Ordinance – The Planning Commission reviewed the suggested revisions from Chad Shaffer as follows:

Section 413 – Tabled until the next meeting so research can be done.

Section 502, C, 2 – Add sentence at end, “Providing of as-built drawings to the Township shall also be included in the estimated cost of required improvements.”

Section 505, D – Add after “principal owner”, “shall be responsible for installing the required street signs, the same to be approved by Penn Township using PennDOT standards.”

Section 506 – Add sentence on end, “The township shall not release a portion of the improvements guarantee until adequate as-built drawings are provided.”

Section 802, E – Remove

Section 803, B – Add “The applicant shall provide notice of the waiver request to all adjoining landowners, proof of notification shall be provided to the township.”

Public Comment: None

FYI:

- Bright Farms – Final LD, filed 6.17.20, due 7.13.23

Adjournment – On motion by Jon Payne, and seconded by Ken Herman Jr., and carried on a 6-0 vote, the Planning Commission meeting was adjourned at 7:49 p.m.

Respectfully submitted,
Julie Hartley, Township Manager