

Penn Township Supervisor Meeting

May 1, 2024

Chairman Isaac Ramer Jr. called the 5.1.2024 Supervisor Meeting to order at 6:00 pm followed by the Pledge of Allegiance.

Present included: Supervisors: Isaac Ramer Jr., Mark Strawser, and Ross Smoker, Township Manager Julie Hartley and Solicitor Jim Bathgate

Public Present: Bill Kline, Shellie McCurdy, Paul Long, Chad Brandt, Colin Rice, Chris Fetter, Charles Axtman, Tyler Dombroski and Jon Payne

Executive Session – Chairman Isaac Ramer Jr. announced that interviews and an executive session to discuss personnel matters were held starting at 5:15 pm until 5:58 pm today with no decision made at that time.

Minutes – **On motion by Ross Smoker, seconded by Mark Strawser, and Board acclamation to approve the April 17, 2024 Supervisor's meeting minutes.**

Persons Present to be Heard:

Tyler Dombroski, Park Path Paving Subrecipient Agreement & Agreement Amendment & Bidding – Tyler explained to the Board that a Subrecipient Agreement and an Agreement Amendment need to be signed for the path paving project at East Snyder Park to proceed with the bidding process. The Subrecipient Agreement allows Snyder County to transfer funds to the Township and the Agreement Amendment allows unused housing rehabilitation funds to be put to the paving project.

On motion by Isaac Ramer Jr., seconded by Mark Strawser, and Board acclamation to sign the Subrecipient Agreement with Snyder County in the amount of \$80,409.00 for the path paving project at East Snyder Park.

On motion by Ross Smoker, seconded by Mark Strawser, and Board acclamation to sign the Agreement Amendment which decreases the 2019 housing rehabilitation funds and moves \$36,925.83 to the East Snyder Park path paving project and updates the termination of the funding until October, 2024.

On motion by Isaac Ramer Jr., seconded by Mark Strawser, and Board acclamation to allow the East Snyder Park Path Paving Project to be advertising and put out for bid.

Charles Axtman, Fike Brothers Carpet One – Jim noted that the Planning Commission has reviewed the Fike Brothers Carpet One Land Development Plans and recommended approval if certain conditions were met. The Snyder County Conservation District has approved the NPDES permit, a letter of credit is being mailed in an amount that the Township Engineer agreed with, a Developer's Agreement approved by Jim is ready for signature, the Land Development Plans have owner's signatures that are notarized, a Maintenance and Shared Driveway Agreement is noted on the plans and a note on the plans saying that the owners are responsible for the sewage grinder pump. Jim advised the Supervisors that since everything has been secured accept the Letter of Credit and Certificate of Insurance that the plans could be approved pending these two items.

On motion by Mark Strawser, seconded by Isaac Ramer Jr., and Board acclamation to approve the Fike Brothers Carpet One Land Development Plan subject to receiving the original Letter of Credit and a Certificate of Insurance.

On motion by Mark Strawser, seconded by Ross Smoker, and Board acclamation to have Chairman Isaac Ramer Jr. sign the Developer's Agreement.

Colin Roush, DH&L Fire Co. – Colin noted that there were twenty-four incidents that DH&L Fire Company responded to in April with six being in Penn Township. There were no fire losses in Penn Township.

New Business:

Nick Rice and Steven Pope, Part-time Employees – **On motion by Ross Smoker, seconded by Mark Strawser, and Board acclamation to hire Nick Rice as a part-time employee.**

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On motion by Isaac Ramer Jr., seconded by Ross Smoker, and Board acclamation that Nick Rice's hourly rate be set at \$16.00 per hour.

On motion by Ross Smoker, seconded by Mark Strawser, and Board acclamation to hire Steven Pope as a part-time employee with an hourly rate of \$16.00 per hour.

Fritz Heinemann, Resignation from ESRRRA – On motion from Isaac Ramer Jr., seconded by Mark Strawser, and Board acclamation to accept with regret the resignation of Fritz Heinemann from the East Snyder Regional Recreation Association.

FBI Quote for Intersection of University and Fairview – A proposal to mill and pave the intersection of University Avenue and Fairview Drive was received by Fairchild Brothers, Inc. in the amount of \$7,127.00. The problems with the intersection were discussed.

On motion by Isaac Ramer Jr., seconded by Ross Smoker, and Board acclamation to table the quote until additional quotes are received.

Set Conditional Use Hearing for Carl & Ladawn Leitzel – A Conditional Use is being sought by Carl & Ladawn Leitzel to subdivide a lot that is larger than the two and one-half acres that the Zoning Ordinance allows in the Agricultural Conservation Zone.

On motion by Isaac Ramer Jr., seconded by Ross Smoker, and Board acclamation to set the Conditional Use Hearing for 5:45 pm on June 5, 2024.

Subdivision and Land Development Fee Schedule – Jim explained that because of changes to the Subdivision and Land Development Ordinance which require that the Township Engineer review all plans prior to Planning Commission review that fees needed to be in place to pay these services.

On motion by Mark Strawser, seconded by Ross Smoker, and Board acclamation to adopt the new Subdivision and Land Development fee schedule.

Old Business:

Parking Issues at East Snyder Park – Parking issues at the park were discussed which included parking on the grass and along University Avenue. With all the fields being used at the same time some days plus regular park attendees finding a space to park can be challenging. It was asked if the Roadmaster and Assistant Roadmaster could come up with three solutions and the cost of each before the next meeting. Discussion was held about a temporary solution of stakes and ropes that could be implemented until a permanent solution can be put in place.

On motion by Mark Strawser, seconded by Ross Smoker, and Board acclamation to place temporary poles and ropes to keep people from parking along University Avenue and the grass.

Nuisance Ordinance Discussion – Information was provided for the Board to review and was tabled until they can review the material.

Middlecreek Township using Compost Site – Middlecreek Township would like to use the Compost Site to dump three to five T-Tag loads of brush in exchange for them mowing, starting at Salem Road, Fair Oak Road to Sportsmans Drive.

On motion by Isaac Ramer Jr., seconded by Ross Smoker, and Board acclamation to have Middlecreek Township use the Compost Site for three to five T-Tag loads of brush in exchange for mowing Fair Oak Road, starting at Salem Road, to Sportmans Drive, pending a written agreement.

Reports

- Julie Hartley, Township Manager, Written Report Provided
- Mark Strawser, Roadmaster, Written Report Provided
- Julie Hartley, Zoning Officer, Written Report Provided

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- Colin Rice, Emergency Management Coordinator, No Report
- Jim Bathgate, Township Solicitor, No Report

Public Comment:

Shellie McCurdy – She shared with the Board the number of students using the after school drop-in program and noted that 882 check-ins with approximately forty-four students daily. In April, twelve new students have registered. 4H and the Lewisburg Children’s Museum have programs there and they have started a Rubik’s cube club. There is a corn hole tournament this weekend and the summer camp registration is open. Reading with Zoe the dog is a popular item for the children.

Jon Payne – Asked the Board if they were aware of the permanent placement of the batting cages at East Snyder Park.

Shellie McCurdy, ESRRRA Member – **On motion by Isaac Ramer Jr., seconded by Mark Strawser, and Board acclamation to appoint Shellie McCurdy to the East Snyder Regional Recreation Association effective immediately with a term ending on December 31, 2027.**

FYI:

- ESCRA March 2024 Minutes
- Payroll ACH for 5.2.24
- Check Register 4.18.24 to 5.1.24

Land/Subdivision:

- Ronald & Ryan Herman, Add-on Subdivision, filed 8.24.23, due 5.17.24
- Fike Brothers Carpet One Land Dev., filed 2.1.24, due 6.28.24
- Carl & Ladawn Leitzel Conditional Use, filed 4.23.24, due 6.21.24, hearing 6.5.24

Approval of Accounts Payable (State and General Funds)- **On Motion by Ross Smoker, seconded by Mark Strawser, and Board acclamation, to pay bills.**

Adjournment - **On motion by Ross Smoker, second by Isaac Ramer Jr., and Board acclamation the May 1, 2024 Supervisor's Meeting was adjourned at 7:06 PM.**

Respectfully Submitted,

Julie Hartley
Manager