

# Penn Township Supervisor Meeting

## April 7, 2021

Chairman Jon Payne called the 4.7.2021 Supervisor Meeting to order at 6:30 pm and turned the meeting over to Solicitor Jim Bathgate for a Conditional Use Hearing.

### **Conditional Use Hearing held at 6:30 p.m. for Trinity Solar/Benito Valentin at 1385 Foxboro Road**

Chairman Jon Payne called the 4.7.2021 Supervisor Meeting back to order at 7:04 pm, followed by the Pledge of Allegiance.

**Present included:** Supervisors: Jon Payne, William Moyer, Ross Smoker and Township Manager Julie Hartley, James Bathgate- Solicitor

**Public Present:** Mark Strawser, Benito Valentin, Scott Frost, Jason Kaufman, Rodney Ries, Russell Pierson, Faith Culp, Helen Walter, Carol Handlan, Lester Sensenig, Scott Shambach and Charles Axtman.

**Minutes - On motion by Ross Smoker, second by William Moyer and board acclamation, to approve the March 17, 2021 supervisor's meeting minutes.**

### **Persons Present to be Heard:**

Jason Kauffman from DH&L gave the fire company report by noting that there were thirty-four incidents and no fire losses for March. The Easter Open House went well on April 3<sup>rd</sup> and a Cornhole Tournament is slated for May.

Helen Walter, Selinsgrove Chamber of Commerce, representing Antiques on the Avenue stated to the Board that they have lost their venue at Susquehanna University this year and would like to hold their event in East Snyder Park on the Lacrosse Field. The Supervisors informed her that the fee would be \$150.00 to rent the field and all vendors would have to obtain a Transient Merchants Permit from the Township. The event is on July 11<sup>th</sup>.

Carol Handlan, Selinsgrove Project Inc., also informed the Board that Susquehanna University canceled their event venue for their Hops, Vines and Wines Festival. They have been searching out a new site to hold their event and are considering using the Selinsgrove Speedway. There will be approximately sixty vendors at the July 17<sup>th</sup> event. She requested that the Board waive the Transient Merchant fee for the vendors.

**On motion by Jon Payne, second by William Moyer and board acclamation, to not waive Transient Merchant fees unless the Solicitor, after review of the ordinance, finds something to allow an exemption.**

Rodney Ries, Penn Township's Penn Valley Airport Representative, updated the Board on the airport. He distributed a contribution list to the Board of local municipalities. He noted that currently the management is being run by the Authority. Geisinger's Lifeflight has increased the public's interest in the facility. A flight simulator is offered free to students and for a fee for others. Several people are on the waiting list for hanger spaces. Recent upgrades are a new roof on the main building and paint on others. Some new equipment has also been purchased. Sales have been down 38% since the same time last year with total revenue being down by 16%. William Moyer questioned the ownership of the airport which Rodney replied that the federal government is the owner. Jon Payne asked how many planes are in the hangers and Rodney answered that there are 30 plus planes.

Scott Shambach, representing the Wayne Brouse Add-On Subdivision, noted that Mr. Brouse owns multiple parcels of adjacent land and would like the portion closest to Fair Oak Road added to his home's lot. All seven items that were recommended by the Planning Commission have been added to the plans.

**On motion by Ross Smoker, second by Jon Payne and board acclamation, to approve the add-on subdivision of Wayne Brouse.**

Charles Axtman, representing Lester Sensenig's Add-On Subdivision, showed the Board the proposed grain bins on the plans. The first phase of the construction will cause less than one acre of ground disturbance. The NPDS permit

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will take at least another month or more. The Snyder Co. Conservation District gave approval to start the land development. Mr. Axtman asked that the project be given contingent approval to start construction as long as the disturbance is limited to one acre prior to the issuance of the DEP permit. Jim Bathgate noted that lot seven was given conditional use approval for grain bins and that by adding lot eight to lot seven it automatically extends the conditional use to the add-on lot so no conditional use hearing will be necessary.

**On motion by Jon Payne, second by Ross Smoker and board acclamation, to approve the add-on subdivision of lot 8 to lot 7 and extend conditional use to lot 8 in the Pawling Station Business Park.**

**On motion by Ross Smoker, second by Jon Payne and board acclamation, to approve the Land Development Plan contingent upon the NPDS permit being approved and temporarily having disturbance of the ground limited to one acre until the DEP permit is obtained.**

### **New Business:**

#### **Stone bid opening:**

##### **Bid Proposals Reviewed and Awarded -**

The 2021 stone bids were opened and read by Attorney Bathgate. Low bidders as follows:

- **Meckley's Limestone:** awarded the following - #8 stone, #57 stone, 2A stone, 2RC stone, R-3 Rock, AS2 Anti-Skid, UPM Patching, 9.5 mm Amesite, 19 mm Amesite and 25 mm Amesite (lowest price determined by "delivered" quote)
- **New Enterprise Stone:** R-5 Rock (9.5 mm amesite, 19 mm amesite and 25 mm amesite rejected because of distance and wait time even though lowest bid)
- **National Limestone:** Gabion Stone, Riprap Stone, R-2 Rock (#57, R-5, and AS 2 Ant-skid bids rejected for quality issues even though lowest bid)

**On motion by Ross Smoker, second by Jon Payne and board acclamation to award the stone bids by specific items; based on quality, wait times and distance to retrieve and in the event the same are not available that there is discretion to use all three; to Meckley's Limestone, New Enterprise Stone and National Limestone.**

**Ordinance 2021-04 Traffic Signal – On motion by William Moyer, second by Ross Smoker and board acclamation, to approve the 2021-04 Traffic Signal Ordinance.**

**Draft Comprehensive Plan Hearing Date – On motion by William Moyer, second by Ross Smoker and board acclamation the Public Hearing for the Comprehensive Plan is set for June 2<sup>nd</sup> at 6:15 pm.**

**Keystone COG Request for Funds – On motion by William Moyer, second by Jon Payne and board acclamation no funding will be given to Keystone COG from the Covid Relief Funding.**

**DCNR Grant Resolution – On motion by Jon Payne, second by Ross Smoker and board acclamation to sign the DCNR Grant Resolution for Comfort Station at East Snyder Park.**

**Structural Sufficiency Review – Jim Bathgate will research whether or not a bidding process will be necessary for the structural review by an engineering firm.**

**Spring Newsletter Review – Board of Supervisors reviewed the draft township newsletter.**

**Bidding Procedures for Comfort Station – Jim Bathgate explained that when bidding a construction project, different aspects of the project will need to be broken down such as plumbing, electrical, HVAC, etc.**

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Primary Contact Letter for Intuit – Jon Payne will have the primary contact letter signed and notarized to authorize Julie Hartley to be the primary contact for Intuit/Quickbooks.

Extension Letters for RBBB Holdings and VFW – On motion by Ross Smoker, second by William Moyer and board acclamation to extend the deadline for approval on the RBBB Holdings Land Use and VFW Subdivision until June 6, 2021.

Recycling Center Start Date – On motion by Jon Payne, second by Ross Smoker and board acclamation to start the requiring of permits to use the Recycling Center to May 1<sup>st</sup>.

An executive session was called at 8:43 pm to 8:55 pm to discuss personnel issues with no decisions being made.

Chris Hixson – William Moyer initially abstained from action because of a conflict of interest as he is related to Mr. Hixson. After discussion of a possible pay raise of \$1.00 per hour, William Moyer re-joined the discussion to possibly act as a tie breaker. On motion by Ross Smoker, second by William Moyer and Jon Payne voting no, Christopher Hixson was given an additional \$1.00 an hour.

Part-time Road Crew Ad – On motion by William Moyer, second by Ross Smoker and board acclamation to advertise for part-time road crew and include a Class A or B license required.

Part-time Road Crew Position – On motion by William Moyer, second by Ross Smoker and board acclamation to remove Roger Catherman as a member of the road crew on Monday, April 12<sup>th</sup>.

CPR Certification Class – On motion by William Moyer, second by Jon Payne and board acclamation to give \$100 to Jason Kaufman for conducting a 2 yr. CPR Certification class for the township employees.

### Old Business:

### Reports:

Township Manager, Julie Hartley

∞ Report provided.

Mark Strawser, Roadmaster

∞ Report provided.

Julie Hartley, Zoning Officer

∞ Report provided.

Emergency Management Coordinator Fred Ulrich

∞ No report provided.

Solicitor, Jim Bathgate

∞ No report.

### **Public Comments: None**

Approval of Accounts Payable (State and General Funds)- On Motion by William Moyer, second by Ross Jon Payne and board acclamation to pay bills.

On motion by Ross Smoker, second by Jon Payne and board acclamation the April 7, 2021 Supervisor's Meeting was adjourned at 9:18 PM.

FYI:

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- PennDOT Traffic Signal Letter

### **Land/Subdivision:**

- Bright Farms – Final LD, filed 6.17.20, due 5.14.21
- RBBB Holdings/Ron Brubaker – Final LD, filed 8.25.20, due 6.2.21
- VFW – Subdivision filed 1.5.21, due 6.2.21
- Trinity Solar Cond. Use for Benito Valentin filed 2.17.21, due 4.16.21, hearing 4.7.21
- Wayne Brouse, Add-on Subdivision, filed 2.26.21, due 5.25.21
- Lester Sensenig Land Development, filed 3.22.21, due 6.18.21

Respectfully Submitted,

Julie Hartley  
Manager