

# Penn Township Supervisor Worksession Meeting April 18, 2018

Chairman Jon Payne called the 4.18.2018 Supervisor Worksession Meeting to order, 6:00 pm, followed by the Pledge of Allegiance.

**Present included:** Supervisors: William Moyer, Brenda Moyer, Jon Payne, Township Manager Julie Hartley and Secretary/Treasurer Kathy Wendt

**Public Present:** Bill Kline, Jim Geiswite, Jan Ritter, Pete DeWire, Dan Hooper, Bob Garrett and Bob Zabrowski

On motion by William Moyer, second by Brenda Moyer and acclamation, to approve the April 4, 2018 supervisors meeting minutes as presented. Jon Payne abstained.

## Persons Present to be Heard:

Bob Garrett, Greater Susquehanna Valley Chamber of Commerce - Garrett updated the Supervisors on the Selinsgrove Borough's Comprehensive Plan. Garrett also discussed updating Penn Township's existing Comprehensive Plan with a cost not to exceed \$6,000.00.

Dan Hooper, Russell Foundation - Mr. Hooper reviewed the features and the breakdown of benefits of the playground. He stated that 40% of the money has been raised to date and two students from Susquehanna University are in the process of writing a grant to help with the funding of the playground. Mr. Hooper is estimating breaking ground for the playground by the end of summer. The Supervisor's approval of the playground will be contingent on Attorney Bathgate's review of the Memorandum of Understanding and the proposed Labor Warranty and Maintenance Agreement. Approval will be discussed again at the May 2, 2018 Supervisor's meeting.

## New Business:

Bob Zabrowski, Christ Community United Methodist Church (C.O.O.L. Ministry) - Mr. Zabrowski, presented a proposal to have their free event at the LAX field of East Snyder Park on August 3-5, 2018. C.O.O.L. Ministries has a public outreach event every year. The event would consist of serving up to 1100 free meals a day, music, blow ups for children, face painting, arts and crafts. This year they would like to provide porta potty's for the convenience of everyone attending. They would have a team that would clean the area during and after the event. **On motion by Jon Payne, second by Brenda Moyer and acclamation of board to allow this community event by Christ Community United Methodist Church on 8/3-5/2018 with completion of a user agreement, \$250.00 fee (includes \$100 refundable deposit) and provide a certificate of insurance within the next seven days.**

## Bid Proposals Reviewed and Awarded -

It shall be noted at 2:30 pm on April 18, 2018, the 2018 stone bids were opened and read by Julie Hartley, Township Manager with the Roadmaster Isaac Ramer. Township to reserve the right to get supply elsewhere if product is not supplied in a timely manner by any supplier. Low bidders as follows:

- National Limestone bid for 2A stone, 2RC stone, #10 Screenings, Gabion stone, Rip Rap-delivered, R5 rock-delivered, AS 2 Anti-skid, #8 stone-delivered, #57 stone-delivered

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- Meckley's Limestone bid for 9.5 MM Blacktop, 19 MM Blacktop and 25 MM Blacktop
- all suppliers subject to all conditions listed being met.

On motion by Brenda Moyer, second by William Moyer and acclamation of board to award the stone bids to the lowest bids from National Limestone and Meckley's Limestone with the Township having the right to get supplies elsewhere if product is not supplied in a timely manner.

Review Thomas Stauffer Subdivision Plan and Planning and Sewage Module - On motion by Brenda Moyer, second by William Moyer and acclamation of board to approve and sign the sewage facility planning module for Thomas Stauffer tract.

Graysonview Road Findings - Tabled until Executive Session

Application for County Aid- On motion by Brenda Moyer, second by William Moyer and acclamation of board to apply and sign for County Aid Application.

## Reports:

Township Manager, Julie Hartley

- ∞ No report provided.

Zoning Officer Jim Geiswite

- ∞ No report provided.

Emergency Management Coordinator Fred Ulrich

- ∞ No report provided.

Solicitor, Jim Bathgate

- ∞ Mr. Bathgate recommended an amendment to the Holding Tank Ordinance 90-02. The Ordinance will require a holding tank permit from PTMA as well as updated fine fees. Bathgate will draft the amendment for review by the Supervisors before submitting to PTMA for their approval.

## Old Business:

Flood Plain Ordinance - It was determined that the Planning Commission will need to do final review before presenting to the Supervisors.

An executive session was called at 7:17 pm to further discuss personnel and legal issues. Board reconvened at 7:56 pm with no decisions made in executive session.

Graysonview Road Findings - The Supervisors reviewed a letter drafted by Attorney Bathgate regarding Grayson View Stormwater Issue. **On motion by Brenda Moyer, second by William Moyer and acclamation of board to forward the letter to Grayson View Court Homeowners Association.**

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Purchase Tablet for Zoning Officer - **On motion by Brenda Moyer, second by William Moyer and acclamation of board to purchase a Tablet for the Zoning Officer.**

**FYI**

- PTMA 3.1.18 Meeting Minutes distributed.
- SUN P.E.T.S. Email distributed.
- Snyder County Planning Commission letter re: SC 911 Center Land Dev Plan distributed.

Approval of Accounts Payable

On motion by Brenda Moyer, second by William Moyer and board acclamation to pay the bills.

On motion by Brenda Moyer, second by William Moyer and board acclamation the April 18, 2018 Supervisor Worksession Meeting was adjourned at 8:04 PM.

Respectfully Submitted,

Kathy Wendt  
Township Secretary