

# Penn Township Supervisor Meeting

## March 7, 2018

Chairman Jon Payne called the 3.7.2018 Supervisor Meeting to order, 7:00 pm, followed by the Pledge of Allegiance.

**Present included:** Supervisors: William Moyer, Brenda Moyer, Jon Payne, Solicitor James Bathgate, Township Manager Julie Hartley and Secretary/Treasurer Kathy Wendt

**Public Present:** Jason Kauffman, Colin Rice, Enos Yoder, Darwin Swope, Jan Ritter, Bill Kline, Isaac Ramer and Jim Geiswite

On motion by William Moyer, second by Brenda Moyer and acclamation, to approve the January 17, 2018 supervisors worksession minutes as presented.

### Persons Present to be Heard:

DH&L Fire Company - Jason Kauffman and Colin Rice - Colin provided February 2018 incident report . Jason reported on future fund raising plans.

Enos Yoder - Sub-division Plan- On motion by William Moyer, second by Brenda Moyer and acclamation of board to approve the sub-division plan.

Bill Kline - Mr. Kline asked about the pamphlet he received in the mail asking for donations for the all-inclusive playground project for East Snyder Park. BOS noted that the Andy Russell Charitable Foundation is heading up the fundraiser.

Jan Ritter - Ms. Ritter announced her resignation from the Zoning Hearing Board. On motion by William Moyer, second by Brenda Moyer and acclamation of board to accept her resignation.

### New Business:

PTMA Sub-division Plan (water tank) - On motion by Brenda Moyer, second by William Moyer and acclamation of board to approve the PTMA sub-division plan.

Deed conveying land to PTMA - On motion by William Moyer, second by Brenda Moyer and acclamation of board to authorize signing of deed conveying approximately .02 acres to PTMA.

Resolution 2018-06 - Appoint Open Records Officer and Assistant  
On motion by Brenda Moyer, second by William Moyer and acclamation, Resolution 2018-06, was approved by the Board.

Resolution 2018-07 - Appoint On-Line Reporting for dotGrants  
On motion by William Moyer, second by Brenda Moyer and acclamation, Resolution 2018-07, was approved by the Board.

Bank Signatories - On motion by Brenda Moyer, second by William Moyer and acclamation of the board to replace Kathy Wendt, Secretary with Julie Hartley, Township Manager as authorized bank signatory.

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Approval of Board Room IT System - On motion by Brenda Moyer, second by William Moyer and acclamation of the board to purchase the IT System for the conference room as well as 3 tablets (1 tablet for Manager and 2 tablets for Supervisors - Supervisor William Moyer declined a tablet).

90 Day Pay Rate Review for Kathy Wendt, Sec/Treas. - On motion by Brenda Moyer, second by William Moyer and board acclamation to increase the hourly rate for Kathy Wendt from \$13.00 to \$13.65.

### Reports:

#### Zoning Officer Jim Geiswite

- ∞ Report Provided
- ∞ On motion by Brenda Moyer, second by William Moyer and acclamation of the board to approve Jim Geiswite to attend PSATS - PAAZO Spring Educational Forum on April 22 in Hershey and be compensated for registration, hours and miles.

#### Emergency Management Coordinator Fred Ulrich

- ∞ No report provided.

#### Solicitor, Jim Bathgate

- ∞ Nothing further to report

### Old Business:

No old business was discussed.

An executive session was called at 7:40 p.m. to discuss personnel and legal issues. Board reconvened at 8:00 p.m. with no decision made in executive session.

### FYI

- PTMA 2.1.18 minutes

#### Approval of Accounts Payable

On motion by William Moyer, second by Brenda Moyer and board acclamation to pay the bills.

On motion by Brenda Moyer, second by William Moyer and board acclamation the March 7, 2018 Supervisor Meeting was adjourned at 8:12 PM.

Respectfully Submitted,

Kathy Wendt  
Township Secretary