

Penn Township Supervisor Worksession Meeting March 21, 2018

Chairman Jon Payne called the 3.21.2018 Supervisor Worksession Meeting to order, 6:00 pm, followed by the Pledge of Allegiance.

Present included: Supervisors: William Moyer, Brenda Moyer, Jon Payne, Township Manager Julie Hartley and Secretary/Treasurer Kathy Wendt

Public Present: Bill Kline and Jim Geiswite

On motion by Brenda Moyer, second by William Moyer and acclamation, to approve the March 7, 2018 supervisors meeting minutes as presented.

Persons Present to be Heard: None

New Business:

Approval of Zoning Hearing Board nominees - Tabled.

Notary - On motion by William Moyer, second by Brenda Moyer and acclamation of board to approve Kathy Wendt to purchase the standard notary package at a cost of \$246.00 to become a notary with all monies received as Notary during township hours to go into the township's general fund and all monies received during non-township hours to be kept by Kathy Wendt.

Payroll - ACH Transactions - On motion by William Moyer, second by Brenda Moyer and acclamation to approve payroll ACH transactions through Mifflinburg Bank at no charge.

Weekly Courier Service- On motion by William Moyer, second by Brenda Moyer and acclamation to approve weekly courier service through Mifflinburg Bank at no charge.

Reports:

Township Manager, Julie Hartley

∞ No report provided.

Zoning Officer Jim Geiswite

∞ No report provided.

An executive session was called at 6:10 pm to further discuss personnel and legal issues. Board reconvened at 6:19 pm with no decisions made in executive session.

Emergency Management Coordinator Fred Ulrich

∞ No report provided.

Solicitor, Jim Bathgate

∞ No report provided.

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Old Business:

NEPA Environmental Review- The Supervisors reviewed the letter received from SEDA-COG regarding NEPA Environmental Review.

Board Room IT System- Julie Hartley reported that the IT system will be ready to use the first week in April.

PSATS Conference - Julie Hartley reported that William Moyer, Kathy Wendt and Julie Hartley will be attending the PSATS conference on Monday, April 23 and Jim Geiswite will be attending Sunday, April 22.

FYI

Bridge Inspection Notification letter - The Supervisors discussed the Bridge Inspection Notification letter received from PennDOT. Julie Hartley will research when the bridge is due for inspection. Jon Payne will get information from Hampton Township regarding their bridge replacement.

Dept Force Project Municipal Notification - The Supervisors reviewed the Dept Force Project Municipal Notification letter received from PennDOT. Julie Hartley will look into getting the milling from the road work for this project.

Approval of Accounts Payable

On motion by Brenda Moyer, second by William Moyer and board acclamation to pay the bills.

On motion by Brenda Moyer, second by William Moyer and board acclamation the March 21, 2018 Supervisor Worksession Meeting was adjourned at 6:34 PM.

Respectfully Submitted,

Kathy Wendt
Township Secretary