

# Penn Township Supervisor Meeting

## February 7, 2018

Chairman Jon Payne called the 2.7.2018 Supervisor Meeting to order, 7:00 pm, followed by the Pledge of Allegiance.

**Present included:** Supervisors: Bill Moyer, Brenda Moyer, Jon Payne, Solicitor James Bathgate, and Secretary/Treasurer Kathy Wendt

**Public Present:** Jason Kauffman, James Wentzel, Dan Kuruna, Darwin Swope, Jeremy Soper, Colin Rice, Jim Geiswite and Beth Kapsar

An executive session was called at 6:45 p.m. to discuss zoning issues. Board reconvened at 7:00 p.m. with no decision made in executive session.

Jon Payne reported the Board held meetings on January 23 and January 24 to interview candidates for Township Manager position and discuss personnel issues.

**On motion by William Moyer, second by Brenda Moyer and acclamation, to approve the January 17, 2018 supervisors worksession minutes as presented.**

### **Persons Present to be Heard:**

DH&L Fire Company - Jason Kauffman - Jason provided January 2018 incident report and 2018 Fire Department Officers list. Jason reported the need to purchase Kenwood Apex portable radios which are both analog and digital. Penn Township is being asked to help with this purchase. **On motion by Brenda Moyer, second by Bill Moyer and acclamation of board to purchase two Kenwood Radios at a cost of \$3,200.00.**

Planning Commission - Dan Kuruna - Dan presented a letter to the Board in regards to the Planning Commission's support issues. **On motion by Bill Moyer, second by Brenda Moyer and acclamation of board to hire a part-time secretary for the Planning Commission.**

### **New Business:**

Hiring Township Manager- **On motion by Brenda Moyer, second by Bill Moyer and acclamation of board to hire Julie Hartley as Township Manager at a salary of \$43,000 per year and a start date of February 12, 2018.**

Bonding for Manager and Secretary/Treasurer - **On motion by Brenda Moyer, second by Bill Moyer and acclamation of board to bond both the Manager and Secretary/Treasurer at \$500,000 each.**

Zoning Hearing Board - **On motion by Bill Moyer, second by Brenda Moyer and acclamation of board to reappoint Jan Ritter and Tony Rankin to the Zoning Hearing Board.**

Appoint Zoning Hearing Board Solicitor - Tabled until recommendation from Zoning Hearing Board.

Appoint Alternate to Zoning Board - Tabled.

902 Recycling Grant - A discussion was held with ideas for other recycling needs that could be used with 902 grant money.

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Cell Phone Plan Options - On motion by Brenda Moyer, second by Jon Payne and acclamation of board to table the decision of cell phone purchase.

"Pennsylvania 811 Safe Digging Month" Proclamation - After review of the Proclamation, no action was taken.

Flood Plain Administrator - Jim Geiswite will act a Flood Plain Administrator.

CRS Coordinator - The Township Manager will determine who the 2018 CRS Coordinator will be.

Comprehensive Plan - Kathy Wendt will follow up with the Chamber of Commerce on the status of the Comprehensive Plan.

Flood Plain Ordinance - Brenda Moyer reported that after a minor change the Flood Plain Ordinance can go to the Planning Commission for final review.

### Reports:

#### Roadmaster Isaac Ramer

- ∞ Report Provided
- ∞ Steel Gantry. Tabled.

#### Secretary/Treasurer Kathy Wendt

- ∞ Budget/AP Reports Provided

#### Zoning Officer Jim Geiswite

- ∞ Report Provided
- ∞ Fireworks Permits will be issued by the Secretary
- ∞ After a discussion, it was determined that the Zoning Officer has the authority to issue citations to vehicles parked in the right-a-way for a second offense.
- ∞ Emergency Management Coordinator Fred Ulrich
- ∞ No report provided.

#### Solicitor, Jim Bathgate

- ∞ A motion was made by Brenda Moyer, second by Bill Moyer and acclamation of board to approve the written conclusion of the fact findings for PTMA Conditional Use request.
  
- ∞ A motion was made by Brenda Moyer, second by Bill Moyer and acclamation of board to extend the sub-division submission for an additional 90 days from February 13, 2018.

### Old Business:

Zoning Officer's Salary - A motion was made by Bill Moyer, second by Jon Payne to set the Zoning Officers salary to the rate of what he previously made at time of last employment. Brenda voted No.

### FYI

- PTMA 2.1.18 minutes
- Planning Commission 1.22.18 "draft" minutes

Approval of Accounts Payable - On motion by Brenda Moyer, second by Bill Moyer and board acclamation to pay the bills.

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On motion by Brenda Moyer, second by Bill Moyer and board acclamation the February 7, 2018 Supervisor Meeting was adjourned at 8:50 PM.

Respectfully Submitted,

Kathy Wendt  
Township Secretary