

Penn Township Supervisor Meeting

February 6, 2019

Chairman Jon Payne called the 2.6.2019 Supervisor Meeting to order, 7:00 pm, followed by the Pledge of Allegiance.

Present included: Supervisors: Jon Payne, Brenda Moyer and William Moyer, Solicitor James Bathgate and Township Manager Julie Hartley

Public Present: William Kline, Darwin Swope, Dennis Wolfe, Dennis Slaybaugh, Brandon Ferren, Alyssa Asicre and Lily Gannon.

On motion by Brenda Moyer, second by William Moyer and board acclamation, to approve the January 16, 2019 supervisor's meeting minutes.

Persons Present to be Heard:

Dennis Slaybaugh – Dennis distributed plans for a roof that he proposes on behalf of the Boy Scouts to build over the existing aluminum can recycling collection area. It will be built by the Boy Scouts and their leaders. It was requested by the Board that a certificate of liability and an estimate for the cost of materials be submitted. **On motion by Brenda Moyer, second by William Moyer and board acclamation to allow the Boy Scouts and leaders to proceed with plans to construct a roof over the aluminum can collection area.**

Dennis Wolfe – Dennis, representing the Selinsgrove School Board, requested that Penn Township place some additional information about the Selinsgrove School District on their website. He will provide the photos and content. **On motion by Brenda Moyer, second by William Moyer and board acclamation to allow additional content from the Selinsgrove School District to be placed on Penn Township's website.**

New Business:

HGAC Buyer's Agreement – Jim Bathgate explained that HGAC buyer's agreement is a federal program similar to the state Co-Stars program which allows purchases to be made without using the regular bidding process. **On motion by William Moyer, second by Brenda Moyer and board acclamation to sign the HGAC Buyer's Agreement.**

Letter to Twp. Auditors - **On motion by Brenda Moyer, second by William Moyer and board acclamation to sign the letter to the Township Auditors confirming no known misuse of funds or fraud was suspected within the township in 2018.**

Monroe Twp. Letter Regarding Red Light – The Board acknowledged receipt of the letter from Ax Runkle regarding a proposed red light in Monroe Township.

DEP On Lot Sewage Availability Form - **On motion by Brenda Moyer, second by William Moyer and board acclamation to sign the DEP form that confirms that the future subdivision of Susan Martin falls in an area that on-lot sewage is available.**

Letter from Monroe Twp. Regarding ESCRA Act 537 Improvements – The Board discussed Monroe Township's letter to ESCRA that asked for a review of the rules and regulations of this entity. Jim Bathgate will review the rules and regulations of ESCRA and compile a list of recommendations for the Board to review.

Aluminum Spool Gun for Welder - **On motion by Brenda Moyer, second by William Moyer and board acclamation to approve the purchase of an aluminum spool gun for the township's welder for \$220.**

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Assistant Roadmaster Wages (Chad Brandt & Wade Hawn) - On motion by Jon Payne, second by Brenda Moyer and board acclamation to increase the two Assistant Roadmaster's wages to the rate of \$16.00 per hour effective immediately when, after approval by the Manger, they are required to substitute for the Roadmaster.

An Executive Session was called at 7:31 pm to further discuss personnel issues. Board reconvened at 7:45 pm with no decisions made in executive session.

Township Manger Salary – On motion by William Moyer, second by Jon Payne and board acclamation to increase the Julie Hartley's salary by approximately \$400 to make the annual salary \$44,000. Jon Payne expressed his and the Board's gratitude for the everything that has been done in the last year by the Manager including grant writing, planning commission support and zoning. He continued by saying that their expectations have been surpassed.

Reports:

Township Manager, Julie Hartley

- ∞ Report provided.

Mark Strawser, Roadmaster

- ∞ Report provided

Julie Hartley, Zoning Officer

- ∞ Report provided.

Emergency Management Coordinator Fred Ulrich

- ∞ No report provided.

Solicitor, Jim Bathgate

- ∞ Nothing further to report

FYI

- ESCRA 12.19.18 Meeting Minutes
- DH & L 12.10.18 Meeting Minutes
- Next Meeting opening paving and seal coating bids

Public Comment:

Approval of Accounts Payable

On motion by Brenda Moyer, second by William Moyer and board acclamation to pay the bills.

On motion by William Moyer, second by Brenda Moyer and board acclamation the February 6, 2019 Supervisor's Meeting was adjourned at 7:49 PM.

Respectfully Submitted,

Julie Hartley
Township Manager