

# Penn Township Supervisor Meeting

## Dec. 7, 2016

Chairman Pete DeWire called the 12.7.2016 Meeting to order at 7:00 pm, followed by the Pledge of Allegiance.

**Present included:** Supervisors: Pete DeWire, Brenda Moyer and Jon Payne, Secretary/Treasurer Jacqueline Anders

**Public Present:** Joseph Dubaskas Sr., Jan Ritter and Darwin Swope

November 16, 2016 minutes - On motion by Brenda Moyer, second by Jon Payne and acclamation of board 11.17.16 Supervisors Workshop Meeting minutes were approved.

### Reports:

#### Roadmaster Isaac Ramer

- ∞ Report provided.
- ∞ Request to purchase two boxes of delineator posts for approximately \$460.00 per box - **On motion by Jon Payne, second by Brenda Moyer and acclamation of board to purchase one box of delineator post.**

#### Secretary/Treasurer Jacqueline Anders

- ∞ Report provided.
- ∞ Workmen's Compensation renewal for 2017 is down \$528.00 from 2016.

#### Zoning Officer Ray Cerezo

- ∞ No report

#### Emergency Management Coordinator Fred Ulrich - No report

#### Solicitor, Jim Bathgate

- ∞ Drug and Alcohol policy revision - **On motion by Brenda Moyer, second by Jon Payne and acclamation of board to implement the revised Drug and Alcohol policy that every employee and new employees must sign every year and include it in the Penn Township personnel policy.**
- ∞ Road Cut Ordinance - Bathgate will check fee for PA DOT processing and inspection. Tabled until January.

### New Business:

Conditional Use Application - Fike Bros - Conditional use hearing for a freestanding electronic sign on the property located at 1704 Route 522 will be advertised in the Daily Item. The hearing will take place on January 18, 2017 at 6:00 pm.

SEDA COG - CDBG funding - **On motion by Brenda Moyer, second by Jon Payne and acclamation of board for chairman to sign the Subgrantee Agreement for FFY 2015 by and between Snyder County and Penn Township which outlines the requirements for use of FFY 2015 CDBG funds in the amount of \$6,732 to assist with reconstruction of Bake Oven Hill Road.**

Boy Scouts Annual Donation - The Boy Scout Troop 419 graciously volunteered to defer their \$600.00 annual donation toward the Penn Township Recycling Center. **On motion by Jon Payne, second by Brenda Moyer and acclamation of board to continue the \$600.00 annual donation to Boy Scout Troop 419.**

Greater Susquehanna Valley Chamber of Commerce Membership - **On motion by Brenda Moyer, second by Jon Payne and acclamation of board continue Greater Susquehanna Valley Chamber of Commerce Membership.**

2017 Budgets - **On motion by Brenda Moyer, second by Jon Payne and acclamation of board to accept the General Fund Budget for 2017. On motion by Brenda Moyer, second by Jon Payne and acclamation of board to accept the State Fund Budget (Liquid Fuels) for 2017.**

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Beth Kapsar - Kapsar submitted consulting bill. On motion by Jon Payne, second by Brenda Moyer and acclamation of board to pay consulting bill upon review from solicitor.

ESP job description/check off list - Tabled until December 21st Supervisor Workshop meeting.

Roadmaster/road crew job description updates - Tabled until December 21st Supervisor Workshop meeting.

### Old Business:

Recycling Center - Recycling Coordinator Moyer will be attending a meeting with the Snyder County Commissioners December 13th to discuss funding possibilities.

Office Furniture - On motion by Brenda Moyer, second by Jon Payne and acclamation of board to purchase office furniture from Wandell's Office Furniture, Inc. in Bloomsburg, PA.

### FYI:

SCNO grant - The grant application Moyer submitted was approved in the amount of \$2,000.00 for Snyder County Night Out event.

Building Renovations - Will be submitted for advertisement in the Daily Item upon receiving updated verbiage and bid documents.

### Public Comments:

Darwin Swope - Swope expressed concern that zoning permit requirements are unclear from his personal experience in the spring of this year. Swope would like a refund of his issued zoning permit. Solicitor Bathgate stated that there are definitions and the ordinance is clear. The Zoning Officer consults with the Solicitor regarding any unclear or questions pertaining to the ordinance. Supervisor Payne suggested to Swope that he submits a written request for refund to the Board of Supervisors for review.

Jan Ritter - Ritter questioned if there was anything new going on at U Turn for Christ.

**An executive session was called at 8:32 pm and the meeting reconvened at 8:50pm.**

Chairman DeWire reported discussions were held regarding employee information.

**On motion by Jon Payne, second by Brenda Moyer and board acclamation to remove Daniel Robatin and Ira Lessman from Penn Township employee list effective 12-7-16.**

Approval of Accounts Payable - On motion by Brenda Moyer, second by Jon Payne and board acclamation to pay the bills.

**On motion by Jon Payne, second by Brenda Moyer and board acclamation the Dec. 7, 2016 Supervisor Meeting was adjourned at 8:54PM.**

Respectfully Submitted,

Jacqueline Anders  
Township Secretary