

Penn Township Supervisor Meeting

December 5, 2018

Chairman Jon Payne called an Executive Session at 6:45 pm until 7:02 pm with no official action being taken.

Chairman Jon Payne called the 12.5.2018 Supervisor Meeting to order, 7:02 pm, followed by the Pledge of Allegiance.

Present included: Supervisors: Jon Payne, Brenda Moyer and William Moyer, Solicitor James Bathgate, Township Manager Julie Hartley and Secretary/Treasurer Kathy Wendt

Public Present: Jason Kauffman, Jeremy Soper, William Kline, Darwin Swope and Jan Ritter

On motion by Brenda Moyer, second by William Moyer and board acclamation, to approve the November 7, 2018 supervisor's meeting minutes.

Persons Present to be Heard:

Jason Kauffman, DH&L Fire Company - Kauffman provided a November 2018 incident report. He also reported that the Selinsgrove Borough has agreed to allocate \$50,000/year to DH&L's apparatus fund.

New Business:

Acceptance of 3-Way Stop Ordinance for Meadowview Drive and Quarry Road, Ord. 2018-03 - On motion by William Moyer, second by Brenda Moyer and board acclamation to adopt Ordinance 2018-03, Establishing a three-way stop intersection at the intersection of Quarry Road and Meadowview Drive.

New plastic recycling bin quote - Julie reported that Tom Gibson, S.C. Recycling Coordinator, will write up and submit a grant for a new recycling bin for Penn Township. The grant will cover 90% of the cost. The BOS requested that the new bin remain at Penn Township. On motion by Brenda Moyer, second by William Moyer and board acclamation to purchase the recycling bin for \$7,850 and apply for the grant.

Leaf Vacuum quote - Julie reported that in March, 2019 Tom Gibson, S.C. Recycling Coordinator, will write up and submit a 902 grant for a new leaf vacuum for Penn Township. The grant will cover 90% of the cost. On motion by Brenda Moyer, second by William Moyer and board acclamation to purchase the leaf vacuum for \$58,000 and apply for the grant.

Feral Cat 2019 donation, approval for \$1,000 - On motion by Brenda Moyer, second by William Moyer and board acclamation to donate \$1,000 to the Feral Cat program.

Wage Increases - On motion by Brenda Moyer, second by William Moyer and board acclamation to approve a wage increase of \$.60/5% for Dave Gilbert and Colin Rice raising their wages to \$12.60 per hour.

Closing of recycling area during snow events - On motion by Jon Payne, second by William Moyer and board acclamation to approve closing of recycling area during snow events until it is safe to re-open.

Resignation of Zoning Officer, Jim Seigfried - On motion by Brenda Moyer, second by William Moyer and board acclamation to accept Zoning Officer, Jim Seigfried's resignation.

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On motion by Brenda Moyer, second by William Moyer and board acclamation to appoint Julie Hartley as Zoning Officer and Kathy Wendt as Assistant Zoning Officer.

Security Concerns - A discussion was held regarding security concerns for Township employees both in the office and on the road. Julie will contact PSATS for input on what they are hearing and recommending regarding security concerns within Townships. Also discussed was contacting the state police for their input on security measures that should be taken to ensure safety. It was decided to table any decisions pending more information.

Evaluation of stormwater in ESP - On motion by William Moyer, second by Brenda Moyer and board acclamation to authorize Bob Bickhart to evaluate stormwater issues at East Snyder Park.

Request for Solicitor to draw up Agreement with Miiflinburg Bank for new scoreboard- The BOS discussed their concerns of signs posted at East Snyder Park specifically the length of time signs should be posted as well as who maintains them. Before an agreement can be written up regarding the scoreboard, the BOS will contact the E.S.R.R.A for their input.

Holiday Bonuses - Jon Payne stated that the Township appreciates the time and effort of the Township road crew and they will be receiving a bonus this week.

Township Office Hours - The BOS discussed reducing the Township's office hours during the winter months on a trial basis. It was decided to table this discussion for a later time.

R. Joel Rogers, Road Crew- On motion by Brenda Moyer, second by William Moyer and board acclamation to approve the hiring of R. Joel Rogers at a rate of \$12.00 per hour as a part-time member of the road crew.

Reports:

Township Manager, Julie Hartley

∞ Report provided.

Isaac Ramer, Roadmaster

∞ Report provided

Julie Hartley, Zoning Officer

∞ Report provided.

Emergency Management Coordinator Fred Ulrich

∞ No report provided.

Solicitor, Jim Bathgate

∞ Nothing further to report

FYI

- DH&L 10.8.18 Meeting Minutes and Report
- E.S.R.R.A. Meeting Minutes 11.13.18
- Penn Valley Airport Minutes 8.23.18
- PSATS Salary Survey 2018
- Invitation to Penn Valley Airport Holiday Party

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Public Comment:

Approval of Accounts Payable

On motion by Brenda Moyer, second by William Moyer and board acclamation to pay the bills.

On motion by William Moyer, second by Jon Payne and board acclamation the December 5, 2018 Supervisor's Meeting was adjourned at 8:12 PM.

Respectfully Submitted,

Kathy Wendt
Township Secretary

DRAFT