

Penn Township Supervisor Meeting

Dec. 21, 2016

Chairman Pete DeWire called the 12.21.2016 Meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

Present included: Supervisors: Pete DeWire, Brenda Moyer and Jon Payne, Secretary/Treasurer Jacqueline Anders

Public Present: Isaac Ramer

December 7, 2016 minutes - On motion by Jon Payne, second by Brenda Moyer and acclamation of board 12.7.16 Supervisors Meeting minutes were approved.

Reports:

Roadmaster Isaac Ramer

- ∞ Report provided.
- ∞ Ramer would like to look into a salt neutralizer for the trucks.
- ∞ Driveway damage issue on Foxboro Road when snowplowing due to not having a shoulder. This issue will be revisited in the spring to possibly grade the edge off.
- ∞ Ramer would like to use 50/50 salt blend for all the roads instead of coal ash mix. **On motion by Jon Payne, second by Brenda Moyer and acclamation of board to use 50/50 salt blend for all the roads after using up the existing coal ash mix.**
- ∞ Items needed: cold patch, anti-skid, hydraulic oil.
- ∞ Request to purchase air grease gun for approximately \$500.00 - \$600.00. **On motion by Brenda Moyer, second by Jon Payne and acclamation of board to purchase air grease gun for \$500.00 - \$600.00.**
- ∞ Block purchase - **On motion by Brenda Moyer, second by Jon Payne and acclamation of board to purchase jersey barriers.**

Secretary/Treasurer Jacqueline Anders

- ∞ Report provided.

Zoning Officer Ray Cerezo

- ∞ No report

Emergency Management Coordinator Fred Ulrich - No report

Solicitor, Jim Bathgate

- ∞ Revised Road Cut Ordinance - **On motion by Brenda Moyer, second by Jon Payne and acclamation of board to approve the Solicitor to advertise the revised road cut ordinance upon approval of the ordinance by the Supervisors.**

New Business:

Resolution 2017-01 - **On motion by Jon Payne, second by Brenda Moyer and acclamation of board to approve the General and State Budgets for 2017.**

Personnel Policy Revision - **On motion by Brenda Moyer, second by Jon Payne and acclamation of board to revise the Holiday policy for Part-time employees and the Overtime policy effective immediately. Holiday Policy: The employee must have a minimum of 4-hours worked per holiday benefit received in the same pay period as the holiday benefit. Overtime policy: Non-salaried employees shall be paid time and a half for hours worked over 40 hours in one week. Hours worked do not include vacation, sick, personal or bereavement time and are not included in the total hours worked for overtime purposes.**

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ESP League & Group Sports User Agreement Revision - On motion by Jon Payne, second by Brenda Moyer and acclamation of board to implement an additional \$50.00 refundable fee on Organized Group and League Sports.

PSATS Membership Renewal - On motion by Jon Payne, second by Brenda Moyer and acclamation of board to renew PSATS Membership.

Old Business:

ESP job description/check off list/advertisement - Job to be advertised February/March.

Roadmaster/road crew job description updates - Revised job descriptions for Roadmaster, Assistant Roadmaster and Road crew were review and agreed upon.

Recycling Center - Discussion and decided that the Recycling Center will be only open to Penn Township Residents. Township to receive a contract from Lycoming regarding the bin pulls.

Public Comments: None

Approval of Accounts Payable - On motion by Brenda Moyer, second by Jon Payne and board acclamation to pay the bills.

On motion by Jon Payne, second by Brenda Moyer and board acclamation the Dec. 21, 2016 Supervisor Meeting was adjourned at 8:28PM.

Respectfully Submitted,

Jacqueline Anders
Township Secretary