

# Penn Township Workshop Meeting

## December 19, 2018

Chairman Jon Payne called an executive session at 5:30 pm until 6:00 pm to discuss legal issues with no official action being taken.

Chairman Jon Payne called the 12.19.2018 Supervisor Workshop Meeting to order, 6:00 pm, followed by the Pledge of Allegiance.

**Present included:** Supervisors: Jon Payne, Brenda Moyer and William Moyer, Solicitor James Bathgate, Township Manager Julie Hartley and Secretary-Treasurer Kathy Wendt

**Public Present:** Thomas Ferry, ESCRA, Scott Bailey, ESCRA, Dave Hanes, Livic Civil, Steve Johnson, Penn Greenhouse, Steve Diehl, ESRRRA, Toby Gearhart, ESRRRA and Isaac Ramer

**On motion by Brenda Moyer, second by William Moyer and board acclamation, to approve the December 5, 2018 supervisor's meeting minutes.**

### Persons Present to be Heard:

Scott Bailey, Manager of Eastern Snyder County Regional Authority (ESCRA) - Mr. Bailey discussed the Wastewater Treatment Plant Improvements Project. He reported that aging and obsolete equipment at the ESCRA Shamokin Dam Pump Station, Main Pump Station and Wastewater Treatment Plant (WWTP) will be replaced. Mr. Bailey also said that they are working with 40-year old equipment designed for 20 years and can't find parts any longer. He also said that DEP requires operating in a 25 year flood to maintain operations. Mr. Bailey added that there will not be a fee increase to the residents for this project. The Project will be funded through a combination of a Luzerne Co. Flood Protection Authority Mitigation Grant; ESCRA Cash and Cash Investments; and a PENNVEST loan. The Board of Supervisors requested Attorney Bathgate review the material and will discuss at the January 7, 2019 Reorganizational meeting.

Isaac Ramer - Mr. Ramer announced his resignation as the Township Roadmaster. Mr. Payne thanked Isaac for the good job he has done for the Township over the last four years.

Steve Diehl, East Snyder Recreational Regional Authority (ESRRRA) - Mr. Diehl reported that Mifflinburg Bank & Trust Co. would like to sponsor a new scoreboard for the Selinsgrove Little League at East Snyder Park. He also stated that Selinsgrove Little League would take responsibility for all maintenance and repairs for the scoreboard. Attorney Bathgate will review the proposed Memorandum of Understanding. **On motion by Brenda Moyer, second by William Moyer and board acclamation to provide the Selinsgrove Little League and Mifflinburg Bank & Trust Co. with a letter indicating that the Township is in support of placing the scoreboard sign sponsored by Mifflinburg Bank & Trust Co. within the Township's park providing that the final details of the Memorandum of Understanding are agreed to by all parties. This would include the Selinsgrove Little League being fully responsible for all repair and maintenance of the scoreboard. Also Mifflinburg Bank & Trust Co. shall be the sponsor of the sign for the useful life of the sign, not to exceed a period of 10 years, without being renewed by the Township and any other legal issues that need to be addressed.**

### New Business:

Preliminary Land Development Plan for Penn Greenhouse, LLC - **On motion by Brenda Moyer, second by William Moyer and acclamation of board to approve and sign the Preliminary Land Development Plan for Penn Greenhouse, LLC pending the receipt of the ESCRA approval letter within 30 days.**

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PSATS training: Right-to-Know and Sunshine and Ethics - On motion by William Moyer, second by Jon Payne and acclamation of board to authorize Julie Hartley and Kathy Wendt to attend the PSATS Right-to-Know and Sunshine and Ethics course, February 27, 2019 in Lewisburg at a cost of \$35.00 each.

Isaac Ramer's Resignation - On motion by William Moyer, second by Jon Payne and acclamation of board to accept the resignation of Isaac Ramer.

### Old Business:

2019 Budget Resolution 2019-01 - On motion by William Moyer, second by Brenda Moyer and board acclamation to accept the 2019 Budget as advertised.

SEDA COG Cooperative Agreements - On motion by Brenda Moyer, second by William Moyer and board acclamation to sign the 2015, 2016 and 2017 SEDA COG Cooperative Agreements.

On motion by William Moyer, second by Brenda Moyer and board acclamation to "rescind" the motion to sign the 2015, 2016 and 2017 SEDA COG Cooperative Agreements.

On motion by William Moyer, second by Brenda Moyer and board acclamation to authorize the Board of Supervisor's Chairman to sign the 2015, 2016 and 2017 SEDA COG Cooperative Agreements upon review by the Solicitor.

PTMA Board Member Resignation/Appointment - On motion by William Moyer, second by Brenda Moyer and board acclamation to accept the resignation of James Newman as a PTMA board member.

On motion by Jon Payne, second by William Moyer and board acclamation to appoint Michael A. Kuhns to replace James Newman on the PTMA board until end of term on December 31, 2021.

Custom Container Solutions Quote and Platform Structure - Ms. Hartley reported that the plastic recyclable container approved to purchase will need a platform. She said that both items will be eligible for a grant that is 90% reimbursed. On motion by William Moyer, second by Brenda Moyer and board acclamation to approve proceeding with the purchase of the container and moving forward with obtaining quotes for the cost of the platform.

Review Disposal Service - On motion by William Moyer, second by Brenda Moyer and board acclamation to retain Hometown Disposal.

Insurance eligibility update language for Personnel Policy - On motion by William Moyer, second by Brenda Moyer and board acclamation to update the language in the Personnel Policy to specify that "All Elected township supervisors and full-time employees are eligible for hospitalization and medical insurance".

Weapons policy in Personnel Policy - Tabled.

Office Hours - On motion by Jon Payne, second by William Moyer to approve changing the Township office hours from 8:30 am to 4:30 pm to 9:00 am - 3:00 pm through the end of March. Brenda voted no.

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Jon Payne reported the Board held a meeting on December 17 to discuss personnel issues and another meeting on December 19 to interview a candidate for Township Roadmaster position.

An executive session was called at 7:35 p.m. to discuss personnel and legal issues. Board reconvened at 7:48 p.m. with no decision made in executive session.

On motion by Brenda Moyer, second by William Moyer to offer the Roadmaster position to Keith Forney at \$22.00/hour with part-time holiday pay with no vacation and no vehicle. Jon Payne voted no.

On motion by Jon Payne, second by Brenda Moyer and acclamation of board to approve placing an ad in the newspaper if Keith Forney turns down the job offer.

## FYI:

- PTMA 11.1.18 Meeting Minutes and 12.6.18 Agenda
- Public Officials Day, January 9, 2019 at 103rd PA Farm Show
- DH&L 2019 Fire Officer's List
- E.S.R.R.A. 12.11.18 Meeting Minutes
- Penn Valley Airport 2017 Year End Audit

## Public Comment:

### Approval of Accounts Payable

On motion by William Moyer, second by Brenda Moyer and board acclamation to pay the bills.

On motion by Jon Payne, second by Brenda Moyer and board acclamation the December 19, 2018 Supervisor's Workshop Meeting was adjourned at 7:50 PM.

Respectfully Submitted,

Kathy Wendt  
Township Secretary/Treasurer