

# Penn Township Supervisor Work Session November 15, 2017

Chairman Brenda Moyer called the 11.15.2017 Supervisor Meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

**Present included:** Supervisors: Brenda Moyer, Jon Payne, William Moyer, Consultant Beth Kapsar and Solicitor James Bathgate.

**Public Present:** Isaac Ramer, Chad Aucker and Richard Kuster

Supervisor Brenda Moyer reported the Oath of Office and signing cards had been completed by newly appointed supervisor William Moyer.

Approval of Minutes , November 1, 2017 Supervisor Regular Meeting - On motion by Jon Payne, second by Brenda Moyer representing a quorum, William Moyer abstaining, do approve the minutes of the 11.1.2017 Supervisors Regular Meeting with the following corrections:

Approval of Accounts Payable – On motion by Brenda Moyer, second Jon Jim Payne, representing a quorum of the board to pay the bills.

Supervisor Brenda Moyer also reported the following meetings were held with all supervisors present:

November 3, 2017 – Executive Session, discussion on personnel issues and safety concerns.

November 6, 2017 - Executive Session, discussion on personnel issues and safety concerns.

November 8, 2017 – Budget Workshop

November 8, 2017 – Executive Session immediately following Budget Workshop, discussion personnel issues and safety

November 14, 2017 – Employee Safety Meeting

It was noted no formal decisions were made in these sessions.

## New Business for Discussion

### 911 Readdressing Standards

Chad Aucker, 911 Center was present to follow-up on a letter and maps dated 11.28.17 presented to Penn Township with addresses and road names in Penn Township that do not meet 911 standards. Aucker relayed the history of GIS and past readdressing attempts and that Snyder and Union counties now work jointly with funding from 911 fees etc to fund this project. Aucker will provide Penn with the county ordinance referring to readdressing.

### Zoning Ordinance – Billboards

A brief follow-up discussion was held on a request of John Clark for clarification of our zoning ordinance with regard to Billboards. The PC had also reviewed this request at their 11.13.17 meeting and it was the consensus of the PC, the intent of the zoning ordinance referring to whether distances were radial or longitude measures was, the intent is radial. Clark will be advised with the submission of an application an official determination could be made per the confines of the ordinance.

### Zoning Ordinance – Allowed Uses in Industrial Zone

Supervisors reviewed the recommendation provided by the PC from their 11.13.201 meeting. PC recommendation encouraged the BOS to evaluate any application submitted against our current ordinance. If submission does not comply, advise applicant to submit a zoning variance request. Township should also consider "where" Penn Township would be able to accommodate additional Industrial development when our Industrial lands are filled.

### 2018 Health Insurance

Health care costs for 2018 were provided by Christine Miller Insurance Agency. **On motion by William Moyer, second Jon Payne and acclamation, the Board did approve to continue with same Capital Blue Cross Plan as past years.** Health insurance costs increased by 13.37% for 2018.

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## Proposed resolution for Mini Casinos

Act 42 of 2017 authorizes placement of 10 mini casinos in PA, but the Act does allow municipalities to prohibit by resolution mini casinos within township boundaries, if action is taken by 12.31.2017. Penn Township may rescind this resolution at any time. PC recommended the BOS pass the resolution to prohibit mini casinos. Penn Township also received two letters opposing mini casinos. **On motion by Jon Payne, second William Moyer, and acclamation, Penn Township does approve Resolution 2017 -16 prohibiting mini casinos in Penn Township.**

## Ordinance 2017-13 Township Manager

The BOS are researching the viability and value of hiring a Township Manager as allowed by the 2<sup>nd</sup> Class Township Code Section 1301. If the BOS decides this is in the best interest of the township, one of the steps required would be to have an ordinance in place allowing the Board to do so. After reviewing the DRAFT ordinance, **On motion by William Moyer, second by Jon Payne and acclamation the BOS do authorize Solicitor Bathgate to advertise the ordinance for 12.6.2017 adoption with the following revisions:**

- Language shall read "he/she shall serve for a 1-year term, with renewal at annual reorganization"
- ~~At least thirty (30) days before any removal becomes effective, the Board shall furnish the Manager with a written statement setting forth its intention of removal.~~

The sentence removed would be part of a resolution that could be passed setting a job description etc.

## 2018 Proposed Budget

The proposed 2018, balanced budget was reviewed by the Board. **On motion by Jon Payne, second William Moyer and acclamation, the proposed budget will be advertised for adoption at the 12.6.2017 regular meeting.** The ordinance is open to review by the public.

## Road Review

Ramer and Moyer inspected township roads on November 15, 2017. No concrete decisions were made for 2018 projects.

- W. Sassafras – Penn Township will move forward as described by PennDOT to restrict tractor trailers from using jake brakes on W Sassafras Street.
- Graysonview Court – **On motion by Jon Payne, second William Moyer and acclamation LDG will be contacted to find a solution for the water issues on Graysonview Court.** These issues a result after repaving this street.
- Old Colony Road – presented to the Board was a suggestion to look at the possibilities of adding under drain on Old Colony Road, with the thought this could alleviate the amount of water crossing under Salem Road and passing through the Salem Glenn Development. The Board felt this matter is out of the hands of the Township. SCCD was contacted to follow-up on the farming practices and the CREP application, also whether this land owned by the Commonwealth would be eligible for conservation district or extension office funding to enhance stormwater retention.
- Deerfield Court – on November 1, 2017 Penn Township received an email from a resident with water and drainage concerns on Deerfield Court. This email notes a possible alteration of a drainage ditch by a neighboring property. If these are the circumstances this is an issue to be addressed with the neighbor.

## Reports

### Roadmaster, Isaac Ramer

- Excavator Training – **On motion by William Moyer, second by Jon Payne and acclamation, Isaac Ramer and Wade Hawn will attend PA One Call Excavator Training Program, Nov. 17, 2017.**
- Ramer requested in writing November 20, 27, and 28 as vacation days. Request signed by Payne.
- **On motion by Jon Payne, second William Moyer and acclamation, Ramer shall purchase tire chains for truck #3.**
- Trees South Front Street – Ramer reported Randy Hawk will take the trees down as his schedule allows.

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- **Montage Sale – On motion by Jon Payne, second William Moyer and acclamation, Ramer will purchase blades for the mower, utilizing the 10% off year end sale and the \$530 store credit.**

Secretary/Treasurer - no report

Zoning Officer, Ray Cerezo – no report

Emergency Management Coordinator, Fred Ulrich – no report

Solicitor, Jim Bathgate – Bathgate provided options to consider in the Township Manager Ord 2017-03.

The Board opened discussion about the purchase of Bobcat Compact Skid Loader, 96" Loader attachment, 24" Planer and 20' equipment trailer. **On motion by Jon Payne, second William Moyer and acclamation Penn Township will purchase this equipment for 2018 delivery using Liquid Fuels money, total cost \$78,402.46.**

Executive Session

No executive session was held.

FYI

It was noted the tub grinder will visit the compost site on week of November 19, 2017.

Public Comment – no public comment was heard

Approval of Accounts Payable - **On motion by Jon Payne, second William Moyer, and acclamation the Board approved paying the bills.**

**On motion by Jon Payne, second by William Moyer and acclamation the November 15, 2017 Supervisor Work Session was adjourned at 8:00 pm.**

Respectfully Submitted,

Brenda Moyer  
Assistant Secretary