

Penn Township Supervisor Meeting

November 20, 2024

Chairman Isaac Ramer Jr. called the 11.20.2024 Supervisor Meeting to order at 6:00 pm followed by the Pledge of Allegiance.

Present included: Supervisors: Isaac Ramer Jr., Mark Strawser, Ross Smoker, Solicitor Jim Bathgate and Township Manager Julie Hartley

Public Present: Bill Kline, Paul Long, Brian Hipple, Rob Beierschmitt and Chris Fetter

Minutes – On motion by Ross Smoker, seconded by Mark Strawser, and Board acclamation to approve the November 6, 2024 supervisor's meeting minutes.

Persons Present to be Heard:

Brian Hipple, DH&L Ambulance – Brian reported that DH&L Ambulance had seven hundred and ninety-three calls this year with an approximate response rate of ninety percent. Two hundred and twenty-five calls were within Penn Township this year so far. October had seventy-five calls where only two could not be responded to. He noted that it has been a struggle to keep outdated equipment in service with eighty thousand dollars being spent last year for repairs. The Ford ambulance has been out of service for two months with an oil cooler issue. He said Selinsgrove Boro is starting a tax to assist in vehicle replacement since new ambulances are \$225,000.

Rob Beierschmitt, Selinsgrove Little League – Rob shared that he met with the East Snyder Regional Recreation Association and asked them about constructing block dugouts at field one and placing field drainage material under field one. ESRRA recommended that the Supervisors allow the projects and consider placing dug outs at all the fields that do not have them. Isaac commented that the gates must be installed and locked when not in use to prevent trespassing and a key should be given to the Roadmaster. Rob said that the masonry teacher from SUN Tech will construct the dug outs. Jim advised the Supervisors to have plans submitted for the dug outs before construction begins.

On motion by Isaac Ramer Jr., seconded by Mark Strawser, and Board acclamation to have the Little League submit dug out plans for review before moving forward with construction.

On motion by Isaac Ramer Jr., seconded by Mark Strawser, and Board acclamation to approve the drainage project for field one with the Little League covering all project costs.

New Business:

Trailer on Muncibid & Advertisement – **On motion by Isaac Ramer Jr., seconded by Ross Smoker, and Board acclamation to place the deck over trailer on Muncibid and advertise it for awarding at the January 6, 2025 meeting.**

Underdrain Pipe Quote for Foxboro Road – **On motion by Ross Smoker, seconded by Mark Strawser, and Board acclamation to purchase the twelve hundred feet of underdrain for Foxboro Road in the amount of \$8,736.00.**

Quotes from C.H. Waltz for Mowers – Discussion was held about purchasing a sixty inch and seventy-two-inch zero turn Kubota mowers. Since the mowers would not be delivered until spring an extended warranty would not be necessary. After discussion the following motion was made:

On motion by Ross Smoker, seconded by Mark Strawser, and Board acclamation to purchase a sixty-inch and seventy-two-inch zero turn Kubota mowers without the extended warranty to be delivered in the spring in the amount of \$34,909.70.

On motion by Isaac Ramer Jr., seconded by Ross Smoker, and Board acclamation to place the current sixty-inch mower for sale on Muncibid and advertise it for awarding at the January 6, 2025 meeting.

End of Year Bonuses – Tabled until later in the meeting.

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Approve Purchase of Backhoe – A grant was secured from a DEP Recycling Grant to purchase a backhoe which they will reimburse ninety percent of the cost. After discussion the following motion was made:

On motion by Ross Smoker, seconded by Mark Strawser, and Board acclamation to order the Caterpillar 420 Backhoe from Cleveland Brothers in the amount of \$171,300 for delivery in the spring of 2025.

Cable Franchise Fee Ordinance – The Township received an email from Comcast asking if the Township would be willing to sign a franchise agreement to allow them to install cables. Jim explained that the Cable Communications Act allows for up to five percent of the gross revenues of these companies to be given to the Township. Jim suggested that the Township Manager contact Comcast asking for a more detailed agreement and ask what percentage of fees would be offered. He continued by noting that the agreement should cover that after construction everything be restored to original condition.

On motion by Isaac Ramer Jr., seconded by Ross Smoker, and Board acclamation to have Julie Hartley contact Comcast regarding fees and a more detailed franchise agreement.

Executive Session – An executive session was held from 6:36 pm to 6:45 pm to discuss personnel matters.

End of Year Bonuses (Continued) – **On motion by Isaac Ramer Jr., seconded by Ross Smoker, and Board acclamation to give end of year bonuses to the following: Solicitor - \$1,000, Full-time Workers - \$200 and Part-time Workers - \$100 payable on the November 27th pay.**

Old Business: None

Public Comment: None

FYI:

- Thank You Letter from PTMA
- PTMA Nov. 7th Agenda and Oct. 3rd Minutes
- ACH Payroll Report for 11.14.24
- Check Register 11.6.24 to 11.20.24

Land/Subdivision:

- Carl & Ladawn Leitzel, Subdivision, filed 7.23.24, due 1.19.25
- Carl & Ladawn Leitzel, Waiver from Land Development, filed 11.7.24, hearing 12.4.24
- ESCRA Zoning Variance, filed 11.6.24, due 1.6.24, hearing 12.17.24
- Village at Penns Creek Land Dev. & Subdivision, filed 11.15.24, due 2.13.25

Approval of Accounts Payable (State and General Funds)- **On Motion by Ross Smoker, seconded by Mark Strawser, and Board acclamation, to pay bills.**

Adjournment - **On motion by Ross Smoker, second by Mark Strawser, and Board acclamation the November 20, 2024 Supervisor's Meeting was adjourned at 6:52 PM.**

Respectfully Submitted,

Julie Hartley
Manager