

Penn Township Supervisor Workshop Meeting

Nov. 16, 2016

Chairman Pete DeWire called the 11.16.2016 Meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

Present included: Supervisors: Pete DeWire, Brenda Moyer and Jon Payne, Secretary/Treasurer Jacqueline Anders

Public Present: Craig Doak, Leonard Meckley

November 2, 2016 minutes - On motion by Jon Payne, second by Brenda Moyer and acclamation of board 11.2.16 Supervisors Meeting minutes were approved.

Persons Present to be Heard:

Leonard Meckley (Carson & Dorothy Bailey Waiver Request) - On motion by Brenda Moyer, second by Jon Payne and acclamation of board, approval to waive required plan scale of 1"=100' to requested plan scale of 1"=150'. On motion by Brenda Moyer, second by Jon Payne and acclamation of board to waive required black/blue ink on white paper to requested use of multiple color for clarity.

Leonard Meckley (Carson & Dorothy Bailey Subdivision Plan Approval) - On motion by Pete DeWire, second by Jon Payne and acclamation of board to approve Bailey Subdivision Plan with the following conditions: an addendum for Right of Way access as provided to be recorded, note attached to plan for acreage corrections and a copy of recorded deed shall be provided to the Township.

Craig Doak - Grayson View Home Owners Association meeting noted that handicap signs missing in the development and request the signs be put back up in the development. The Township will install the sign if they purchase.

Reports:

Roadmaster Isaac Ramer

- ∞ Road review with Brian Haight and Pete DeWire performed - Haight will provide estimates some of the roads may be phased. It is suggested a mandatory bid conference for future road bids.

Secretary/Treasurer Jacqueline Anders

- ∞ Report provided.

Zoning Officer Ray Cerezo

- ∞ Report provided.

Emergency Management Coordinator Fred Ulrich - No report

Solicitor, Jim Bathgate

- ∞ Drug and Alcohol policy revision - Tabled to December meeting.

New Business:

Purchase Limits - On motion by Jon Payne, second by Brenda Moyer and acclamation of board, no employee or supervisor to make a purchase over \$200.00 without approval of at least two supervisors.

Overhead door opener - to be replaced Friday, November 18, 2016.

Quickbooks Training - On motion by Pete DeWire, second by Jon Payne and acclamation of board Jacqueline Anders to attend QuickBooks training 12/13/16.

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PTMA Board candidate - On motion by Brenda Moyer, second by Jon Payne and acclamation of board to appoint James Newman to the PTMA with term expiring 12/31/16.

Road Cut Ordinance 74-2 - Geo-textile needs to be added to the Ordinance and will be given to the Solicitor to update. Application for Road Cut Permit to be updated to include a 24 hr notice prior to start date.

Office furniture - Quote received from Modern Business Machines, Inc. for new office furniture - it was suggested to obtain other prices.

Pawling Station - Sensenig site: silt socks were installed per plan and no signs of accelerated erosion or sediment leaving the site.

Possible recognize Penn Township person of the year - could be a farmer, military person, etc.

The Township received a thank you letter from Snyder County Library for the 2016 donation.

Recycling Center - The Commissioners to have a conference call on Thursday with Lycoming. The Township is receiving positive feedback on a possible per capita.

Public Comments: No public comments

Approval of Accounts Payable - On motion by Jon Payne, second by Brenda Moyer and board acclamation to pay the bills.

On motion by Jon Payne, second by Brenda Moyer and board acclamation the Nov. 16, 2016 Supervisor Meeting was adjourned at 7:29PM.

Respectfully Submitted,

Jacqueline Anders
Township Secretary