

Penn Township Supervisor Meeting

October 4, 2016

Chairman Pete DeWire called the 10.4.2016 Regular Meeting to order at 7:00 pm, followed by the Pledge of Allegiance.

Present Included: Supervisors: Pete DeWire, Brenda Moyer and Jon Payne, Solicitor James Bathgate,

Public Present: Glenda Ruch, SEDA COG, Mike Shay and Zach Showers, SASD and Beth Kapsar

September 21, 2016 work session minutes - On motion by Jon Payne, second by Brenda Moyer and acclamation of board 9.21.2016 Supervisors Work Session Meeting minutes were approved.

Persons Present To Be Heard:

Glenda Ruch, SEDA-COG

Glenda provided to the Board the General Application Description/Certification to be signed by Chairman Pete DeWire as approved in the 9.7.2016 regular meeting.

Zach Shower and Mike Shay

Showers and Shay presented information to request Penn Township again support SAIS 5th Grade Camp for the 2016-17 school year. Forty-eight (48) 5th graders reside in Penn Township. **On motion by Brenda Moyer, second Jon Payne, and Board acclamation, Penn Township will commit twenty-five dollars per resident student equaling \$1200.**

Reports:

Roadmaster Isaac Ramer – No report provided

Secretary/Treasurer Jacqueline Anders

- Financial reports were provided.
- Confirmed budgets workshops were duly advertised, roller sold on MunicBid was paid for and picked up, winter maintenance training has been completed by the road crew, mandatory CDL training has been scheduled and letter were sent to residents with trees extending into roadways.
- Federal Surplus Property Program – once approved all purchases must be made with a check from the approved account. An inquiry had been made whether personal purchases could be made. **On motion by Brenda Moyer, second Jon Payne and Board acclamation no personal purchases shall be allowed.**

Zoning Officer Ray Cerezo – Cerezo provided a letter to Solicitor Bathgate and the Board for review concerning complaints received with a property on Hower Street. It was agreed by all the letter shall be sent.

Emergency Management Coordinator Fred Ulrich - no report provided

Solicitor, Jim Bathgate - nothing to report

Snyder County Library – a written request along with an operating budget was received asking Penn Township to increase support of the library in our 2017 budget. The request will be considered in budget.

PSATS Training – PSATS in offering a Human Resources and Labor Management seminar. **On motion by Jon Payne, second by Brenda Moyer, and Board acclamation Jacque Anders shall attend the seminar Thursday, October 13, 2016, 8:30am - 3:30pm.**

Halloween Parade – it was confirmed by Susan Gilbert, Central Insurers Group, non employees are covered to ride on a township trailer.

PMRS Retirement – a checklist to complete the contract process was provided for completion. Attorney Bathgate will provide an ordinance for adoption.

ESP – Young Lungs at Play – no discussion

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Penn Valley Airport – a packet was provided with information collected to date with regard to the request made by the PVAA asking the nine stakeholders to back the 1.25 million dollar corporate aircraft hanger project. Numerous questions arose with no clear answers. **On motion by Jon Payne, Second by Pete DeWire and Board acclamation a letter will be sent to the PVAA asking for more information for Penn Township to further consider participation.**

Horvath Communications – did provide all conditions as required per the minutes of the 8.17.2016 Supervisors work session. Documents were reviewed by the Board and the Solicitor. Horvath may proceed with permitting CPR Training – this training was previously requested and discussed. Training will be scheduled.

FYI:

Supervisors were reminded a road review with the Roadmaster is planned for 10.12.2016 @ 2:30pm.

An executive session was called at 7:58pm and the meeting reconvened at 8:13pm.

Chairman DeWire reported discussions were held with regard to employees and new hire probation / raises.

On motion by Jon Payne, second by Brenda Moyer and board acclamation, Zoning Office Ray Cerezo's hourly rate will increase to \$13.25 per hour.

Public Comment:

No public comment

Approval of Accounts Payable - A motion to pay the bills by Jon Payne, second by Brenda Moyer and board acclamation.

On motion by Brenda Moyer, second by Jon Payne and board acclamation the October 4, 2016 Supervisor Meeting was adjourned at 8:17 pm.

Respectfully Submitted,

Brenda Moyer
Assistant Township Secretary