

Penn Township Supervisors Workshop Oct 19, 2016

Chairman Pete DeWire called the 10.19.2016 Workshop Meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

Present Included: Supervisors: Pete DeWire, Brenda Moyer and Jon Payne, Secretary/Treasurer Jacqueline Anders

Public Present: Isaac Ramer, Kyle Kuehne - Adult Protective Services, Scott Kerstetter - ESRRRA

October 4, 2016 minutes - **On motion by Brenda Moyer, second by Jon Payne and acclamation of board 10.4.16 Supervisors Meeting minutes were approved.**

Kyle Kuehne (Adult Protective Services) - Mr Kuehne has an individual that resides in Penn Township that has black mold issue in the home. The caretaking agencies will not go into the home due to the black mold. Normally Mr. Kuehne would contact a code enforcement officer to look into the situation to have the landlord take care of the issue or the home would be condemned. Mr. Kuehne is trying to relocate the individual. Mr. Kuehne inquired if the Township would consider using Central Keystone Council of Government program - Rental Property Maintenance Code by COG. There are surrounding municipalities that use this service. The board would like information from the surrounding municipalities to see if the complaints were resolved. **Tabled.**

Scott Kerstetter (ESRRRA) - ESRRRA has made a request to the Supervisors to add a budget line item for a part-time general maintenance worker for 2017 calendar year for East Snyder Park. A motion was made by ESRRRA board to make 2017 a maintenance year for the park with no planned capital improvements. The Supervisors are requesting a list of job duties and hours requested for the part time position.

Reports:

Roadmaster Isaac Ramer - Ramer requested permission to purchase the following items; torch \$49.00 and chainsaw blade sharpener \$39.00 from Harbor Freight and a 24 V jump pack \$399.00 from NAPA. **On motion by Jon Payne, second by Brenda Moyer and acclamation of board for the Roadmaster to purchase a torch \$49.00 and chainsaw blade sharpener \$39.00 from Harbor Freight and a 24 V jump pack \$399.00 from NAPA.**

Brake master cylinder came in for the Grader. Isaac is waiting on a price for renting a tar buggy that is 50/100 gallon and he will follow up with Corby on borrowing one too.

Secretary/Treasurer Jacqueline Anders - Report Provided.

Zoning Officer Ray Cerezo - No Report.

Emergency Management Coordinator Fred Ulrich - No Report.

Solicitor Jim Bathgate/Representative - No Report.

New Business:

Road Review - (Follow-up 2017 considerations) Isaac to schedule a date with PA DOT - **On motion by Jon Payne, second by Brenda Moyer and acclamation of board Brian Haight to review 2017 road considerations with Isaac and give Penn Township estimates.**

Employee Comp Time - **On motion by Jon Payne, second by Brenda Moyer and acclamation of board to immediately abolish the Employee Compensation Time program. All time over 80 hours in a pay period will be paid as overtime.**

Upgrade storage shed at Compost site - Estimate received from Leroy Martin for upgrades to storage shed. A man door also needs to be added and the estimate is not to go over \$10,000.00. **On motion by Jon Payne, second by Brenda Moyer and acclamation of board to have Leroy Martin upgrade storage shed and add a man door for less than \$10,000.00.**

Smoke detectors at Twp. Building - While the road crew was burning at the Township, there was smoke that was coming into the building and it was noticed that currently there are no smoke detectors at the Township Building - this needs to be added to the Township building upgrades. **On motion by Pete DeWire, second by Brenda Moyer that the Township will no longer burn.**

Old Business:

2017 meeting dates approval - Calendar included dates for Supervisors Meetings, Supervisors Workshop Meetings, Planning Commission Meetings, Planning Commission Workshop Meetings and Budget Meetings. **On motion by Brenda Moyer, second by Jon Payne to approve 2017 meeting dates.**

CPR/First Aid training - The cost of CPR/First Aid training will be \$30.00 per person to be done two week nights at 6pm. **On motion by Brenda Moyer, second by Jon Payne and acclamation of board Penn Township will offer and pay for CPR/First Aid training to the employees.**

Penn Valley Airport - The information the Supervisors requested from Penn Valley Airport to further consider participation of the 1.25 million dollar corporate aircraft hangar project was not received. **On motion by Brenda Moyer, second by Jon Payne and acclamation of the board without the information requested Penn Township can't make an informed decision, at this time Penn Township will vote against the *concept* of guaranteeing a loan for the proposed hangar construction project.** A letter will be sent to Penn Valley Airport and copied to the other stakeholders to convey the decision.

Approval of Accounts Payable - **On motion by Brenda Moyer, second by Jon Payne and board acclamation to pay the bills.**

**Executive session called 7:47 PM to discuss personnel items
The board reconvened at 8:20 PM**

Staff Performance Reviews

- ∞ Jacqueline Anders, Secretary/Treasurer - 180 day review by Pete DeWire suggested 5% raise from \$18.00/hr to \$18.90/hr. **On motion by Jon Payne, second by Brenda Moyer and board acclamation Jacqueline Anders will move to \$18.90/hr.**

On motion by Jon Payne, second by Brenda Moyer and board acclamation the October 19, 2016 Supervisor Workshop Meeting was adjourned at 8:23 PM.

Respectfully Submitted,

Jacqueline Anders
Township Secretary/Treasurer